Child Care Facilities Planning Guide

A roadmap to increasing child care capacity in Riverside County
Special Recognition

First 5 Riverside staff and the ABCD Constructing Connections Task Force members would like to express our sincere appreciation to the Riverside County Children & Families Commission. On May 1, 2006, the Commission approved the creation of the Child Care Planning and Capacity Building Initiative to be funded over the next five years. This initiative was created to augment the Commission’s existing efforts to develop child care capacity within Riverside County. Through planning, coordination, consultation, advocacy and direct support of facility/program creation and expansion, projects such as the ABCD program and implementation of the recommendations of the 2005 report: *The Economic Impact of the Child Care Industry in Riverside County* are supported and enhanced\(^1\). *This planning guidebook has been made possible through the capacity building initiative.*

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\(^1\) *The Economic Impact of the child Care Industry of Riverside County*, 2005, Insight, formerly known as National Economic Development and Law Center (NEDLC) [www.rccfc.org](http://www.rccfc.org)
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History

First 5 Riverside, the Riverside County Children & Families Commission is strongly committed to increasing the capacity of quality child care for our children and their families. One of the methods First 5 Riverside uses to address this important goal is the Affordable Buildings for Children’s Development, or ABCD, Constructing Connections Task Force. Formed in 2004, this task force consists of more than 50 professionals within Riverside County and city governments, the childcare industry, and the fields of finance, economic development and housing.

Over three years ago, task force members established a vision to substantially increase childcare capacity throughout Riverside County by the year 2009. After receiving a Constructing Connections grant from First 5 California, the task force began to focus on ways to streamline the process for child care center construction, renovation, expansion and preservation. They have continued to strategize together, moving into their fourth year of collaboration with a strong sustainability plan in process.

Through the goals established in our grant work-plan annually, many positive outcomes moved the collaborative toward their decision to produce this planning guide. Barriers were identified and a detailed action plan was put in place to address them. Our local website, www.bccriverside.org was created and has proven to be a valuable tool for outreach and education. Local elected officials became more aware that child care is a community need, and they began to undertake a stronger role in addressing the issue. Several concrete steps have been taken to increase our capacity of child care in Riverside County. Despite a number of challenges, such as rapid population growth and the high cost of land and construction, Riverside County’s partners and the First 5 Riverside Commission have worked collectively toward becoming a strong support for working families of ALL income levels.

This guide is one of many strategies planned and produced to be used to overcome our barriers. By identifying creative methods for supporting the development of child care centers, family child care homes and pre-schools, we hope to foster collaborations between city/county planners, local elected officials, and the child care field to increase the number of high quality, affordable and accessible child care facilities.
The Planning Guide

First 5 Riverside and the ABCD Constructing Connections Task Force designed this guide to help communities and local government address the critical child care shortage in Riverside County, and assist those interested in opening or expanding a child care center or family child care home in understanding local and state regulatory requirements. The 2008 Child Care Facilities Planning Guide was developed in collaboration with the Insight Center for Community Economic Development (formerly NEDLC) and Hollister-Powell & Associates. The guide details how city and county planners and elected officials can mitigate barriers to the development of child care facilities by establishing reasonable permit practices, land use policies and ordinances that align with the needs and goals of children, parents, providers and the community.

The planning guide focuses on how to start a child care program by addressing specific key land use and zoning policies as well as practices within the various municipalities in Riverside County. Land use issues are major barriers in the development of child care centers throughout California. An expanded discussion of these barriers and the dramatic impact of the child care industry on the economy of Riverside County can be found online at www.rccfc.org in the 2005 report entitled “Economic Impact of the Child Care Industry in Riverside County”.

Additional information in this guide is based on survey information from the 24 cities and county planning departments in Riverside County in 2007. It compares the differences in permit fees and policies for establishing new or expanded child care facilities, as well as describing the basic state licensing process and statutory limitations for local jurisdictions regarding the various child care occupancy classifications. Prior to planning a Family Child Care Home or Child Care Center, the information in this guide should be verified with the appropriate local or county agency. Local contact information for these agencies as well as other resources is available through the ABCD Constructing Connections Task Force website, www.bccriverside.org.

Child care is a growing industry, contributing significantly to local economies in addition to helping create a strong foundation for children’s success in school and life. It is an integral part of community economic development, and the shortage of quality child care is one of the most pressing issues in Riverside County today.
The Need: Childcare Demand Exceeds Supply

In rapidly growing Riverside County, the availability of child care has not kept pace with new home construction and business development. Recent statistics show that Riverside County only has 45,430 licensed child care spaces for 435,049 children ages 0 – 13. Approximately 55% of the children ages 0 – 13 have parents in the labor force. Therefore, 239,277 spaces are needed for child care in Riverside County. Currently, only 18% of the need for licensed care is being met. The need is acute in communities where the cost of licensed, center-based childcare exceeds what many families can afford. Childcare establishes a foundation for future success in school, work and life. It also generates revenue in local communities and reduces absenteeism in the workplace. For parents, access to childcare is like access to roads and freeways. With access, they can get to work, and without access, they are not going anywhere. Access to quality child care seriously impacts the financial health of families and communities.

The concept of integrating child care into developments is the result of the rapid expansion of Smart Growth. The concept is especially important in Riverside County, which has been identified as the fastest growing large county in California as well as the one with the least supply of child care for its population. Smart growth embraces the goal of planning new developments to serve growing populations while reducing urban sprawl. As smart growth initiatives are implemented, integrating child care centers and family child-care homes directly into mixed-use developments allows children to be cared for near the homes and workplaces of their parents, enabling them to better manage quality time at work and home while reducing commute times on our rapidly congesting roadways.

Types of Child Care Facilities

A **Child Care Center** (or Day Care Center) is usually located on commercial property. Non-medical care and supervision is provided for infant to school-age children in a group setting for periods of less than 24 hours. This includes:

- Child Care Centers
- Infant Care Centers
- Toddler Programs
- Pre-schools
- School-age Centers
- Child Care Centers for Mildly Ill Children
A **Family Child Care Home** must be in the licensee's own home. A Family Child Care Home reflects a home-like environment where non-medical care and supervision is provided for periods of less than 24 hours. Small Family Child Care Homes are residences caring for up to 8 children, within certain limits. Large Family Child Care Homes care for up to 14 children, within certain limits.

**State and Local Regulation of Child Care**

Child Care facilities are licensed and monitored by the California Department of Social Services, Community Care Licensing Division as mandated by the California Child Day Care Act (Health & Safety Code). Minimum standards of care must be met as a condition of licensure and ongoing operation. While Small Family Child Care Homes are exempt from needing a Conditional Use Permit (CUP) from local government, cities and counties may require a simplified permitting process for Large Family Child Care Homes, and a full CUP may be required for Child Care Centers. This Planning Guide can help navigate, contrast, and compare local child care planning and permitting processes in all jurisdictions of Riverside County, and provide key demographic information to assist in advocating for new child care facility development.

Because of Riverside County's dramatic shortage of child care spaces, combined with unprecedented recent population growth, it is imperative that child care facilities play an important role in local land use planning. Local planners and officials can play an important part in facilitating the development of new child care facilities by guiding applicants through the permitting processes, streamlining those processes, and reducing fees wherever possible. In addition, including child care in General Plan revisions and developing simple, reasonable permitting conditions in zoning ordinances for all child care occupancies can make an important difference in supporting both short and long term child care facility development.
Challenges in Developing Child Care Centers

COST OF LAND

The high cost of real estate in Riverside County combined with the low profit margin of a child care business presents a particularly vexing problem for the development of child care centers. Developers and investors choose to invest and develop businesses that offer a higher return on their investment dollar.

HIGH ACCESS FEES

High facility operational costs require that child care centers be large enough to accommodate at least 100 or more children to reach a break-even point. The larger child care facilities must charge higher rates to cover their high operational costs. Unless the center can get state subsidized child care to serve low-income children, the only people who will access child care will be those from upper income families.

LACK OF RESOURCES

Many well intentioned and compassionate people enter into the licensed child-care provider industry lacking the full knowledge and resources required to run a successful business operation. They struggle to keep their doors open and often fail because they run out of resources well before they learn the necessary business savvy to operate a business profitably.

ATTRACTING KEY DECISION MAKERS

Educating and convincing high level leaders and public officials of the urgency of the crisis is a challenge. The child care issue, once brought to the forefront, most often competes with a host of other compelling interests and is not always perceived as urgent by decision makers. Additionally, scarce funds and shrinking budgets often leave child care issues on the shelf waiting to be addressed during more prosperous times.
City of Banning Child Care Needs Fact Sheet

**WHY IS CHILD CARE IMPORTANT TO CITY PLANNING?**
Riverside County is the 2nd fastest growing county in the State of California. The City of Banning has grown over 25% over the past 10 years\(^1\). To address the economic needs of its residents and to attract future business, it is essential to include building child care facilities in future city plans.

The child care industry is critical to Banning City’s economic vitality in three major ways, as it:

- Generates over $230 million in annual gross receipts and employs over 5,800 people in Riverside County, which is almost as many people employed by building construction and more than in all real estate.\(^2\)

- Enables parents to maintain employment and/or obtain education and training—two in ten labor force participants lives in a house with young children where all parents work. One in ten has a child below age five.\(^3\)

- Provides age-appropriate child development learning opportunities that support healthy children who are ready to learn and establish a strong foundation for future development and success. This has demonstrated long-term cost benefits as well as social benefits.

**WHAT IS THE CURRENT NEED FOR CHILD CARE IN THE CITY OF BANNING?**

<table>
<thead>
<tr>
<th>Total 2006 population</th>
<th>30,000(^4)</th>
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<tbody>
<tr>
<td>Population between birth and 5 years</td>
<td>2,300, 8% of total</td>
</tr>
<tr>
<td>Population 6 to 12 years</td>
<td>2,900 10% of total</td>
</tr>
<tr>
<td>Estimate of children 0 to 5 yrs with all parents working</td>
<td>1,260, 55% of children 0-5(^5)</td>
</tr>
<tr>
<td>Estimate of children 6 to 12 yrs with all parents working</td>
<td>1,560, 54% of children 6-12</td>
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</tbody>
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**WHAT IS THE CURRENT SUPPLY OF CHILD CARE IN THE CITY OF BANNING?**

<table>
<thead>
<tr>
<th>Number of Licensed Child Care Facilities(^6)</th>
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<tbody>
<tr>
<td>Small Family Child Care Homes</td>
</tr>
<tr>
<td>Large Family Child Care Homes</td>
</tr>
<tr>
<td>Child Care Centers</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Number of Child Care Spaces in Licensed Facilities, including Head Start and state pre-school</th>
</tr>
</thead>
<tbody>
<tr>
<td>0 – 23 months</td>
</tr>
<tr>
<td>2 – 5 years</td>
</tr>
<tr>
<td>Total Age 0 – 5 years</td>
</tr>
<tr>
<td>Total Age 6 – 12 years</td>
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</table>

Nearly a quarter of Riverside County’s workforce works nontraditional hours. However, only three percent of the county’s licensed centers offer child care during these hours.\(^7\)
WHAT IS THE EXISTING GAP BETWEEN SUPPLY & DEMAND?
Given current child care licensed capacity:
Percentage served of children between birth and five with all parents working  29%
Percentage served of children 6 – 12 years with all parents working  12%

While children of working parents are a substantial proportion of those in need of child care, many families with a parent not in the workforce demand child care as part of their child’s early education.

WHAT IS THE EXPECTED FUTURE NEED OF CHILD CARE?
In just 5 years’ time, the City of Banning’s population is projected to increase over 18% to more than 35,400 residents, including over 5,600 children ages 0 – 12 years.

HOW MUCH DOES CHILD CARE COST?
Child care programs are a significant expense for families in most income brackets.

Average annual cost for full-time, licensed, center-based care for an infant  $9,620
Average annual cost for full-time, licensed, center-based care for a preschooler  $6,760
Average annual cost for resident, undergraduate tuition at UC Riverside  $6,684
Median household income in the City of Banning  $36,400
Minimum family income needed to afford basic needs  $48,387
Income percentage needed to afford licensed, center-based care for an infant  26%
Income percentage needed to afford licensed, center-based care for infant + pre-schooler  45%

WHAT NEEDS TO HAPPEN?
At a minimum to meet present demands, the City of Banning needs to create over 894 spaces for children ages 0 – 5 years of working parents to have access to child care. That would entail building 9 child care centers with a capacity to serve 100 children each or 112 new small family child care homes with the capacity to serve 8 children each. Given the projected population growth, even more facilities are needed to meet growing demands.

Here are some strategies for strengthening child care and the City’s economy:
• Incorporate child care language into the General Plan
• Expedite planning permits, reduce fees, and ease zoning regulations for child care
• Partner with child care experts at First 5 Riverside. Call (951) 248-0014.

1 State of California, Department of Finance, E-4 Historical Population Estimates 1991-2000 and January 2007 Cities/Counties Ranked by Size, Numeric, and Percent Change. For more information, see separate handout entitled “Methodology of Child Care Needs Fact Sheets”.
2 “The Economic Impact of the Child Care Industry in Riverside County”, Insight Center for Community Economic Development (formerly NEDLC), September, 2005.
4 Total population and population by age are from Riverside County Economic Development Agency (EDA) data, based on 2006 data from Experti/Applied Geographic Solutions.
5 US Census 2000 Table P 46 data is used for the percentage of children who live in a household where parents are in the labor force. This percentage is then applied to Riverside County EDA data on the 2006 population, resulting in an estimate of children who need child care.
6 We use the term “facility” to mean a child care establishment on one site. Data from Riverside County Resource and Referral Office, October 2007. These values include licensed, private for-profit and non-profit facilities, public pre-school, and Head Start. This number is an overestimate of the capacity of licensed programs because it describes the maximum allowed, and many providers choose to operate programs with lower capacity than their license allows. The number may not include licensed programs that choose not to register with the resource and referral office.
7 California Child Care Resource and Referral Network. The 2003 California Child Care Portfolio.
8 Riverside County Office of Education. 2005 Survey of Licensed Child Care Providers.
10 Riverside County Economic Development Agency data, based on 2006 data from Experti/Applied Geographic Solutions.
Fee: N/A

Student
$25 Disaster Planning Fee; Police $47 per student

Additional Impact Fees: Fire $32 per student + $25 Disaster Planning Fee; Police $47 per student; Traffic Control $117; General City $12 per student

Not Required

Permit:

Zones: All residential zones.

Small Family Child Care Homes

Maximum of 6 children, including provider’s own children less than 10 years old.

Small family childcare is allowed in all residential zoning districts. No zoning, fire or business permits are required.

Large Family Child Care Homes

Seven (7) to twelve (12) children. With the maximum being 12 children, including provider’s own children less than 10 years old.

Zones: All residential zones.

Permit: Not Required

Fee: N/A

Additional Impact Fees: Fire $32 per student + $25 Disaster Planning Fee; Police $47 per student; Traffic Control $117; General City $12 per student

Approximate Time for Approval: 30-60 days

Application: Available at the Planning Department. Notification of neighbors within a 300’ radius of the property is required and the city will handle notification.

Impact Requirements:

May be located no closer than 500 feet in any direction from an existing large family day care home, measured from property line to property line, except that they may be located no closer than 250 feet measured from property line to property line from any existing large family day care home fronting on a different street.

Hearing: Not Required

Appeal Process: Yes. There is a fifteen (15) day appeal period to the Planning Department.

Appeal Fee: $4,031

Fire Clearance: Required. Annually.

Fee: $118 per unit per hour

Business License: Required.

Fee: $15 per year for 1-6 children + $2 per year for each additional child

Home Occupation Permit: Yes.

Fee: $205

Note: Pre-inspections are available for small or large family day care homes. Call for more details.

Local Resource & Referral Agency
Riverside County Office of Education
800-422-4927

Child Care Centers

Thirteen (13) or more children.

Zones: R/A; R/A/H; LDR; MDR; HDR; MHP

Permit: Yes. Conditional Use (CUP) for LDR, MDR, HDR & MHP only. It is a permitted use in R/A & R/A/H.

Fee: $6,089 + $3,124 Environmental Assessment

Additional Impact Fees: Fire $32 per student + $25 Disaster Planning Fee; Police $47 per student; Traffic Control $117; General City $12 per student

Approximate time for approval: 4 months

Application: Available at the Planning Department. Notification of neighbors within a 300’ radius of the property is required and the city will handle notification.

Impact Requirements:

The facility must conform to all property development standards of the land use district in which it is located.

Large facilities may not be located within 500 feet of another day care center.

An outdoor recreation area of 75 square feet per child is required. The outdoor play area shall be located in the rear area. Stationary play equipment shall not be located in the front yard, or in the required side yards.

A six (6) foot high solid decorative fence or wall shall be constructed on all property lines with the exception of the front yard. No fences shall be allowed in the front yard. Materials, textures, colors, and design of the fence or wall shall be compatible with on-site development and with adjacent properties. All fences or walls shall provide for safety with controlled points of entry. In cases where day care is located on a property larger than one acre, it is excessive to require as much fencing and walls as are indicated above, therefore, the design standard may be adjusted by the Community Development Director with the approval of the Planning Commission.

Landscaping of the lot consistent with that prevailing in the neighborhood, or be a higher quality, and must be installed and maintained pursuant to the Landscaping Standards shown in that Section of the City’s Zoning Ordinances.

All on-site parking shall be provided pursuant to the provisions of Parking Standards shown in that Section of the City’s Zoning Ordinances. On-site vehicle turnaround or separate entrance and exit points, as well as adequate passenger loading spaces, must be provided.

All on-site lighting shall be stationary, directed away from adjacent properties and public rights-of-way, and of an intensity appropriate to the permitted use of the property.

All on-site signage shall comply with the provisions of the City’s Zoning Ordinances.

The center shall contain a fire extinguisher and smoke detector devices and shall meet all standards established by the City Fire Marshall.

A center within a residential land use district may operate up to 14 hours a day.

Hearing: Required

Appeal Process: Yes. There is a fifteen (15) day appeal period to the Planning Department.

Appeal Fee: $4,031

Fire Clearance: Required. Annually.

Fee: $118 per unit per hour

Business License: Required. Fee: $15 per year for 1-6 children + $2 per year for each additional child

In an effort to comply with State Code, the City is currently working to update the Municipal Code and Zoning Ordinance regarding Day Care Homes and Child Care Centers. In the meantime, for small and large family day care homes, they are requiring minimally that they have state approval and fire department approval.

Fee information is as of June 2007. Fees and process should be used as general guidelines and could be subject to change.

Please contact the Planning Department with any questions.
1) Visit the Planning Department
Apply for a Conditional Use Permit.
A Conditional Use Permit means that certain "conditions" must be met in order for the City of Banning to approve the use of the specified property for childcare. A public hearing is required for a Child Care Center and is held by the Planning Commission.

2) The Written Application
City Planners are on hand to assist you.
You must do the following:
   a) Complete an application, including information about your business, hours of operation, number of children served, etc.
   b) Submit all supporting documents according to requirements specified on individual application.
      Optional (Recommended):
   c) You may request a "pre-application" review (fees will vary)

3) The Review
The Director of Community Development will review the application and may request more information from or suggest changes in the application before recommending that the permit be approved.

4) Public Notices Sent Out
Once the Director deems your application complete, they agendize your application for the local Planning Commission at the public hearing. The city will then notify all residents and businesses via mail within a 300' radius of your property of your hearing date. It is recommended that you personally contact your neighbors about your intended business before public notices are sent out.

5) Public Hearing
Attend the Public Hearing before the Planning Commission. Be prepared to address complaints from neighbors who might be concerned with the noise of children playing outside or the traffic congestion from clients dropping off children. Outline steps that you are taking to decrease the negative impacts of your business within your neighborhood and the positive ways that your business will help working parents and their children.

6) Denial
Possible Reasons the Planning Commission may not approve your permit:
   - Citizens complaints
   - Evidence that your project will negatively impact your neighborhood
   - Requirements were not met

7) Appeal
Contact the Planning Department within fifteen (15) days.

8) City Council
During a Public Hearing, City Council members will make a final decision to approve or deny your permit.

APPROVAL
- Congratulations! You have 12 months to begin childcare in your home or up to 24 months to finish construction of the new facility.
- An Environmental Assessment may be required. The fee is NOT included in the initial permit fee.
- Additional permits may be required. The fees for these are not included in the initial permit fee.
- The expiration of your permit is determined on a case-by-case basis.
- Applicant must obtain a Business License.
- Applicant must meet all the standards of Community Care Licensing and your local Fire Department.
- Applicant may contact Riverside County Office of Education Child Care Resource & Referral Agency for pre-inspections of small or large family day care homes.
City of Beaumont
Child Care Needs Fact Sheet

WHY IS CHILD CARE IMPORTANT TO CITY PLANNING?
Riverside County is the 2nd fastest growing county in the State of California. The City of Beaumont has grown over 162% over the past 10 years\(^1\). To address the economic needs of its residents and to attract future business, it is essential to include building child care facilities in future city plans.

The child care industry is critical to Beaumont City’s economic vitality in three major ways, as it:

- Generates over $230 million in annual gross receipts\(^2\) and employs over 5,800 people in Riverside County, which is almost as many people employed by building construction and more than in all real estate.
- Enables parents to maintain employment and/or obtain education and training—two in ten labor force participants lives in a house with young children where all parents work. One in ten has a child below age five.\(^3\)
- Provides age appropriate child development learning opportunities that support healthy children who are ready to learn and establish a strong foundation for future development and success. This has demonstrated long-term cost benefits as well as social benefits.

WHAT IS THE CURRENT NEED FOR CHILD CARE IN THE CITY OF BEAUMONT?

<table>
<thead>
<tr>
<th>Total 2007 population</th>
<th>28,250(^4)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Population between birth and 5 years</td>
<td>2,505, 8.9% of total</td>
</tr>
<tr>
<td>Population 6 to 12 years</td>
<td>2,925, 10.4% of total</td>
</tr>
<tr>
<td>Estimate of children 0 to 5 yrs with all parents working</td>
<td>1,375, 55% of children 0-5(^5)</td>
</tr>
<tr>
<td>Estimate of children 6 to 12 yrs with all parents working</td>
<td>1,687, 58% of children 6-12</td>
</tr>
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WHAT IS THE CURRENT SUPPLY OF CHILD CARE IN THE CITY OF BEAUMONT?

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<th>Number of Licensed Child Care Facilities(^6)</th>
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<tr>
<td>Child Care Centers</td>
</tr>
</tbody>
</table>

Number of child care spaces in licensed facilities, including Head Start and state preschool

| 0 – 23 months | 106 |
| 2 – 5 years | 293 |
| Total Age 0 – 5 years | 399 |
| Total Age 6 – 12 years | 175 |

Nearly a quarter of Riverside County’s workforce works nontraditional hours. However, only three percent of the county’s licensed centers offer child care during these hours.\(^7\)
WHAT IS THE EXISTING GAP BETWEEN SUPPLY & DEMAND?

Given current child care licensed capacity:

- Percentage served of children between birth and five with all working parents: 29%
- Percentage served of children 6-12 years with all working parents: 10%

While children of working parents are a substantial proportion of those in need of child care, many families with a parent not in the workforce demand child care as part of their child’s early education.

WHAT IS THE EXPECTED FUTURE NEED OF CHILD CARE?

In just 5 years’ time, the City of Beaumont’s population is projected to increase over 18% to more than 17,400 residents, including over 3,300 children ages 0 – 12 years.

HOW MUCH DOES CHILD CARE COST?

Child care programs are a significant expense for families in most income brackets.

- Average annual cost for full-time, licensed, center-based care for an infant: $9,620
- Average annual cost for full-time, licensed, center-based care for a preschooler: $6,760
- Average annual cost for resident, undergraduate tuition at UC Riverside: $6,684
- Median household income in the City of Beaumont: $34,700
- Minimum family income needed to afford basic needs: $48,387
- Income percentage needed to afford licensed, center-based care for an infant: 28%
- Income percentage needed to afford licensed, center-based care for infant + pre-schooler: 47%

WHAT NEEDS TO HAPPEN?

At a minimum to meet present demands, the City of Beaumont needs to create over 976 spaces for children ages 0 – 5 years of working parents to have access to child care. That would entail building 10 child care centers with a capacity to serve 100 children each or 122 new small family child care homes with the capacity to serve 8 children each. Given the projected population growth, even more facilities are needed to meet growing demands.

Here are some strategies for strengthening child care and the City’s economy:

- Incorporate child care language into the General Plan
- Expedite planning permits, reduce fees, and ease zoning regulations for child care
- Partner with child care experts at First 5 Riverside. Call (951) 248-0014.

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2 “The Economic Impact of the Child Care Industry in Riverside County”, Insight Center for Community Economic Development, Sep 2005.
4 Total population and population by age are from the Riverside County Center for Demographic Research, based on 2007 data from Claritas and the Department of Finance.
5 US Census 2000 Table P 46 data is used for the percentage of children who live in a household where parents are in the labor force. This percentage is then applied to Riverside County EDA data on the 2006 population, resulting in an estimate of children who need child care.
6 We use the term “facility” to mean a child care establishment on one site. Data from Riverside County Research & Referral office Oct 2007. These values include licensed, private for-profit and non-profit facilities, public pre-school, and Head Start. This number is an overestimate of the capacity of licensed child care programs because it describes the maximum allowed.
7 California Child Care Resource and Referral Network. The 2003 California Child Care Portfolio.
8 Riverside County Office of Education. 2005 Survey of Licensed Child Care Providers.
10 Riverside County Economic Development Agency data, based on 2006 data from Experian/Applied Geographic Solutions.
Application: Available at the Planning Department. Notification is required for all neighbors within 300' of the site and the city will handle distribution.

Impact Requirements:
1) Determined on a case-by-case basis, since these are site specific. All of the requirements are addressed in the Municipal Code under each appropriate section.

Hearing: Required. Held by the Planning Commission.

Aperture Process: Thirty day (30) appeal period to City Council.

Appeal Fee: $300

Fire Clearance: Required

Fee: Riverside County Fire Departments Hazard Reduction office fee schedule:
- New “STD 850” inspection is $171.00.
- Capacity change $ 87.00
- Annual compliance inspection $ 42.00
- Re-inspection $ 17.00
- Pre-inspection $ 50.00

Business License: Required.

Fee: $75

Home Occupation Permit: N/A

Fee: N/A

Note: Pre-inspections are available for small or large family day care homes. Call for more details.

Local Resource & Referral Agency
Riverside County Office of Education
800-422-4927

Child Care Centers

Zones: CC and CG
Permit: Yes. Plot Plan.
Fee: $2000 + $250 for Environmental Review
Approximate time for approval: varies
Application: Available at the Planning Department or on line via their website. Notification is required for all neighbors within 300' of the site and the city will handle notification.
Impact Requirements: See Plot Plan application.

Hearing: Required. Held by the Planning Commission.

Appeal Process: Thirty (30) day appeal period to City Council.

Appeal Fee: $300

Fire Clearance: Required

Fee: Riverside County Fire Departments Hazard Reduction office fee schedule:
- New “STD 850” inspection is $171.00.
- Capacity change $ 87.00
- Annual compliance inspection $ 42.00
- Re-inspection $ 17.00
- Pre-inspection $ 50.00

Business License: Based on gross receipts.

Fee: Varies.

Small Family Child Care Homes

Maximum of 8 children, including provider’s own children less than 10 years old.

Small family childcare is allowed “by right” in residential districts. No zoning, fire or business permits are required.

Requirements: Register your business with the City of Beaumont and provide a copy of your license to operate.

Fee: None

Large Family Child Care Homes

Maximum of 14 children, including provider’s own children less than 10 years old.

Zones: RR, R-SF, R-MF, CG
Permit: Yes, Conditional Use (CUP).
Fee: $750
Approximate Time for Approval: varies

Fee information is as of June 2007. Fees and process should be used as general guidelines and could be subject to change. Please contact the Planning Department with any questions.
1) Visit the Planning Department
Apply for a Conditional Use Permit or a Plot Plan.
A Conditional Use Permit means that certain "conditions" must be met in order for the City of Beaumont to approve the use of the specified property for childcare. A Plot Plan Permit is required for all new uses or occupancies of vacant land. A public hearing is required and is held by the Planning Commission.

2) The Written Application
City Planners are on hand to assist you. You must do the following:
   a) Complete an application, including information about your business, hours of operation, number of children served, etc.
   b) Submit all supporting documents according to requirements specified on individual application.
   Optional (Recommended):
   c) You may request a "pre-application" review (fees will vary)

3) The Review
A staff member will review the application and may request more information from or suggest changes in the application before recommending that the permit be approved.

4) Public Notices Sent Out
Once the Planning Department deems your application complete, they agendize your application for the local Planning Commission at the public hearing. The Planning Department then notifies all residents and businesses within a 300-foot radius of your property of your hearing date. This notification is sent through the mail (Applicant must provide a list of addresses to the city); however, it is recommended that you contact your neighbors personally about your intended business before public notices are sent out.

5) Public Hearing
Attend the Public Hearing before the Planning Commission. Be prepared to address complaints from neighbors who might be concerned with the noise of children playing outside or the traffic congestion from clients dropping off children. Outline steps that you are taking to decrease the negative impacts of your business within your neighborhood and the positive ways that your business will help working parents and their children.

6) Denial
Possible Reasons the Planning Commission may not approve your permit:
   ✔ Citizens complaints
   ✔ Evidence that your project will negatively impact your neighborhood
   ✔ Requirements were not met

7) Appeal
Contact the City for an Appeal application within thirty (30) days to appeal the Planning Commission’s decision.

8) City Council
During a Public Hearing, City Council members will make a final decision to approve or deny your permit.

APPROVAL
✔ Congratulations! You have 12 months to begin childcare in your home or begin construction of the new facility.
✔ The Planning Department may require additional changes to the site per Conditions of Approval.
✔ Your permit is good for two years.
✔ Applicant must obtain a Business License.
✔ Applicant must meet all the standards of Community Care Licensing and your local Fire Department.
✔ Applicant may contact Riverside County Office of Education Child Care Resource & Referral Agency for pre-inspections of small or large family day care homes.
City of Blythe Child Care Needs Fact Sheet

WHY IS CHILD CARE IMPORTANT TO CITY PLANNING?
Riverside County is the 2nd fastest growing county in the State of California. The City of Blythe has grown over 13% over the past 10 years. To address the economic needs of its residents and to attract future business, it is essential to include building child care facilities in future city plans.

The child care industry is critical to Blythe City’s economic vitality in three major ways, as it:

- Generates over $230 million in annual gross receipts and employs over 5,800 people in Riverside County, which is almost as many people employed by building construction and more than in all real estate.
- Enables parents to maintain employment and/or obtain education and training—two in ten labor force participants lives in a house with young children where all parents work. One in ten has a child below age five.
- Provides age-appropriate child development learning opportunities that support healthy children who are ready to learn and establish a strong foundation for future development and success. This has demonstrated long-term cost benefits as well as social benefits.

WHAT IS THE CURRENT NEED FOR CHILD CARE IN THE CITY OF BLYTHE?

<table>
<thead>
<tr>
<th>Total 2007 population</th>
<th>22,625</th>
</tr>
</thead>
<tbody>
<tr>
<td>Population between birth and 5 years</td>
<td>2,440, 11% of total</td>
</tr>
<tr>
<td>Population 6 to 12 years</td>
<td>2,639, 12% of total</td>
</tr>
<tr>
<td>Estimate of children 0 to 5 yrs with all parents working</td>
<td>1,346, 55% of children 0-5</td>
</tr>
<tr>
<td>Estimate of children 6 to 12 yrs with all parents working</td>
<td>1,612, 61% of children 6-12</td>
</tr>
</tbody>
</table>

WHAT IS THE CURRENT SUPPLY OF CHILD CARE IN THE CITY OF BLYTHE?

Number of Licensed Child Care Facilities
- Small Family Child Care Homes: 3
- Large Family Child Care Homes: 4
- Child Care Centers: 3

Number of child care spaces in licensed facilities, including Head Start and state preschool
- 0 – 23 months: 17
- 2 – 5 years: 199
- Total Age 0 – 5 years: 216
- Total Age 6 – 12 years: 58

Nearly a quarter of Riverside County’s workforce works nontraditional hours. However, only three percent of the county’s licensed centers offer child care during these hours.
**WHAT IS THE EXISTING GAP BETWEEN SUPPLY & DEMAND?**

Given current child care licensed capacity:

Percentage served of children between birth and five with all working parents: 16%

Percentage served of children 6-12 years with all working parents: 4%

While children of working parents are a substantial proportion of those in need of child care, many families with a parent not in the workforce demand child care as part of their child’s early education.

**WHAT IS THE EXPECTED FUTURE NEED OF CHILD CARE?**

In just 5 years’ time, the City of Blythe’s population is projected to increase over 17% to more than 17,900 residents, including over 3,700 children ages 0 – 12 years.

**HOW MUCH DOES CHILD CARE COST?**

Child care programs are a significant expense for families in most income brackets.

- Average annual cost for full-time, licensed, center-based care for an infant: $9,620
- Average annual cost for full-time, licensed, center-based care for a preschooler: $6,760
- Average annual cost for resident, undergraduate tuition at UC Riverside: $6,684
- Median household income in the City of Blythe: $38,600
- Minimum family income needed to afford basic needs: $48,387
- Income percentage needed to afford licensed, center-based care for an infant: 25%
- Income percentage needed to afford licensed, center-based care for infant + pre-schooler: 42%

**WHAT NEEDS TO HAPPEN?**

At a minimum to meet present demands, the City of Blythe needs to create over 1,130 spaces for children ages 0 – 5 years of working parents to have access to child care. That would entail building 11 child care centers with a capacity to serve 100 children each or 141 new small family child care homes with the capacity to serve 8 children each. Given the projected population growth, even more facilities are needed to meet growing demands.

Here are some strategies for strengthening child care and the City’s economy:

- Incorporate child care language into the General Plan
- Expedite planning permits, reduce fees, and ease zoning regulations for child care
- Partner with child care experts at First 5 Riverside. Call (951) 248-0014.

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4. Total population and population by age are from the Riverside County Center for Demographic Research, based on 2007 data from Claritas and the Department of Finance.
5. US Census 2000 Table P 46 data is used for the percentage of children who live in a household where parents are in the labor force. This percentage is then applied to Riverside County EDA data on the 2006 population, resulting in an estimate of children who need child care.
6. We use the term “facility” to mean a child care establishment on one site. Data from Riverside County Research & Referral office Oct 2007. These values include licensed, private for-profit and non-profit facilities, public pre-school, and Head Start. This number is an overestimate of the capacity of licensed child care programs because it describes the maximum allowed.
7. California Child Care Resource and Referral Network. The 2003 California Child Care Portfolio.
8. Riverside County Office of Education. 2005 Survey of Licensed Child Care Providers.
10. Riverside County Economic Development Agency data, based on 2006 data from Experian/Applied Geographic Solutions.
**Small Family Child Care Homes**

Maximum of 8 children, including provider’s own children less than 10 years old.

Small family childcare is allowed “by right” in residential districts. No zoning or business permits are required.

**Large Family Child Care Homes**

Maximum of 14 children, including provider’s own children less than 10 years old.

Zones: Agricultural, Rural Residential, Residential Estate, Low Density Residential (RL1, RL1-72, RL2), Medium/Low Density Residential, medium Density Residential and High Density Residential

Permit: Yes, Non-Discretionary

Fee: $250

**Approximate Time for Approval:** 15 days

Application: Available at the Planning Department and by fax. Notification of neighbors within a 100’ radius of the property is required, and proof of notification by the applicant must accompany the Large Family Day Care Home Application.

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**Impact Requirements:**

1. The applicant shall obtain all licenses and permits required by State Law for operation of the facility and shall keep all State licenses or permits valid and current. If the license is revoked for any reason, the applicant shall immediately notify the Planning Department.

2. Applicants who reside on rented or leased property shall provide proof of written notice to the landlord or owner of the property that they intend to operate a family day care home on the rented or leased premises in accord with Section 1597.40(d) of the California Health and Safety Code.

3. Use of a single-family dwelling for the purposes of a large family day care home shall not constitute a change of occupancy or use. Therefore, the facility shall comply with all zoning standards applicable to other single-family residences.

4. The facility is the residence of the provider and the use is clearly incidental and secondary to the use of the property for residential purposes.

5. No structural changes are proposed which will alter the character of the single-family or multi-family residence.

6. The facility shall comply with all standards relating to fire and life safety applicable to single-family residences established by the State Fire Marshal contained in Title 24 of the California Code of Regulations as amended from time to time.

7. The subject site shall not be located closer than one thousand two hundred lineal feet from any other large family day care home on the same street.

8. An outdoor play area which satisfies the requirements of the state, community care licensing division shall be provided in the rear yard and shall be enclosed by a natural barrier, wall, solid fence, or other solid structure a minimum of five (5) feet in height. The provider shall comply with all adopted and/or future noise ordinances and policies.

9. All outdoor play areas shall be adequately separated from vehicular circulation and parking areas by a strong fence such as chain link, wood or masonry.

10. Required garages shall be prohibited for use as a family day care home and shall be utilized for parking two of the applicant’s onsite vehicles during the daily operation of the day care home rather than parking the vehicles on the street or in the driveway.

11. The applicant shall designate the onsite driveway as the official drop-off and pick-up area for children and shall notify parents of this requirement. Said driveway shall remain free and clear of parked cars.

12. The applicant shall require that employees park in locations which will not inconvenience nearby residents. To disrupt the neighborhood as little as possible, best efforts shall be made by the applicant to require employees to park as close as possible to the family day care home.

13. Proof of notification (by the applicant) of all property owners and/or occupants within 100 feet of the subject property shall be provided. Please attach proof of notification (i.e. registered mail receipts or occupant’s signature confirming receipt of letter).

14. Large family day care home providers shall make written application to the Zoning Administrator and shall include all materials deemed necessary by the Zoning Administrator to show that the requirements of this section are met. The Zoning Administrator shall grant the permit without a hearing if all the requirements of this section are satisfied. The decision of the Zoning Administrator shall be made within fifteen working days of the receipt of a complete application and provided to the applicant in writing.

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**Child Care Centers**

**Zones:** Allowed in Medium and High Density Residential Zones with Conditional Use Permit; all commercial and industrial zones either by right or under certain circumstances with a Conditional Use Permit.

**Permit:** Yes. Conditional Use.

**Fee:** $1,000

**Approximate time for approval:** 60-90 days

**Application:** Available at the Planning Department or by fax.

**Impact Requirements:** Projects requiring a CUP are evaluated on a case-by-case basis. Requirements contained in Chapter 17 of the Blythe Municipal Code are applied.

**Hearing:** A public hearing is required and is held by the Planning Commission.

**Appeal Process:** Ten day (10) appeal period in writing pursuant to Section 17.62.020 of the Municipal Code.

**Appeal Fee:** $0

**Fire Clearance:** Required. Fire inspections are conducted as part of Business License Issuance.

**Fee:** $0

**Business License:** Required. Fee: $104

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Fee information is as of June 2007. Fees and process should be used as general guidelines and could be subject to change. Please contact the Planning Department with any questions.
City of Blythe - Guide to obtaining a Land Use Permit

1) Visit the Planning Department
   Apply for a Non-Discretionary Permit or Conditional Use Permit.
   A non-discretionary permit is a permit issued administratively - as long as the conditions / requirements are complied with, no "discretion" (i.e. judgment in issuance) is required.
   A Conditional Use Permit means that certain "conditions" must be met in order for the City of Blythe to approve the use of the specified property for childcare.
   A public hearing is required for the CUP and is held by the Planning Commission.

2) The Written Application
   City Planners are on hand to assist you.
   You must do the following:
   a) Complete an application, including information about your business, hours of operation, number of children served, etc.
   b) Submit all supporting documents according to requirements specified on individual application.
   Optional (Recommended):
   c) You may request a "pre-application" review (fees will vary)

3) The Review
   The Zoning Administrator will review the application and may request more information from or suggest changes in the application before recommending that the permit be approved.

4) Public Notices Sent Out
   Once the Zoning Administrator deems your application complete, they agendize your application for the local Planning Commission at the public hearing. It is the responsibility of the applicant to notify all residents and businesses within a 100’ radius of the property. The City will provide the applicant with a sample letter to be used for this purpose.

5) Public Hearing
   Attend the Public Hearing before the Planning Commission. Be prepared to address complaints from neighbors who might be concerned with the noise of children playing outside or the traffic congestion from clients dropping off children. Outline steps that you are taking to decrease the negative impacts of your business within your neighborhood and the positive ways that your business will help working parents and their children.

   APPROVAL
   ✓ Congratulations! You have 12 months to begin childcare in your home or begin construction of the new facility.
   ✓ The Planning Department may require additional changes to the site.
   ✓ Additional permits may be required. The fees for these are NOT included in the initial permit fee.
   ✓ Your permit is good as long as there is continuous use.
   ✓ Applicant must obtain a Business License.
   ✓ Applicant must meet all the standards of Community Care Licensing and your local Fire Department.
   ✓ Applicant may contact Riverside County Office of Education Child Care Resource & Referral Agency for pre-inspections of small or large family day care homes.

   Denied

   Approved

6) Denial
   Possible Reasons the Planner, Commission/Zoning Administrator may not approve your permit:
   ✓ Citizens complaints
   ✓ Evidence that your project will negatively impact your neighborhood
   ✓ Requirements were not met

7) Appeal
   Contact the Planning Director in writing within ten (10) days to appeal the Planning Commission’s decision.

8) City Council
   During a Public Hearing, City Council members will make a final decision to approve or deny your permit.
City of Calimesa
Child Care Needs Fact Sheet

WHY IS CHILD CARE IMPORTANT TO CITY PLANNING?
Riverside County is the 2nd fastest growing county in the State of California. The City of Calimesa has
grown over 6% over the past 10 years. To address the economic needs of its residents and to
attract future business, it is essential to include building child care facilities in future city plans.

The child care industry is critical to Calimesa City’s economic vitality in three major ways, as it:

- Generates over $230 million in annual gross receipts and employs over 5,800 people in
  Riverside County, which is almost as many people employed by building construction and more
  than in all real estate.
- Enables parents to maintain employment and/or obtain education and training—two in ten labor
  force participants lives in a house with young children where all parents work. One in ten has a
  child below age five.
- Provides age-appropriate child development learning opportunities that support healthy children
  who are ready to learn and establish a strong foundation for future development and success.
  This has demonstrated long-term cost benefits as well as social benefits.

WHAT IS THE CURRENT NEED FOR CHILD CARE IN THE CITY OF CALIMESA?

| Total 2006 population | 9,900 
| Population between birth and 5 years | 600, 6% of total 
| Population 6 to 12 years | 900, 9% of total 
| Estimate of children 0 to 5 yrs with all parents working | 320, 52% of children 0-5 
| Estimate of children 6 to 12 yrs with all parents working | 640, 71% of children 6-12 

WHAT IS THE CURRENT SUPPLY OF CHILD CARE IN THE CITY OF CALIMESA?

Number of Licensed Child Care Facilities:
- Small Family Child Care Homes: 5
- Large Family Child Care Homes: 1
- Child Care Centers: 0

Number of child care spaces in licensed facilities, including Head Start and state pre-school
- 0 – 23 months: 12
- 2 – 5 years: 24
- Total Age 0 – 5 years: 36
- Total Age 6 – 12 years: 18

Nearly a quarter of Riverside County’s workforce works nontraditional hours. However, only three
percent of the county’s licensed centers offer child care during these hours.
WHAT IS THE EXISTING GAP BETWEEN SUPPLY & DEMAND?
Given current child care licensed capacity:
Percentage served of children between birth and five with all working parents 11%
Percentage served of children 6-12 years with all working parents 3%

While children of working parents are a substantial proportion of those in need of child care, many families with a parent not in the workforce demand child care as part of their child’s early education.

WHAT IS THE EXPECTED FUTURE NEED OF CHILD CARE?
In just 5 years’ time, the City of Calimesa’s population is projected to increase over 22% to more than 12,100 residents, including over 1,700 children ages 0 – 12 years.

HOW MUCH DOES CHILD CARE COST?
Child care programs are a significant expense for families in most income brackets.

- Average annual cost for full-time, licensed, center-based care for an infant $9,620
- Average annual cost for full-time, licensed, center-based care for a preschooler $6,760
- Average annual cost for resident, undergraduate tuition at UC Riverside $6,684
- Median household income in the City of Calimesa $43,400
- Minimum family income needed to afford basic needs $48,387
- Income percentage needed to afford licensed, center-based care for an infant 22%
- Income percentage needed to afford licensed, center-based care for infant + pre-schooler 38%

WHAT NEEDS TO HAPPEN?
At a minimum to meet present demands, the City of Calimesa needs to create over 286 spaces for children ages 0 – 5 years of working parents to have access to child care. That would entail building 3 child care centers with a capacity to serve 100 children each or 36 new small family child care homes with the capacity to serve 8 children each.

Given the projected population growth, even more facilities are needed to meet growing demands.

Here are some strategies for strengthening child care and the City’s economy:
- Incorporate child care language into the General Plan
- Expedite planning permits, reduce fees, and ease zoning regulations for child care
- Partner with child care experts at First 5 Riverside. Call (951) 248-0014.

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2 “The Economic Impact of the Child Care Industry in Riverside County”, Insight Center for Community Economic Development, Sep 2005.
4 Total population and population by age are from Riverside County Economic Development Agency (EDA) data, based on 2006 data from Experian/Applied Geographic Solutions.
5 US Census 2000 Table P 46 data is used for the percentage of children who live in a household where parents are in the labor force. This percentage is then applied to Riverside County EDA data on the 2006 population, resulting in an estimate of children who need child care.
6 We use the term “facility” to mean a child care establishment on one site. Data from Riverside County Research & Referral office Oct 2007. These values include licensed, private for-profit and non-profit facilities, public pre-school, and Head Start. This number is an overestimate of the capacity of licensed child care programs because it describes the maximum allowed.
7 California Child Care Resource and Referral Network. The 2003 California Child Care Portfolio.
8 Riverside County Office of Education. 2005 Survey of Licensed Child Care Providers.
10 Riverside County Economic Development Agency data, based on 2006 data from Experian/Applied Geographic Solutions.
Impact Requirements:

Per Section 12.3.05(d) of the Calimesa Municipal Code:

The facility shall conform to all property development standard of the land use district in which it is located.

An outdoor play area shall be provided which complies with the provisions of the California Health and Safety code governing child day care facilities. Stationary play equipment shall not be located in required front or side yard setbacks. Passive play areas shall not be located within ten (10) feet of the public right-of-way line and shall be separately fenced.

A six (6) foot high solid decorative fence or masonry wall shall be constructed on all property lines, except in the front yard where a fence shall not exceed forty-eight (48) inches in height. A masonry wall may be constructed provided that it is no higher than thirty-six (36) inches in height. Material, textures, colors and design of the fence or wall shall be compatible with the on-site development and adjacent properties. A fence or wall system shall provide for child safety with controlled points of entry.

On-site landscaping shall be installed and maintained pursuant to Title IX, Chapter 14, Landscape Regulations. Landscaping shall be provided to reduce noise impacts on surrounding properties.

All on-site parking shall comply with the provisions of Chapter 8 (Off-Street Parking). Large facilities shall provide on-site vehicle turn-around or separate entrance and exit points, and adequate passenger loading spaces.

All on-site lighting shall be stationary, directed away from adjacent properties and public rights-of-way and of an intensity appropriate to the use it is serving.

The facility shall contain a fire extinguisher and smoke detector devices, and meet all standards and codes adopted by the City of Calimesa.

Day care facilities in residential districts may operate between the hours of 6:00 a.m. and 7:00 p.m. seven days a week.

Outdoor activities may only conducted between the hours of 8:30 a.m. and 6:00 p.m.

All day care facilities shall be State licensed and shall be operated according to all applicable State and local regulations.

One (1) unlighted sign not to exceed two (2) square feet in area shall be permitted on site.

Fire Clearance: Required

Fee: Riverside County Fire Departments Hazard Reduction office fee schedule:
- New “STD 850” inspection is $171.00.
- Capacity change $87.00
- Annual compliance inspection $42.00
- Re-inspection $17.00
- Pre-inspection $50.00

Business License: Required. Fee: $20.65

Home Occupation Permit: N/A. Fee: N/A

Note: Pre-inspections are available for small or large family day care homes. Call for more details.

Local Resource & Referral Agency
Riverside County Office of Education
800-422-4927

Child Care Centers

Zones: CN, CC, CR, OP

Permit: Yes. Conditional Use (CUP).

Fee: $10,059 deposit

Approximate time for approval: 6-8 weeks

Application: Available at the Planning Department, via fax or via email. Applicants are required to demonstrate compliance by all applicable development stands by providing site plans, traffic circulation patterns, and landscaping designs. Applicants may choose to go through a preliminary plan review. Notification is required for all neighbors and the city will handle distribution from a list provided by the applicant, which is typically prepared by a title company.

Impact Requirements:

Subject to development criteria in the Calimesa Municipal Code.

Hearing: Required.

Appeal Process: A fifteen (15) day appeal period to City Council. An appeal application is required.

Appeal Fee: $2,602

Fire Clearance: Required

Fee: Riverside County Fire Departments Hazard Reduction office fee schedule:
- New “STD 850” inspection is $171.00.
- Capacity change $87.00
- Annual compliance inspection $42.00
- Re-inspection $17.00
- Pre-inspection $50.00

Business License: Required. Fee: $20.65

Small Family Child Care Homes

Maximum of 8 children, including provider’s own children less than 10 years old.

Small family childcare is allowed “by right” in residential districts. No zoning, fire or business permits are required.

Large Family Child Care Homes

Maximum of 14 children, including provider’s own children less than 10 years old.

Zones: OSR, RE, RR, RL, RLM, RM, RH

Permit: Yes. Development Plan Review.

Fee: Contact city for current fee

Approximate Time for Approval: 4-6 weeks

Application: Available at the Planning Department, via fax or via email. Applicants are required to provide site plans and may go through a preliminary plan review if they choose. Notification is required for all neighbors and the city will handle distribution from a list provided by the applicant, which is typically prepared by a title company.

Fee information is as of June 2007. Fees and process should be used as general guidelines and could be subject to change. Please contact the Planning Department with any questions.
1) Visit the Planning Department
Apply for a Development Plan Review or a Conditional Use Permit.
A Conditional Use Permit means that certain "conditions" must be met in order for the City of Calimesa to approve the use of the specified property for childcare. A public hearing is required and is held by the Planning Commission.

2) The Written Application
City Planners are on hand to assist you. You must do the following:
- a) Complete an application, including information about your business, hours of operation, number of children served, etc.
- b) Submit all supporting documents according to requirements specified on individual application.
- Optional (Recommended):
  - c) You may request a "pre-application" review (fees will vary)

3) The Review
The Planning Department will review the application and may request more information from or suggest changes in the application before deeming the application complete.

4) Public Notices Sent Out
Once the Planning Department deems your application complete, they agendize your application for the public hearing. The Planning Department then notifies all residents and businesses within a 300-foot radius of your property of your hearing date. This notification is sent through the mail (Applicant must provide a list of addresses to the city); however it is recommended that you contact your neighbors personally about your intended business before public notices are sent out.

5) Public Hearing
Attend the Public Hearing before the Planning Commission. Be prepared to address complaints from neighbors who might be concerned with the noise of children playing outside or the traffic congestion from clients dropping off children. Outline steps that you are taking to decrease the negative impacts of your business within your neighborhood and the positive ways that your business will help working parents and their children.

6) Denial
Possible Reasons the Planning Commission may not approve your permit:
- Citizens complaints
- Evidence that your project will negatively impact your neighborhood
- Requirements were not met

7) Appeal
Contact the City Council within fifteen (15) days to appeal the Planning Commissions' decision.

8) City Council
During a Public Hearing, City Council members will make a final decision to approve or deny your permit.

APPROVAL
- Congratulations! You have 12 months to begin childcare in your home or begin construction of the new facility.
- Building permits may be required.
- An Environmental Assessment may be needed. The cost for this is NOT included within the initial fee.
- Your permit is good for as specified in the permit.
- Applicant must obtain a Business License.
- Applicant must meet all the standards of Community Care Licensing and your local Fire Department.
- Applicant may contact Riverside County Office of Education Child Care Resource & Referral Agency for pre-inspections of small or large family day care homes.

Denied
City of Canyon Lake Child Care Needs Fact Sheet

WHY IS CHILD CARE IMPORTANT TO CITY PLANNING?
Riverside County is the 2nd fastest growing county in the State of California. The City of Canyon Lake has grown over 11% over the past 10 years. To address the economic needs of its residents and to attract future business, it is essential to include building child care facilities in future city plans.

The child care industry is critical to Canyon Lake City’s economic vitality in three major ways, as it:

- Generates over $230 million in annual gross receipts and employs over 5,800 people in Riverside County, which is almost as many people employed by building construction and more than in all real estate.
- Enables parents to maintain employment and/or obtain education and training—two in ten labor force participants lives in a house with young children where all parents work. One in ten has a child below age five.
- Provides age appropriate child development learning opportunities that support healthy children who are ready to learn and establish a strong foundation for future development and success. This has demonstrated long-term cost benefits as well as social benefits.

WHAT IS THE CURRENT NEED FOR CHILD CARE IN THE CITY OF CANYON LAKE?

<table>
<thead>
<tr>
<th>Description</th>
<th>Quantity</th>
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</thead>
<tbody>
<tr>
<td>Total 2006 population</td>
<td>12,500</td>
</tr>
<tr>
<td>Population between birth and 5 years</td>
<td>900, 7%</td>
</tr>
<tr>
<td>Population 6 to 12 years</td>
<td>1,300, 10%</td>
</tr>
<tr>
<td>Estimate of children 0 to 5 yrs with all parents working</td>
<td>475, 52%</td>
</tr>
<tr>
<td>Estimate of children 6 to 12 yrs with all parents working</td>
<td>830, 64%</td>
</tr>
</tbody>
</table>

WHAT IS THE CURRENT SUPPLY OF CHILD CARE IN THE CITY OF CANYON LAKE?

<table>
<thead>
<tr>
<th>Description</th>
<th>Number</th>
</tr>
</thead>
<tbody>
<tr>
<td>Number of Licensed Child Care Facilities</td>
<td>11</td>
</tr>
<tr>
<td>Small Family Child Care Homes</td>
<td>2</td>
</tr>
<tr>
<td>Large Family Child Care Homes</td>
<td>0</td>
</tr>
<tr>
<td>Child Care Centers</td>
<td>0</td>
</tr>
<tr>
<td>Number of child care spaces in licensed facilities, including Head Start and state pre-school</td>
<td>11</td>
</tr>
<tr>
<td>0 – 23 months</td>
<td>6</td>
</tr>
<tr>
<td>2 – 5 years</td>
<td>5</td>
</tr>
<tr>
<td>Total Age 0 – 5 years</td>
<td>11</td>
</tr>
<tr>
<td>Total Age 6 – 12 years</td>
<td>5</td>
</tr>
</tbody>
</table>

Nearly a quarter of Riverside County’s workforce works nontraditional hours. However, only three percent of the county’s licensed centers offer child care during these hours.
What is the existing gap between supply & demand?
Given current child care licensed capacity:
Percentage served of children between birth and five with all working parents 2%
Percentage of children with all working parents served age 6 – 12 years 1%

While children of working parents are a substantial proportion of those in need of child care, many families with a parent not in the workforce demand child care as part of their child’s early education.

What is the expected future need of child care?
In just 5 years’ time, the City of Canyon Lake’s population is projected to increase over 17% to more than 14,600 residents, including over 2,400 children ages 0 – 12 years.

How much does child care cost?
Child care programs are a significant expense for families in most income brackets.

- Average annual cost for full-time, licensed, center-based care for an infant $9,620
- Average annual cost for full-time, licensed, center-based care for a preschooler $6,760
- Average annual cost for resident, undergraduate tuition at UC Riverside $6,684
- Median household income in the City of Canyon Lake $72,900
- Minimum family income needed to afford basic needs $48,387
- Income percentage needed to afford licensed, center-based care for an infant 13%
- Income percentage needed to afford licensed, center-based care for infant + pre-schooler 22%

What needs to happen?
At a minimum to meet present demands, the City of Canyon Lake needs to create over 464 spaces for children ages 0 – 5 years of working parents to have access to child care. That would entail building 5 child care centers with a capacity to serve 100 children each or 58 new small family child care homes with the capacity to serve 8 children each. Given the projected population growth, even more facilities are needed to meet growing demands.

Here are some strategies for strengthening child care and the City’s economy:
- Incorporate child care language into the General Plan
- Expedite planning permits, reduce fees, and ease zoning regulations for child care
- Partner with child care experts at First 5 Riverside. Call (951) 248-20014.

2 “The Economic Impact of the Child Care Industry in Riverside County”, Insight Center for Community Economic Development, Sep 2005.
4 Total population and population by age are from Riverside County Economic Development Agency (EDA) data, based on 2006 data from Experian/Applied Geographic Solutions.
5 US Census 2000 Table P 46 data is used for the percentage of children who live in a household where parents are in the labor force. This percentage is then applied to Riverside County EDA data on the 2006 population, resulting in an estimate of children who need child care.
6 We use the term “facility” to mean a child care establishment on one site. Data from Riverside County Research & Referral office Oct 2007. These values include licensed, private for-profit and non-profit facilities, public pre-school, and Head Start. This number is an overestimate of the capacity of licensed child care programs because it describes the maximum allowed.
7 California Child Care Resource and Referral Network. The 2003 California Child Care Portfolio.
8 Riverside County Office of Education. 2005 Survey of Licensed Child Care Providers.
10 Riverside County Economic Development Agency data, based on 2006 data from Experian/Applied Geographic Solutions.
### Application
- Available at City Hall. Notification of neighbors within a 300' radius of the property is required. The applicant must provide the names and addresses on mailing labels, but the city will handle notification.

### Application Requirements:
- Name and address of applicant
- Evidence that the Applicant resides at the home
- APN (Assessors Parcel Number)
- Plot plan showing boundaries and physical dimensions of the property, location and dimensions of all existing and proposed buildings, structures, access, yards, drives, parking areas, landscaping, signs, walls and fences.
- Location and dimensions of adjacent streets, drainage, structures, utilities and easements.
- Topography of the property
- Public hearing mailing labels, for all property owners within 300' of the proposed property

### Impact Requirements:
- Off street parking in addition to the parking required for the home. Additional parking in one (1) per employee and one (1) per every five (5) children.
- Six (6) foot high decorative solid block wall along all property lines adjoining residential uses adjoining play areas.
- Passage of a safety inspection of the structure and property by the City Building Department.
- On-site identification sign is allowed in compliance with the sign code.
- Must receive and stay current with all state and/or county permits.

### Hearing:
- Required

### Appeal Process:
- None

### Fire Clearance:
- Required. Fee: Covered by CUP fee

### Business License:
- Required. Fee: $100

### Child Care Centers

<table>
<thead>
<tr>
<th>Zones</th>
<th>Permit</th>
<th>Fee</th>
<th>Approximate Time for Approval</th>
</tr>
</thead>
<tbody>
<tr>
<td>C-1</td>
<td>Yes. Conditional Use (CUP)</td>
<td>$1,500</td>
<td>60 days</td>
</tr>
</tbody>
</table>

### Application
- Available at City Hall. Notification of neighbors within a 300' radius of the property is required. The applicant must provide the names and addresses on mailing labels, but the city will handle notification.

### Application Requirements:
- Full site plan, floor plans, elevations, signs.

### Impact Requirements:
- The site must have adequate parking to meet the additional parking needed by a child care center. (One (1) space per employee and one (1) space per every five (5) children).
- Adequate play area per state requirements.
- Adequately fenced.

### Hearing:
- Required

### Appeal Process:
- None

### Fire Clearance:
- Required. Fee: Covered by CUP fee

### Business License:
- Required. Fee: $100

---

### Small Family Child Care Homes

- Maximum of 8 children, including provider’s own children less than 10 years old.

Small family childcare is allowed in all residential zoning districts. No zoning, fire or business permits are required.

### Large Family Child Care Homes

- Maximum of 14 children, including provider’s own children less than 10 years old.

Zones: All single family.

Permit: Large Family Day Care

Fee: $500

Approximate Time for Approval: 60 days

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### Local Resource & Referral Agency

Riverside County Office of Education
800-422-4927

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Fee information is as of June 2007. Fees and process should be used as general guidelines and could be subject to change.

Please contact the Planning Department with any questions.
1) Visit the Planning Department
Apply for a Large Family Day Care Permit or a Conditional Use Permit.
A Conditional Use Permit means that certain "conditions" must be met in order for the City of Canyon Lake to approve the use of the specified property for childcare. A public hearing is required and is held by the Planning Commission.

2) The Written Application
City Planners are on hand to assist you. You must do the following:
   a) Complete an application, including information about your business, hours of operation, number of children served, etc.
   b) Submit all supporting documents according to requirements specified on individual application.
Optional (Recommended):
   c) You may request a "pre-application" review (fees will vary)

3) The Review
The City Planner will review the application and may request more information from or suggest changes in the application before recommending that the permit be approved.

4) Public Notices Sent Out
Once the City Planner deems your application complete, they agendize your application for the public hearing. The City then notifies all residents and businesses within a 300-foot radius of your property of your hearing date. This notification is sent through the mail (Applicant must provide a list of addresses to the city); however it is recommended that you contact your neighbors personally about your intended business before public notices are sent out.

5) Public Hearing
Attend the Public Hearing before the City Council. Be prepared to address complaints from neighbors who might be concerned with the noise of children playing outside or the traffic congestion from clients dropping off children. Outline steps that you are taking to decrease the negative impacts of your business within your neighborhood and the positive ways that your business will help working parents and their children.

6) Denial
Possible Reasons the Planning Commission may not approve your permit:
   ✓ Citizens complaints
   ✓ Evidence that your project will negatively impact your neighborhood
   ✓ Requirements were not met

7) Appeal
There is no appeal process.

8) City Council
During a Public Hearing, City Council members will make a final decision to approve or deny your permit.

APPROVAL
✓ Congratulations! You have 12 months to begin childcare in your home or begin construction of the new facility.
✓ Building permits may be required.
✓ Your permit is good per the conditions of the CUP.
✓ Applicant must obtain a Business License.
✓ Applicant must meet all the standards of Community Care Licensing and your local Fire Department.
✓ Applicant may contact Riverside County Office of Education Child Care Resource & Referral Agency for pre-inspections of small or large family day care homes.

Denied
Cathedral City Child Care Needs Fact Sheet

Why is Child Care Important to City Planning?

Riverside County is the 2nd fastest growing county in the State of California. The City of Cathedral City has grown over 36% over the past 10 years. To address the economic needs of its residents and to attract future business, it is essential to include building child care facilities in future city plans.

The child care industry is critical to Cathedral City City’s economic vitality in three major ways, as it:

- Generates over $230 million in annual gross receipts and employs over 5,800 people in Riverside County, which is almost as many people employed by building construction and more than in all real estate.
- Enables parents to maintain employment and/or obtain education and training—two in ten labor force participants lives in a house with young children where all parents work. One in ten has a child below age five.³
- Provides age appropriate child development learning opportunities that support healthy children who are ready to learn and establish a strong foundation for future development and success. This has demonstrated long-term cost benefits as well as social benefits.

What is the Current Need for Child Care in the City of Cathedral City?

<p>| | |</p>
<table>
<thead>
<tr>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Total 2006 population</td>
<td>57,900⁴</td>
</tr>
<tr>
<td>Population between birth and 5 years</td>
<td>5,600, 10% of total</td>
</tr>
<tr>
<td>Population 6 to 12 years</td>
<td>6,400, 11% of total</td>
</tr>
<tr>
<td>Estimate of children 0 to 5 yrs with all parents working</td>
<td>2,800, 51% of children 0-5⁵</td>
</tr>
<tr>
<td>Estimate of children 6 to 12 yrs with all parents working</td>
<td>3,600, 56% of children 6-12</td>
</tr>
</tbody>
</table>

What is the Current Supply of Child Care in the City of Cathedral City?

<p>| | |</p>
<table>
<thead>
<tr>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Number of Licensed Child Care Facilities</td>
<td></td>
</tr>
<tr>
<td>Small Family Child Care Homes</td>
<td>41</td>
</tr>
<tr>
<td>Large Family Child Care Homes</td>
<td>26</td>
</tr>
<tr>
<td>Child Care Centers</td>
<td>4</td>
</tr>
</tbody>
</table>

<p>| | |</p>
<table>
<thead>
<tr>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Number of child care spaces in licensed facilities, including Head Start and state pre-school</td>
<td></td>
</tr>
<tr>
<td>0 – 23 months</td>
<td>171</td>
</tr>
<tr>
<td>2 – 5 years</td>
<td>484</td>
</tr>
<tr>
<td>Total Age 0 – 5 years</td>
<td>655</td>
</tr>
<tr>
<td>Total Age 6 – 12 years</td>
<td>217</td>
</tr>
</tbody>
</table>

Nearly a quarter of Riverside County’s workforce works nontraditional hours. However, only three percent of the county’s licensed centers offer child care during these hours.⁷
**WHAT IS THE EXISTING GAP BETWEEN SUPPLY & DEMAND?**

Given current child care licensed capacity:

- Percentage served of children between birth and five with all working parents: 23%
- Percentage served of children 6-12 years with all working parents: 6%

While children of working parents are a substantial proportion of those in need of child care, many families with a parent not in the workforce demand child care as part of their child’s early education.

**WHAT IS THE EXPECTED FUTURE NEED OF CHILD CARE?**

In just 5 years’ time, the City of Cathedral City’s population is projected to increase over 23% to more than 71,000 residents, including over 13,900 children ages 0 – 12 years.

**HOW MUCH DOES CHILD CARE COST?**

Child care programs are a significant expense for families in most income brackets.

- Average annual cost for full-time, licensed, center-based care for an infant: $9,620
- Average annual cost for full-time, licensed, center-based care for a preschooler: $6,760
- Average annual cost for resident, undergraduate tuition at UC Riverside: $6,684
- Median household income in the City of Cathedral City: $44,100
- Minimum family income needed to afford basic needs: $48,387
- Income percentage needed to afford licensed, center-based care for an infant: 22%
- Income percentage needed to afford licensed, center-based care for infant + pre-schooler: 37%

**WHAT NEEDS TO HAPPEN?**

At a minimum to meet present demands, the City of Cathedral City needs to create over 2,187 spaces for children ages 0 – 5 years of working parents to have access to child care. That would entail building 22 child care centers with a capacity to serve 100 children each or 273 new small family child care homes with the capacity to serve 8 children each. Given the projected population growth, even more facilities are needed to meet growing demands.

Here are some strategies for strengthening child care and the City’s economy:

- Incorporate child care language into the General Plan
- Expedite planning permits, reduce fees, and ease zoning regulations for child care
- Partner with child care experts at First 5 Riverside. Call (951) 248-2014.

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2 “The Economic Impact of the Child Care Industry in Riverside County”, Insight Center for Community Economic Development, Sep 2005.
4 Total population and population by age are from Riverside County Economic Development Agency (EDA) data, based on 2006 data from Experian/Applied Geographic Solutions.
5 US Census 2000 Table P 46 data is used for the percentage of children who live in a household where parents are in the labor force. This percentage is then applied to Riverside County EDA data on the 2006 population, resulting in an estimate of children who need child care.
6 We use the term “facility” to mean a child care establishment on one site. Data from Riverside County Research & Referral Office Oct 2007. These values include licensed, private for-profit and non-profit facilities, public pre-school, and Head Start. This number is an overestimate of the capacity of licensed child care programs because it describes the maximum allowed.
7 California Child Care Resource and Referral Network. The 2003 California Child Care Portfolio.
8 Riverside County Office of Education. 2005 Survey of Licensed Child Care Providers.
10 Riverside County Economic Development Agency data, based on 2006 data from Experian/Applied Geographic Solutions.
Application: Available at the Planning Department or by fax. Notification of neighbors within a 300’ radius of the property is required and the City will handle notification.

Impact Requirements:

That the use applied for at the location set forth in the application is properly one for which the CUP is authorized.

That the use is necessary or desirable for the development of the community, is in harmony with the various elements or objectives of the general plan, and is not detrimental to existing uses or to uses specifically permitted in the zone in which the proposed use is to be located.

That the site for the intended use is adequate in size and shape to accommodate said use and all of the yards, setbacks and walls or fences, landscaping and other features required in order to adjust said use to those existing or permitted future uses on land in the neighborhood.

That the site for the proposed uses relates properly to streets and highways which are designed and improved to carry the type and quantity of traffic generated or to be generated by the proposed use.

Applicants are required to provide site plans showing off street parking, loading/unloading spaces and pedestrian path to entrance.

Hearing: Required

Appeal Process: Yes. A ten day (10) appeal period to City Council. Appeal must be in writing.

Appeal Fee: $460

Fire Clearance: Required

Fee: Included in Business License Fee

Business License: Required.

Fee: Based on gross receipts.

Home Occupation Permit: No

Fee: N/A

Note: Pre-inspections are available for small and large family day care homes. Call for more details.

Local Resource & Referral Agency
Riverside County Office of Education
800-422-4927

Child Care Centers

Zones: CC, P, O, R4, PCC, NBP, RH, R3, RM, R2

Permit: Yes. Conditional Use. (CUP)

Fee: $2,170

Approximate time for approval: 3-4 months

Application: Available at the Planning Department or by fax. Notification of neighbors within a 300’ radius of the property is required and the City will handle notification.

Impact Requirements:

That the use applied for at the location set forth in the application is properly one for which the CUP is authorized.

That the use is necessary or desirable for the development of the community, is in harmony with the various elements or objectives of the general plan, and is not detrimental to existing uses or to uses specifically permitted in the zone in which the proposed use is to be located.

That the site for the intended use is adequate in size and shape to accommodate said use and all of the yards, setbacks and walls or fences, landscaping and other features required in order to adjust said use to those existing or permitted future uses on land in the neighborhood.

That the site for the proposed uses relates properly to streets and highways which are designed and improved to carry the type and quantity of traffic generated or to be generated by the proposed use.

Applicants are required to provide site plans showing off street parking, loading/unloading spaces and pedestrian path to entrance.

Hearing: Required

Appeal Process: Yes. A ten day (10) appeal period to City Council. Appeal must be in writing.

Appeal Fee: $460

Fire Clearance: Required

Fee: Included in Business License Fee

Business License: Required.

Fee: Based on gross receipts.

Note: Pre-inspections are available for small and large family day care homes. Call for more details.

Local Resource & Referral Agency
Riverside County Office of Education
800-422-4927

Fee information is as of June 2007. Fees and process should be used as general guidelines and could be subject to change. Please contact the Planning Department with any questions.
1) Visit the Planning Department
Apply for a Conditional Use Permit. A Conditional Use Permit means that certain "conditions" must be met in order for the City of Cathedral City to approve the use of the specified property for childcare. 

2) The Written Application
City Planners are on hand to assist you. You must do the following:
   a) Complete an application, including information about your business, hours of operation, number of children served, etc.
   b) Submit all supporting documents according to requirements specified on individual application.
   Optional (Recommended):
   c) You may request a "pre-application" review (fees will vary)

3) The Review
The Planning Department will review the application and may request more information from or suggest changes in the application before recommending that the permit be approved.

4) Public Notices Sent Out
Once the Planning Department deems your application complete, they agendize your application for the local Planning Commission at the public hearing. The Planning Department then notifies all property owners within a 300' radius of your property of your hearing date.

5) Public Hearing
Attend the Public Hearing before the Planning Commission. Be prepared to address complaints from neighbors who might be concerned with the noise of children playing outside or the traffic congestion from clients dropping off children. Outline steps that you are taking to decrease the negative impacts of your business within your neighborhood and the positive ways that your business will help working parents and their children.

6) Denial
Possible Reasons the Planning Commission may not approve your permit:
   ✓ Citizens complaints.
   ✓ Evidence that your project will negatively impact your neighborhood.
   ✓ Requirements were not met.

7) Appeal
Contact the City Council within ten (10) days to appeal the Planning Commission's decision.

8) City Council
During a Public Hearing, City Council members will make a final decision to approve or deny your permit.

APPROVAL
✓ Congratulations! You have 24 months to begin childcare in your home or begin construction of the new facility.
✓ Additional permits may be needed (Building Permits, Tenant Improvement, Certificate of Occupancy). The cost of these permits is NOT included in the initial fee.
✓ Your permit is good as long as there is continuous use.
✓ Applicant must obtain a Business License.
✓ Applicant must meet all the standards of Community Care Licensing and your local Fire Department.
✓ Applicant may contact Riverside County Office of Education Child Care Resource & Referral Agency for pre-inspections of small or large family day care homes.
City of Coachella Child Care Needs Fact Sheet

WHY IS CHILD CARE IMPORTANT TO CITY PLANNING?
Riverside County is the 2nd fastest growing county in the State of California. The City of Coachella has grown over 84% over the past 10 years¹. To address the economic needs of its residents and to attract future business, it is essential to include building child care facilities in future city plans.

The child care industry is critical to Coachella City’s economic vitality in three major ways, as it:

- Generates over $230 million in annual gross receipts² and employs over 5,800 people in Riverside County, which is almost as many people employed by building construction and more than in all real estate.
- Enables parents to maintain employment and/or obtain education and training—two in ten labor force participants lives in a house with young children where all parents work. One in ten has a child below age five.³
- Provides age appropriate child development learning opportunities that support healthy children who are ready to learn and establish a strong foundation for future development and success. This has demonstrated long-term cost benefits as well as social benefits.

WHAT IS THE CURRENT NEED FOR CHILD CARE IN THE CITY OF COACHELLA?
Total 2007 population 38,486⁴
Population between birth and 5 years 4,691, 12% of total
Population 6 to 12 years 5,233, 14% of total
Estimate of children 0 to 5 yrs with all parents working 2,180, 47% of children 0-5⁵
Estimate of children 6 to 12 yrs with all parents working 2,867, 55% of children 6-12

WHAT IS THE CURRENT SUPPLY OF CHILD CARE IN THE CITY OF COACHELLA?
Number of Licensed Child Care Facilities⁶
- Small Family Child Care Homes 61
- Large Family Child Care Homes 25
- Child Care Centers 9

Number of child care spaces in licensed facilities, including Head Start and state preschool
- 0 – 23 months 231
- 2 – 5 years 717
Total Age 0 – 5 years 948
Total Age 6 – 12 years 274

Supply and Demand for Child Care
Age 0 – 5 years

Nearly a quarter of Riverside County’s workforce works nontraditional hours. However, only three percent of the county’s licensed centers offer child care during these hours.⁷
**WHAT IS THE EXISTING GAP BETWEEN SUPPLY & DEMAND?**
Given current child care licensed capacity:
- Percentage served of children between birth and five with all working parents: 44%
- Percentage served of children 6-12 years with all working parents: 10%

While children of working parents are a substantial proportion of those in need of child care, many families with a parent not in the workforce demand child care as part of their child’s early education.

**WHAT IS THE EXPECTED FUTURE NEED OF CHILD CARE?**
In just 5 years’ time, the City of Coachella’s population is projected to increase over 24% to more than 39,100 residents, including over 9,500 children ages 0 – 12 years.

**HOW MUCH DOES CHILD CARE COST?**
Child care programs are a significant expense for families in most income brackets.

<table>
<thead>
<tr>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Average annual cost for full-time, licensed, center-based care for an infant</td>
<td>$9,620</td>
</tr>
<tr>
<td>Average annual cost for full-time, licensed, center-based care for a preschooler</td>
<td>$6,760</td>
</tr>
<tr>
<td>Average annual cost for resident, undergraduate tuition at UC Riverside</td>
<td>$6,684</td>
</tr>
<tr>
<td>Median household income in the City of Coachella</td>
<td>$31,100</td>
</tr>
<tr>
<td>Minimum family income needed to afford basic needs</td>
<td>$48,387</td>
</tr>
<tr>
<td>Income percentage needed to afford licensed, center-based care for an infant</td>
<td>31%</td>
</tr>
<tr>
<td>Income percentage needed to afford licensed, center-based care for infant + pre-schooler</td>
<td>53%</td>
</tr>
</tbody>
</table>

**WHAT NEEDS TO HAPPEN?**
At a minimum to meet present demands, the City of Coachella needs to create over 1,232 spaces for children ages 0 – 5 years of working parents to have access to child care. That would entail building 12 child care centers with a capacity to serve 100 children each or 154 new small family child care homes with the capacity to serve 8 children each. Given the projected population growth, even more facilities are needed to meet growing demands.

Here are some strategies for strengthening child care and the City’s economy:
- Incorporate child care language into the General Plan
- Expedite planning permits, reduce fees, and ease zoning regulations for child care
- Partner with child care experts at First 5 Riverside. Call (951) 248-2014.

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4. Total population and population by age are from the Riverside County Center for Demographic Research, based on 2007 data from Claritas and the Department of Finance.
5. US Census 2000 Table P 46 data is used for the percentage of children who live in a household where parents are in the labor force. This percentage is then applied to Riverside County EDA data on the 2006 population, resulting in an estimate of children who need child care. We use the term “facility” to mean a child care establishment on one site. Data from Riverside County Research & Referral office Oct 2007. These estimates include licensed, private for-profit and non-profit facilities, public pre-school, and Head Start. This number is an overestimate of the capacity of licensed child care programs because it describes the maximum allowed.
7. Riverside County Office of Education. 2005 Survey of Licensed Child Care Providers.
9. Riverside County Economic Development Agency data, based on 2006 data from Experian/Applied Geographic Solutions.
Small Family Child Care Homes

Maximum of 6 children, including provider’s own children less than 10 years old.

Small family childcare is allowed “by right” in residential districts. No zoning, fire or business permits are required.

Large Family Child Care Homes

Maximum of 14 children, including provider’s own children less than 10 years old.

Zones: R-S (Residential Single Family), R-M (Residential Multiple Family), R-O (Residential 6000 Overlay).

Permit: Yes. Conditional Use (CUP)

Fee: $500 + $10 per acre + $5 per unit

Approximate Time for Approval: 3 - 6 months

Application: Available on-line. However, a pre application conference is required. Notification of neighbors within a 300’ radius of the property is required and the city will handle notification.

Impact Requirements:

Parking - one (1) space for each employee plus one (1) space for every ten (10) children.

Applicant should identify on site plan the lay out of structure to be utilized.

Must comply with all requirements of all other relevant agencies, including fire department and state agency that specifically regulates such uses.

Note: If the project involves the construction of a new building or an addition onto an existing building, then the project would be subject to Architectural Review approval which could include conditioning addressing such off street concerns as street and sidewalk improvements and such on sight concerns as landscaping, architecture and parking.

Hearing: Not required.

Appeal Process: Ten (10) appeal period to City Council.

Appeal Fee: $100

Fire Clearance: Required.

Fee: Riverside County Fire Departments Hazard Reduction office fee schedule:

- New “STD 850” inspection is $ 171.00.
- Capacity change $ 87.00
- Annual compliance inspection $ 42.00
- Re-inspection $ 17.00
- Pre-inspection $ 50.00

Business License: Required.

Fee: Businesses subject to tax in the amount of seven tenths (7/10) of one mill per dollar of gross receipts derived therefrom or one hundred dollars ($100) whichever is greater + $20 annual registration tax.

Home Occupation Permit: Not required.

Fee: N/A

Note: Pre-inspections are available for small or large family day care homes. Call for more details.

Local Resource & Referral Agency
Riverside County Office of Education
800-422-4927

Child Care Centers

Zones: C-G (General-Commercial), C-N (Community-Neighborhood)

Permit: Yes. Conditional Use.

Fee: $500 + $10 per acre

Approximate time for approval: 3 months

Application: Available on-line. However, a pre application conference is required. Notification of neighbors within a 300’ radius of the property is required and the city will handle notification.

Impact Requirements:

Parking - one (1) space for each employee plus one (1) space for every ten (10) children.

Applicant should identify on site plan the lay out of structure to be utilized.

Must comply with all requirements of all other relevant agencies, including fire department and state agency that specifically regulates such uses.

Note: If the project involves the construction of a new building or an addition onto an existing building, then the project would be subject to Architectural Review approval which could include conditioning addressing such off street concerns as street and sidewalk improvements and such on sight concerns as landscaping, architecture and parking.

Hearing: A public hearing is required and is held by the Planning Commission.

Appeal Process: Ten (10) day appeal period to City Council.

Appeal Fee: $100

Fire Clearance: Required.

Fee: Riverside County Fire Departments Hazard Reduction office fee schedule:

- New “STD 850” inspection is $ 171.00.
- Capacity change $ 87.00
- Annual compliance inspection $ 42.00
- Re-inspection $ 17.00
- Pre-inspection $ 50.00

Business License: Required.

Fee: Businesses subject to tax in the amount of seven tenths (7/10) of one mill per dollar of gross receipts derived therefrom or one hundred dollars ($100) whichever is greater + $20 annual registration tax.

The City is currently working with the City Attorney and other consultants to update the Municipal Code and Zoning Ordinance regarding Day Care Homes and Child Care Centers. In the meantime, for small and large family day care homes, they are requiring minimally that they have state approval and fire department approval.

Fee information is as of June 2007. Fees and process should be used as general guidelines and could be subject to change. Please contact the Planning Department with any questions.
1) Visit the Planning Department
   Apply for a Conditional Use Permit.
   A Conditional Use Permit means that certain "conditions" must be met in order for the City of Coachella to approve the use of the specified property for childcare. A public hearing is required and is held by the Planning Commission.

2) The Written Application
   City Planners are on hand to assist you.
   You must do the following:
   a) A "pre-application" review is required (fees will vary)
   b) Complete an application, including information about your business, hours of operation, number of children served, etc.
   c) Submit all supporting documents according to requirements specified on individual application.

3) The Review
   The Planning Department and other affected agencies will review the application and may request more information from or suggest changes in the application before recommending that the permit be approved.

4) Public Notices Sent Out
   Once the Planning Department deems your application complete, they agendize your application for the local Planning Commission at the public hearing. The Planning Division then notifies all property owners within a 300' radius of your property of your hearing date. The applicant is responsible for supplying the mailing labels, but the City will handle distribution.

5) Public Hearing
   Attend the Public Hearing before the Planning Commission. Be prepared to address complaints from neighbors who might be concerned with the noise of children playing outside or the traffic congestion from clients dropping off children. Outline steps that you are taking to decrease the negative impacts of your business within your neighborhood and the positive ways that your business will help working parents and their children.

6) Denial
   Possible Reasons the Planning Commission may not approve your permit:
   ✓ Citizens complaints.
   ✓ Evidence that your project will negatively impact your neighborhood.
   ✓ Requirements were not met.

7) Appeal
   Contact the City Council within ten (10) days to appeal the Planning Commission's decision.

8) City Council
   During a Public Hearing, City Council members will make a final decision to approve or deny your permit.

APPROVAL
✓ Congratulations! You have 12 months to begin childcare in your home or begin construction of the new facility.
✓ Additional permits may be needed. The cost of these permits is NOT included in the initial fee.
✓ Your permit is good for 12 months to get the project's Building Permit.
✓ Applicant must obtain a Business License.
✓ Applicant must meet all the standards of Community Care Licensing and your local Fire Department.
✓ Applicant may contact Riverside County Office of Education Child Care Resource & Referral Agency for pre-inspections of small or large family day care homes.
City of Corona Child Care Needs Fact Sheet

WHY IS CHILD CARE IMPORTANT TO CITY PLANNING?
Riverside County is the 2nd fastest growing county in the State of California. The City of Corona has grown over 38% over the past 10 years.¹ To address the economic needs of its residents and to attract future business, it is essential to include building child care facilities in future city plans.

The child care industry is critical to Corona City’s economic vitality in three major ways, as it:

- Generates over $230 million in annual gross receipts² and employs over 5,800 people in Riverside County, which is almost as many people employed by building construction and more than in all real estate.
- Enables parents to maintain employment and/or obtain education and training—two in ten labor force participants lives in a house with young children where all parents work. One in ten has a child below age five.³
- Provides age-appropriate child development learning opportunities that support healthy children who are ready to learn and establish a strong foundation for future development and success. This has demonstrated long-term cost benefits as well as social benefits.

WHAT IS THE CURRENT NEED FOR CHILD CARE IN THE CITY OF CORONA?

<table>
<thead>
<tr>
<th>Total 2006 population</th>
<th>172,800⁴</th>
</tr>
</thead>
<tbody>
<tr>
<td>Population between birth and 5 years</td>
<td>18,000, 10% of total</td>
</tr>
<tr>
<td>Population 6 to 12 years</td>
<td>19,840, 11% of total</td>
</tr>
<tr>
<td>Estimate of children 0 to 5 yrs with all parents working</td>
<td>10,030, 56% of children 0-5⁵</td>
</tr>
<tr>
<td>Estimate of children 6 to 12 yrs with all parents working</td>
<td>13,050, 66% of children 6-12</td>
</tr>
</tbody>
</table>

WHAT IS THE CURRENT SUPPLY OF CHILD CARE IN THE CITY OF CORONA?

<table>
<thead>
<tr>
<th>Number of Licensed Child Care Facilities⁶</th>
</tr>
</thead>
<tbody>
<tr>
<td>Small Family Child Care Homes</td>
</tr>
<tr>
<td>Large Family Child Care Homes</td>
</tr>
<tr>
<td>Child Care Centers</td>
</tr>
</tbody>
</table>

Number of child care spaces in licensed facilities
- 0 – 23 months: 653
- 2 – 5 years: 2,789
- Total Age 0 – 5 years: 3,442
- Total Age 6 – 12 years: 1,314

Supply and Demand for Child Care

<table>
<thead>
<tr>
<th>Age 0 – 5 years</th>
</tr>
</thead>
<tbody>
<tr>
<td>Current supply of licensed child care spaces for ages 0 – 5 years</td>
</tr>
<tr>
<td>Number of spaces needed to serve 80% of children with all working parents</td>
</tr>
<tr>
<td>Total number of children between birth and age 5</td>
</tr>
</tbody>
</table>

Nearly a quarter of Riverside County’s workforce works nontraditional hours. However, only three percent of the county’s licensed centers offer child care during these hours.⁷
**What is the existing gap between supply & demand?**

Given current child care licensed capacity:
- Percentage served of children between birth and five with all working parents: 34%
- Percentage served of children 6-12 years with all working parents: 10%

While children of working parents are a substantial proportion of those in need of child care, many families with a parent not in the workforce demand child care as part of their child’s early education.

**What is the expected future need of child care?**

In just 5 years’ time, the City of Corona’s population is projected to increase over 24% to more than 214,000 residents, including over 44,400 children ages 0 – 12 years.

**How much does child care cost?**

Child care programs are a significant expense for families in most income brackets.

<table>
<thead>
<tr>
<th>Cost</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Average annual cost for full-time, licensed, center-based care for an infant</td>
<td>$9,620</td>
</tr>
<tr>
<td>Average annual cost for full-time, licensed, center-based care for a preschooler</td>
<td>$6,760</td>
</tr>
<tr>
<td>Average annual cost for resident, undergraduate tuition at UC Riverside</td>
<td>$6,684</td>
</tr>
<tr>
<td>Median household income in the City of Corona</td>
<td>$70,900</td>
</tr>
<tr>
<td>Minimum family income needed to afford basic needs</td>
<td>$48,387</td>
</tr>
<tr>
<td>Income percentage needed to afford licensed, center-based care for an infant</td>
<td>14%</td>
</tr>
<tr>
<td>Income percentage needed to afford licensed, center-based care for infant + pre-schooler</td>
<td>23%</td>
</tr>
</tbody>
</table>

**What needs to happen?**

At a minimum to meet present demands, the City of Corona needs to create over 6,585 spaces for children ages 0 – 5 years of working parents to have access to child care. That would entail building 66 child care centers with a capacity to serve 100 children each or 823 new small family child care homes with the capacity to serve 8 children each. Given the projected population growth, even more facilities are needed to meet growing demands.

Here are some strategies for strengthening child care and the City’s economy:
- Incorporate child care language into the General Plan
- Expedite planning permits, reduce fees, and ease zoning regulations for child care
- Partner with child care experts at First 5 Riverside. Call (951) 248-0014.

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4. Total population and population by age are from Riverside County Economic Development Agency (EDA) data, based on 2006 data from Experian/Applied Geographic Solutions.
5. US Census 2000 Table P 46 data is used for the percentage of children who live in a household where parents are in the labor force. This percentage is then applied to Riverside County EDA data on the 2006 population, resulting in an estimate of children who need child care.
6. We use the term “facility” to mean a child care establishment on one site. Data from Riverside County Research & Referral office Oct 2007. These values include licensed, private for-profit and non-profit facilities, public pre-school, and Head Start. This number is an overestimate of the capacity of licensed child care programs because it describes the maximum allowed.
7. California Child Care Resource and Referral Network. The 2003 California Child Care Portfolio.
8. Riverside County Office of Education. 2005 Survey of Licensed Child Care Providers.
10. Riverside County Economic Development Agency data, based on 2006 data from Experian/Applied Geographic Solutions.
**Small Family Child Care Homes**

Maximum of 8 children, including provider’s own children less than 10 years old.

Small family childcare is allowed “by right” in residential districts. No zoning or business permits are required.

**Large Family Child Care Homes**

Maximum of 14 children, including provider’s own children less than 10 years old.

Zones: All Residential

Permit: Not Required

Fee: N/A

Approximate Time for Approval: N/A

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**Application:** N/A

**Impact Requirements:** Allowable under Chapter 17.80 of the Corona Municipal Code.

**Additional Requirements:**

The minimum indoor and outdoor play area per child shall be as required under California state law, including, but not limited to, Cal. Code of Regulations Title 22.

The applicant shall demonstrate that it is a licensed day care operator or that it is in the process of obtaining a license from the Riverside County Department of Public and Social Services.

Outdoor play for children shall be limited to the hours of 8:00 a.m. to 7:30 p.m.

Adequate space for the parking of vehicles in the driveway or at curbside for the purposes of loading and unloading children shall be provided in order to minimize traffic hazards.

Compliance with the regulations of the State Fire Marshal for large family day care home pursuant to Cal. Code of Regulations Title 22.

**Hearing:** N/A

**Appeal Process:** N/A

**Appeal Fee:** N/A

**Fire Clearance:** Required.

**Fee:** $160

**Business License:** Required.

**Fee:** Based on anticipated gross receipts. Minimum fee for up to $30,000 per year = $92

**Home Occupation:** Yes

**Permit:** No

**Fee:** N/A

Note: Pre-inspections are available for small and large family day care homes. Call for more details.

**Local Resource & Referral Agency**

Riverside County Office of Education

800-422-4927
1) Visit the Community Development Department
Apply for a Development Plan Review and Precise Plan (for New Construction only).
A Development Plan Review and Precise Plan means that certain elements regarding the site must be reviewed before the City of Corona can approve the use of the specified property for childcare.
A public hearing is required for a Child Care Center and is held by the Planning Commission.

2) The Written Application
City Planners are on hand to assist you. You must do the following:
   a) Complete an application, including information about your business, hours of operation, number of children served, etc.
   b) Submit all supporting documents according to requirements specified on individual application. Optional (Recommended):
   c) You may request a "pre-application" review (fees will vary)

3) The Review
The Planning Staff will review the application and may request more information from or suggest changes in the application before recommending that the permit be approved.

4) Public Notices Sent Out
Once the Planning Commission deems your application complete, the Planning Department will notify all residents and businesses within a 500 ft radius of the project.

5) Public Hearing
Attend the Public Hearing before the Planning Commission. Be prepared to address complaints from neighbors who might be concerned with the noise of children playing outside or the traffic congestion from clients dropping off children. Outline steps that you are taking to decrease the negative impacts of your business within your neighborhood and the positive ways that your business will help working parents and their children.

6) Denial
Possible Reasons the Planning Commission may not approve your permit:
- Citizens complaints
- Evidence that your project will negatively impact your neighborhood
- Requirements were not met

7) Appeal
Contact the City Clerk's office in writing within ten (10) days to appeal the Commission's decision.

8) City Council
During a Public Hearing, City Council members will make a final decision to approve or deny your permit.

APPROVAL
- Congratulations! You have 12 months to begin childcare in your home or begin construction of the new facility.
- An Environmental Assessment is required. The fees are NOT included in the initial permit fee.
- Additional permits may be required. The fees for these are NOT included in the initial permit fee.
- Your permit is good for the life of the Center unless closed for 6 months.
- Applicant must obtain a Business License.
- Applicant must meet all the standards of Community Care Licensing and your local Fire Department.
- Applicant may contact Riverside County Office of Education Child Care Resource & Referral Agency for pre-inspections of small or large family day care homes.

Denied
City of Desert Hot Springs Child Care Needs Fact Sheet

**WHY IS CHILD CARE IMPORTANT TO CITY PLANNING?**
Riverside County is the 2nd fastest growing county in the State of California. The City of Desert Hot Springs has grown over 48% over the past 10 years. To address the economic needs of its residents and to attract future business, it is essential to include building child care facilities in future city plans.

The child care industry is critical to Desert Hot Springs’ economic vitality in three major ways, as it:

- Generates over $230 million in annual gross receipts and employs over 5,800 people in Riverside County, which is almost as many people employed by building construction and more than in all real estate.

- Enables parents to maintain employment and/or obtain education and training—two in ten labor force participants lives in a house with young children where all parents work. One in ten has a child below age five.

- Provides age-appropriate child development learning opportunities that support healthy children who are ready to learn and establish a strong foundation for future development and success. This has demonstrated long-term cost benefits as well as social benefits.

**WHAT IS THE CURRENT NEED FOR CHILD CARE IN THE CITY OF DESERT HOT SPRINGS?**

<table>
<thead>
<tr>
<th>Total 2007 population</th>
<th>22,163</th>
</tr>
</thead>
<tbody>
<tr>
<td>Population between birth and 5 years</td>
<td>2,451, 10% of total</td>
</tr>
<tr>
<td>Population 6 to 12 years</td>
<td>2,732, 12% of total</td>
</tr>
<tr>
<td>Estimate of children 0 to 5 yrs with all parents working</td>
<td>1,316, 54% of children 0-5</td>
</tr>
<tr>
<td>Estimate of children 6 to 12 yrs with all parents working</td>
<td>1,698, 62% of children 6-12</td>
</tr>
</tbody>
</table>

**WHAT IS THE CURRENT SUPPLY OF CHILD CARE IN THE CITY OF DESERT HOT SPRINGS?**

<table>
<thead>
<tr>
<th>Number of Licensed Child Care Facilities</th>
</tr>
</thead>
<tbody>
<tr>
<td>Small Family Child Care Homes</td>
</tr>
<tr>
<td>Large Family Child Care Homes</td>
</tr>
<tr>
<td>Child Care Centers</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Number of child care spaces in licensed facilities, including Head Start and state preschool</th>
</tr>
</thead>
<tbody>
<tr>
<td>0 – 23 months</td>
</tr>
<tr>
<td>2 – 5 years</td>
</tr>
<tr>
<td>Total Age 0 – 5 years</td>
</tr>
<tr>
<td>Total Age 6 – 12 years</td>
</tr>
</tbody>
</table>

Nearly a quarter of Riverside County’s workforce works nontraditional hours. However, only three percent of the county’s licensed centers offer child care during these hours.
**What is the Existing Gap Between Supply & Demand?**

Given current child care licensed capacity:
- Percentage served of children between birth and five with all working parents: 35%
- Percentage served of children 6-12 years with all working parents: 12%

While children of working parents are a substantial proportion of those in need of child care, many families with a parent not in the workforce demand child care as part of their child’s early education.

**What is the Expected Future Need of Child Care?**

In just 5 years’ time, the City of Desert Hot Springs’s population is projected to increase over 19% to more than 25,300 residents, including over 5,100 children ages 0 – 12 years.

**How Much Does Child Care Cost?**

Child care programs are a significant expense for families in most income brackets.

- Average annual cost for full-time, licensed, center-based care for an infant: $9,620
- Average annual cost for full-time, licensed, center-based care for a preschooler: $6,760
- Average annual cost for resident, undergraduate tuition at UC Riverside: $6,684
- Median household income in the City of Desert Hot Springs: $29,100
- Minimum family income needed to afford basic needs: $48,387
- Income percentage needed to afford licensed, center-based care for an infant: 33%
- Income percentage needed to afford licensed, center-based care for infant + pre-schooler: 56%

**What Needs to Happen?**

At a minimum to meet present demands, the City of Desert Hot Springs needs to create over 861 spaces for children ages 0 – 5 years of working parents to have access to child care. That would entail building 9 child care centers with a capacity to serve 100 children each or 108 new small family child care homes with the capacity to serve 8 children each. Given the projected population growth, even more facilities are needed to meet growing demands.

Here are some strategies for strengthening child care and the City’s economy:
- Incorporate child care language into the General Plan
- Expedite planning permits, reduce fees, and ease zoning regulations for child care
- Partner with child care experts at First 5 Riverside. Call (951) 248-0014.

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4. Total population and population by age are from the Riverside County Center for Demographic Research, based on 2007 data from Claritas and the Department of Finance.
5. US Census 2000 Table P 46 data is used for the percentage of children who live in a household where parents are in the labor force. This percentage is then applied to Riverside County EDA data on the 2006 population, resulting in an estimate of children who need child care.
6. We use the term “facility” to mean a child care establishment on one site. Data from Riverside County Research & Referral office Oct 2007. These values include licensed, private for-profit and non-profit facilities, public pre-school, and Head Start. This number is an overestimate of the capacity of licensed child care programs because it describes the maximum allowed.
7. California Child Care Resource and Referral Network. The 2003 California Child Care Portfolio.
8. Riverside County Office of Education. 2005 Survey of Licensed Child Care Providers.
10. Riverside County Economic Development Agency data, based on 2006 data from Experian/Applied Geographic Solutions.
Small Family Child Care Homes

Maximum of 6 children, including provider’s own children less than 10 years old.

Small family childcare is allowed “by right” in residential districts. No zoning, fire or business permits are required.

Large Family Child Care Homes

Maximum of 14 children, including provider’s own children less than 10 years old.

Zones: Residential zones (Residential-Estate, Residential-Low, Residential-Medium, Residential-Mobile Home)

Permit: Not Required

Fee: N/A

Approximate Time for Approval: 2 weeks

Application: Available at the Planning Department and by fax. Notification of neighbors is not required.

Impact Requirements:
1. The facility shall conform to all property development standards of the land use district in which it is located.
2. The facility shall be located at least 500 feet from another large family day care home.
3. The facility shall meet all the requirements of the Fire Marshal.
4. The facility shall comply with the requirements of Section 159.20.030 (15), Noise.
5. In addition to the garage parking required for the single family residential unit, two additional parking spaces shall be provided, one of which shall be on-site.
6. The facility shall be subject to the signage requirements of Section 159.22, Signs.
7. The operator shall provide the City with written evidence that he or she has applied for a large family day care license.

Hearing: Not required.

Appeal Process: Appeals shall be submitted to the Department on a City application form, and shall specifically state the basis of the appeal. An appeal of a Director action shall be filed with the Department within 15 days following the final date of action for which an appeal is made. An action taken by the Director to approve or disapprove an application may be appealed to the Planning Commission.

Appeal Fee: $2,800

Fire Clearance: Required.

Fee: Riverside County Fire Departments Hazard Reduction office fee schedule:
- New “STD 850” inspection is $ 171.00.
- Capacity change $ 87.00
- Annual compliance inspection $ 42.00
- Re-inspection $ 17.00
- Pre-inspection $ 50.00

Business License: Required.

Fee: $60 for license + $48 application fee

Home Occupation Permit: Yes

Fee: $200

Note: Pre-inspections are available for small or large family day care homes. Call for more details.

Local Resource & Referral Agency
Riverside County Office of Education
800-422-4927

Child Care Centers

Zones: Commercial-General, Residential-High, Residential-Visitor Serving

Permit: Yes. Conditional Use. Fee: $3,460

Approximate time for approval: 3 month minimum

Application: Available at the Planning Department. Applicants are required to provide site plans, building plans, landscaping plans, etc. This process cannot be streamlined. Notification of neighbors is needed and the Planning Department is responsible for making that notification.

Impact Requirements:
1. The facility shall conform to all property development standards of the land use district in which it is located.
2. Facilities shall not be located within 500 feet of another day care center.
3. An outdoor play area of no less than 75 square feet per child, but in no case less than 450 square feet in area shall be provided. The outdoor play area shall be located in the rear (non-street) area. Stationary play equipment shall not be located in required side and front yards.
4. A six (6) foot high solid decorative fence or wall shall be constructed on all property lines, except in the front yard. In the front yard, the open fence shall not exceed 48 inches in height, and a solid wall shall not exceed 42 inches in height. Materials, textures, colors, and design of the fence or wall shall be compatible with on-site development and adjacent properties. All fences or walls shall provide for safety with controlled points of entry.
5. On-site landscaping shall be consistent with the use and that prevailing in the neighborhood and shall be installed and maintained, pursuant to Chapter 159.28 (Landscaping Standards). Landscaping shall be provided to reduce noise impacts on surrounding properties.
6. All on-site parking shall be provided pursuant to the provisions of Chapter 159.24 (Off-Street Parking). On-site vehicle turnaround or separate entrance and exit points, and adequate passenger loading spaces shall be provided.
7. All on-site lighting shall be stationary, directed away from adjacent properties and public rights-of-way, and have intensity appropriate to the use it is serving.
8. All on-site signage shall comply with the provisions of Chapter 159.22 (Sign Standards).
9. The center shall contain a fire extinguisher and smoke detector devices and meet all standards established by the City Fire Marshal.
10. A center within a residential land use district may operate up to 14 hours per day.
11. Outdoor activities may only be conducted between the hours of 8:30 A.M. to 8:00 P.M.

Hearing: A public hearing is required and is held by the Planning Commission.

Appeal Process: Same process and fees as Large Family Day Care Home. Appeal Fee: $ see previous

Fire Clearance: Same process and fees as Large Family Day Care Home. Fee: $ see previous

Business License: Required. Fee: $60 for license + $48 application fee

Note: Pre-inspections are available for small or large family day care homes. Call for more details.

Local Resource & Referral Agency
Riverside County Office of Education
800-422-4927

Fee information is as of June 2007. Fees and process should be used as general guidelines and could be subject to change. Please contact the Planning Department with any questions.
1) Visit the Planning Department
   Apply for a Home Occupation Permit or a Conditional Use Permit.
   A Conditional Use Permit means that certain "conditions" must be met in order for the City of Desert Hot Springs to approve the use of the specified property for childcare.
   A public hearing is required for a center and is held by the Planning Commission.

2) The Written Application
   City Planners are on hand to assist you.
   You must do the following:
   a) Complete an application, including information about your business, hours of operation, number of children served, etc.
   b) Submit all supporting documents according to requirements specified on individual application.
   Optional (Recommended):
   c) You may request a "pre-application" review (fees will vary)

3) The Review
   The Planning Department will review the application and may request more information from or suggest changes in the application before recommending that the permit be approved.

4) Public Notices Sent Out
   Once the Planning Department deems your application complete, they agendize your application for the local Planning Commission at the public hearing. The Planning Department then notifies all property owners within a 500' radius of your property of your hearing date.

5) Public Hearing
   Attend the Public Hearing before the Planning Commission. Be prepared to address complaints from neighbors who might be concerned with the noise of children playing outside or the traffic congestion from clients dropping off children.
   Outline steps that you are taking to decrease the negative impacts of your business within your neighborhood and the positive ways that your business will help working parents and their children. Having letters of support from neighbors and/or daycare users would be helpful.

   If approved, you will receive a permit and guidelines on how to proceed.

   If denied, you will receive reasons why your permit was not approved and may appeal the decision.

6) Denial
   Possible Reasons the Planning Commission may not approve your permit:
   a) Citizens complaints.
   b) Evidence that your project will negatively impact your neighborhood.
   c) Requirements were not met.
   d) Traffic concerns.

7) Appeal
   Contact the Planning Department within fifteen (15) days to appeal the Planning Commission's decision.

8) City Council
   During a Public Hearing, City Council members will make a final decision to approve or deny your permit.
City of Hemet Child Care Needs Fact Sheet

Why is Child Care Important to City Planning?

Riverside County is the 2nd fastest growing county in the State of California. The City of Hemet has grown over 42% over the past 10 years\(^1\). To address the economic needs of its residents and to attract future business, it is essential to include building child care facilities in future city plans.

The child care industry is critical to Hemet City’s economic vitality in three major ways, as it:

- Generates over $230 million in annual gross receipts\(^2\) and employs over 5,800 people in Riverside County, which is almost as many people employed by building construction and more than in all real estate.
- Enables parents to maintain employment and/or obtain education and training—two in ten labor force participants lives in a house with young children where all parents work. One in ten has a child below age five.\(^3\)
- Provides age-appropriate child development learning opportunities that support healthy children who are ready to learn and establish a strong foundation for future development and success. This has demonstrated long-term cost benefits as well as social benefits.

What is the Current Need for Child Care in the City of Hemet?

Total 2006 population 73,500\(^4\)
Population between birth and 5 years 5,500, 7% of total
Population 6 to 12 years 6,200, 8% of total
Estimate of children 0 to 5 yrs with all parents working 2,690, 49% of children 0-5\(^5\)
Estimate of children 6 to 12 yrs with all parents working 3,640, 59% of children 6-12

What is the Current Supply of Child Care in the City of Hemet?

Number of Licensed Child Care Facilities\(^6\)

- Small Family Child Care Homes 73
- Large Family Child Care Homes 20
- Child Care Centers 16

Number of child care spaces in licensed facilities, including Head Start and state pre-school

- 0 – 23 months 248
- 2 – 5 years 1440

Total Age 0 – 5 years 1688
Total Age 6 – 12 years 509

Supply and Demand for Child Care

Age 0 – 5 years

- Current supply of licensed child care spaces for ages 0 – 5 years
- Number of spaces needed to serve 80% of children with all working parents
- Total number of children between birth and age 5

Nearly a quarter of Riverside County’s workforce works nontraditional hours. However, only three percent of the county’s licensed centers offer child care during these hours.\(^7\)
What is the existing gap between supply & demand?
Given current child care licensed capacity:
- Percentage served of children between birth and five with all working parents: 63%
- Percentage served of children 6-12 years with all working parents: 14%

While children of working parents are a substantial proportion of those in need of child care, many families with a parent not in the workforce demand child care as part of their child’s early education.

What is the expected future need of child care?
In just 5 years’ time, the City of Hemet’s population is projected to increase over 16% to more than 85,300 residents, including over 12,800 children ages 0 – 12 years.

How much does child care cost?
Child care programs are a significant expense for families in most income brackets.

- Average annual cost for full-time, licensed, center-based care for an infant: $9,620
- Average annual cost for full-time, licensed, center-based care for a preschooler: $6,760
- Average annual cost for resident, undergraduate tuition at UC Riverside: $6,684
- Median household income in the City of Hemet: $30,500
- Minimum family income needed to afford basic needs: $48,387
- Income percentage needed to afford licensed, center-based care for an infant: 32%
- Income percentage needed to afford licensed, center-based care for infant + pre-schooler: 54%

What needs to happen?
At a minimum to meet present demands, the City of Hemet needs to create over 999 spaces for children ages 0 – 5 years of working parents to have access to child care. That would entail building 10 child care centers with a capacity to serve 100 children each or 125 new small family child care homes with the capacity to serve 8 children each. Given the projected population growth, even more facilities are needed to meet growing demands.

Here are some strategies for strengthening child care and the City’s economy:
- Incorporate child care language into the General Plan
- Expedite planning permits, reduce fees, and ease zoning regulations for child care
- Partner with child care experts at First 5 Riverside. Call (951) 248-0014.

Notes:
2 “The Economic Impact of the Child Care Industry in Riverside County”, Insight Center for Community Economic Development, Sep 2005.
4 Total population and population by age are from Riverside County Economic Development Agency (EDA) data, based on 2006 data from Experian/Applied Geographic Solutions.
5 US Census 2000 Table P 46 data is used for the percentage of children who live in a household where parents are in the labor force. This percentage is then applied to Riverside County EDA data on the 2006 population, resulting in an estimate of children who need child care. We use the term “facility” to mean a child care establishment on one site. Data from Riverside County Research & Referral office Oct 2007. These values include licensed, private for-profit and non-profit facilities, public pre-school, and Head Start. This number is an overestimate of the capacity of licensed child care programs because it describes the maximum allowed.
6 California Child Care Resource and Referral Network. The 2003 California Child Care Portfolio.
7 Riverside County Office of Education. 2005 Survey of Licensed Child Care Providers.
9 Riverside County Economic Development Agency data, based on 2006 data from Experian/Applied Geographic Solutions.
Application: Certificate of Occupancy Permit is available at the Building Department and the Conditional Use Permit is available at the Planning Department. Site plans, traffic, etc., is determined by the Planning Commission. Notification of neighbors within a 1000’ radius of the site is required and is done through the mail by the Planning Department.

Impact Requirements:
Conditions of approval are determined by the Planning Commission on a case-by-case basis.

Hearing: Required.

Appeal Process: Ten day (10) appeal period.

Appeal Fee: $220

Fire Clearance: Required

Fee: N/A

Business License: Required.

Fee: $130

Home Occupation Permit: Yes

Fee: $22

*Note: The City of Hemet issues a Certificate of Occupancy to all new businesses, change of ownerships, or relocations. The applicant needs a signature from Planning, Engineering, Business License and the Building Department before opening their business. Inspections are required from the Building Department and possibly the Fire Department.

Note: Pre-inspections are available for small or large family day care homes. Call for more details.

Local Resource & Referral Agency
Riverside County Office of Education
800-422-4927

Child Care Centers

Zones: Commercial


Fee: $132

Approximate time for approval: over the counter

Application: Available at the Building and Safety Department.

Impact Requirements:
Must comply with state requirements, including Building & Safety and Fire Department.

Must comply with the parking and circulation requirements.

Hearing: Not Required.

Appeal Process: N/A

Appeal Fee: $220

Fire Clearance: Required

Fee: N/A

Business License: Required.

Fee: $130

Small Family Child Care Homes

Maximum of 8 children, including provider’s own children less than 10 years old.

Small family childcare is allowed “by right” in residential districts. No zoning, fire or business permits are required.

Large Family Child Care Homes

Maximum of 14 children, including provider’s own children less than 10 years old.

Zones: Residential

Permit: Yes, Certificate of Occupancy & if over 12 children - Conditional Use.

Fee: $132 Certificate of Occupancy/ $4,100 Conditional Use.

Approximate Time for Approval: 4-6 months
1) Visit the Planning Department/Building & Safety Department
   Apply for a Certificate of Occupancy or Conditional Use Permit.
   A Conditional Use Permit means that certain "conditions" must be met in order for the City of Hemet to approve the use of the specified property for childcare.
   A public hearing is required for a Large Family Day Care Home and is held by the Planning Commission.

2) The Written Application
   City Planners are on hand to assist you.
   You must do the following:
   a) Complete an application, including information about your business, hours of operation, number of children served, etc.
   b) Submit all supporting documents according to requirements specified on individual application.
   Optional (Recommended):
   c) You may request a "pre-application" review (fees will vary)

3) The Review
   The Planning Commission will review the application and may request more information from or suggest changes in the application before recommending that the permit be approved.

4) Public Notices Sent Out
   Once the Planning Commission deems your application complete, the Planning Department will notify all residents and businesses within a 1000' radius of your property of your hearing date.

5) Public Hearing
   Attend the Public Hearing before the Planning Commission. Be prepared to address complaints from neighbors who might be concerned with the noise of children playing outside or the traffic congestion from clients dropping off children. Outline steps that you are taking to decrease the negative impacts of your business within your neighborhood and the positive ways that your business will help working parents and their children.

6) Denial
   Possible Reasons the Planning Commission may not approve your permit:
   - Citizens complaints
   - Evidence that your project will negatively impact your neighborhood
   - Requirements were not met

7) Appeal
   Contact the Planning Commission within ten (10) days to appeal the Commissions' decision.

8) City Council
   During a Public Hearing, City Council members will make a final decision to approve or deny your permit.

APPROVAL
- Congratulations! You have 12 months to begin childcare in your home or begin construction of the new facility.
- Any additional changes to the site will be determined on a case-by-case basis.
- Additional permits may be required. The fees for these are NOT included in the initial permit fee.
- Your permit is good as long as there is continuous use.
- Applicant must obtain a Business License
- Applicant must meet all the standards of Community Care Licensing and your local Fire Department
- Applicant may contact Riverside County Office of Education Child Care Resource & Referral Agency for pre-inspections of small or large family day care homes.

Denied
City of Indian Wells Child Care Needs Fact Sheet

WHY IS CHILD CARE IMPORTANT TO CITY PLANNING?
Riverside County is the 2nd fastest growing county in the State of California. The City of Indian Wells has grown over 50% over the past 10 years¹. To address the economic needs of its residents and to attract future business, it is essential to include building child care facilities in future city plans.

The child care industry is critical to Indian Wells City’s economic vitality in three major ways, as it:

- Generates over $230 million in annual gross receipts² and employs over 5,800 people in Riverside County, which is almost as many people employed by building construction and more than in all real estate.
- Enables parents to maintain employment and/or obtain education and training—two in ten labor force participants lives in a house with young children where all parents work. One in ten has a child below age five.³
- Provides age-appropriate child development learning opportunities that support healthy children who are ready to learn and establish a strong foundation for future development and success. This has demonstrated long-term cost benefits as well as social benefits.

WHAT IS THE CURRENT NEED FOR CHILD CARE IN THE CITY OF INDIAN WELLS?

<table>
<thead>
<tr>
<th>Total 2006 population</th>
<th>5,060⁴</th>
</tr>
</thead>
<tbody>
<tr>
<td>Population between birth and 5 years</td>
<td>235, 5% of total</td>
</tr>
<tr>
<td>Population 6 to 12 years</td>
<td>315, 6% of total</td>
</tr>
<tr>
<td>Estimate of children 0 to 5 yrs with all parents working</td>
<td>140, 61% of children 0-5⁵</td>
</tr>
<tr>
<td>Estimate of children 6 to 12 yrs with all parents working</td>
<td>210, 66% of children 6-12</td>
</tr>
</tbody>
</table>

WHAT IS THE CURRENT SUPPLY OF CHILD CARE IN THE CITY OF INDIAN WELLS?

<table>
<thead>
<tr>
<th>Number of Licensed Child Care Facilities⁶</th>
</tr>
</thead>
<tbody>
<tr>
<td>Small Family Child Care Homes</td>
</tr>
<tr>
<td>Large Family Child Care Homes</td>
</tr>
<tr>
<td>Child Care Centers</td>
</tr>
</tbody>
</table>

Number of child care spaces in licensed facilities, including Head Start and state pre-school

<table>
<thead>
<tr>
<th>Age group</th>
<th>Number of spaces</th>
</tr>
</thead>
<tbody>
<tr>
<td>0 – 23 months</td>
<td>41</td>
</tr>
<tr>
<td>2 – 5 years</td>
<td>91</td>
</tr>
<tr>
<td>Total Age 0 – 5 years</td>
<td>132</td>
</tr>
<tr>
<td>Total Age 6 – 12 years</td>
<td>103</td>
</tr>
</tbody>
</table>

WHAT IS THE EXPECTED FUTURE NEED OF CHILD CARE?
In just 5 years’ time, the City of Indian Wells’s population is projected to increase over 21% to more than 6,100 residents, including approximately 590 children ages 0 – 12 years. (260 age 0 – 5 years; 330 age 6 – 12 years).
**WHAT IS THE EXISTING GAP BETWEEN SUPPLY & DEMAND?** (given current child care licensed capacity)

<table>
<thead>
<tr>
<th>Category</th>
<th>Percentage Served</th>
</tr>
</thead>
<tbody>
<tr>
<td>Percentage served of children between birth and five with all working parents</td>
<td>93%</td>
</tr>
<tr>
<td>Percentage served of children 6-12 years with all working parents</td>
<td>49%</td>
</tr>
</tbody>
</table>

The above percentage is an underestimate of the gap because while children of working parents are a substantial proportion of those in need of child care, many families with a parent not in the workforce demand child care as part of their child’s early education. The gap between supply and demand is made even worse because while nearly a quarter of Riverside County’s workforce works nontraditional hours, only three percent of the county’s licensed centers offer child care during these hours.

**HOW MUCH DOES CHILD CARE COST?**

Child care programs are a significant expense for families in most income brackets.

- Average annual cost for full-time, licensed, center-based care for an infant: $9,620
- Average annual cost for full-time, licensed, center-based care for a preschooler: $6,760
- Average annual cost for resident, undergraduate tuition at UC Riverside: $6,684
- Median household income in the City of Indian Wells: $83,000
- Minimum family income needed to afford basic needs: $48,387
- Income percentage needed to afford licensed, center-based care for an infant: 12%
- Income percentage needed to afford licensed, center-based care for infant + pre-schooler: 20%

**WHAT NEEDS TO HAPPEN?**

At a minimum to meet present demands, the City of Indian Wells needs to create over 10 spaces for children ages 0 – 5 years of working parents to have access to child care. That would entail building at least 1 new small family child care homes with the capacity to serve 8 children. There are additional 100 children ages 0 – 5 years whose parents may want access to child care for the educational benefit, or who might work if they had access to affordable child care. Given the projected population growth expected in the next 5 years, to serve the expected 160 new children age 0 – 5 years of working parents, the City would need to build an additional 20 small family child care homes or 2 child care centers serving 80 children each.

Here are some strategies for strengthening child care and the City’s economy:

- Incorporate child care language into the General Plan
- Expedite planning permits, reduce fees, and ease zoning regulations for child care
- Partner with child care experts at First 5 Riverside. Call (951) 248-0014.

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4. Total population and population by age are from Riverside County Economic Development Agency (EDA) data, based on 2006 data from Experian/Applied Geographic Solutions.
5. US Census 2000 Table P 46 data is used for the percentage of children who live in a household where parents are in the labor force. This percentage is then applied to Riverside County EDA data on the 2006 population, resulting in an estimate of children who need child care.
6. We use the term “facility” to mean a child care establishment on one site. Data from Riverside County Research & Referral office Oct 2007. These values include licensed, private for-profit and non-profit facilities, public pre-school, and Head Start. This number is an overestimate of the capacity of licensed child care programs because it describes the maximum allowed.
7. Riverside County Office of Education. 2005 Survey of Licensed Child Care Providers.
9. Riverside County Economic Development Agency data, based on 2006 data from Experian/Applied Geographic Solutions.
Fee information is as of June 2007. Fees and process should be used as general guidelines and could be subject to change.
Please contact the Planning Department with any questions.

City of Indian Wells
www.cityofindianwells.org

Planning Department
44950 Eldorado Drive
Indian Wells, CA 92210
(760) 776-0229
FAX: (760) 346-0407

Fire Department– Inspections
44950 Eldorado Drive
Indian Wells, CA 92210
(760) 346-2489

Business License Information
(760) 346-2489

Building Department
(760) 776-0230

Community Care Licensing
3737 Main St., Suite 700
Riverside, CA 92501
(951) 782-4200
http://ccld.ca.gov/ChildCareL_1728.htm

Small Family Child Care Homes

Maximum of 6 children, including provider’s own children less than 10 years old.

Small family childcare is allowed “by right” in residential districts. No zoning, fire or business permits are required.

Large Family Child Care Homes

Maximum of 12 children, including provider’s own children less than 10 years old.

Zones: RVLD, RLD, RMD, RMHD, CC
Permit: Yes. Conditional Use (CUP).
Fee: $8,111 up to 50 acres + $2,590 Architecture & Landscape Committee Review + $5,698 Environmental Assessment
Approximate Time for Approval: 1-2 months

Application: Available from the city’s zoning administrator or his/her designee, who shall specify the form of said applications consistent with this section. At a minimum, application forms shall indicate all of the following:

Number of children to be cared for by the applicant, including the applicant’s own children under ten years of age; number of employees; State license number; and proof that the applicant is in lawful possession and control of the real property proposed to be used as a large family day care home.

Notification of neighbors within a 300’ radius of the property is required. The applicant must provide the list of addresses on two (2) sets of gummed labels along with the proper postage but the city will handle notification.

Notification Fee: $570
Impact Requirements:
1. Citizen complaints.
2. Evidence that your project will negatively impact your neighborhood.
3. Requirements not met.
4. Traffic concerns.
5. Public safety.
6. Contact Person. The current name (s) and telephone number (s) of the applicant, and all other operators if different from the applicant, of the family day care home shall be on file with the department of community development at all times.
7. State Licensing. All appropriate licensing from the State Department of Social Services shall be obtained prior to commencing operation of any large family day care home in the city.
8. Noise Control. Operation of the facility shall comply with all provisions of Chapter 9.06 of this code. Additional conditions may be placed on use permits to reduce noise impact if ongoing problems exist.
9. Building and Fire Code Compliance. Consistent with Section 1597.46 of the Health and Safety Code, the proposed family day care home must comply with all building and fire code provisions applicable to single-family residences, and with such additional standards as the State Fire Marshal from time to time adopt pursuant to Section 1597.46(d) of the Health and Safety Code to promote the fire and life safety of children in family day care homes.
10. (See Title 22 of the California Code of Regulations.) No application shall be approved unless and until the city’s building inspector and fire marshal, or their designees, have first inspected the premises and approved that the home does comply with the forego- ing building and fire code provisions. However, a copy of the applicable state licensing evaluation report covering these issues may be found by the city staff to be sufficient.
11. Smoking Restricted. Consistent with Section 1596.795 of the Health and Safety Code, smoking of tobacco and other substances, whether in pipe, cigar, or cigarette form, shall not be allowed in the applicant’s home during its hours of operation as a large family day care home with respect to those areas of the home where children are present.

Hearing: A public hearing is required by the Planning Commission and City Council
Appeal Process: Fifteen (15) day appeal period filed with the City Clerk.
Appeal Fee: $1,450
Fire Clearance: Required
Fee: $0 - If requested by Community Care Licensing.
Business License: Required. Fee: $92

Home Occupation Permit: No

Note: Pre-inspections are available for small and large family day care homes. Call for more details.

Local Resource & Referral Agency
Riverside County Office of Education
800-422-4927

Child Care Centers

Zones: CC
Permit: Yes. Conditional Use (CUP).
Fee: $8,111 up to 50 acres + $2,590 Architecture & Landscape Committee Review + $5,698 Environmental Assessment
Approximate time for approval: 1-2 months

Application: Available at the Planning Department. Notification of neighbors within a 300’ radius of the property is required. The applicant must provide the list of addresses on two (2) sets of gummed labels along with the proper postage but the city will handle notification.

Notification Fee: $570
Impact Requirements: Same as Large Family Child Care Home.

Hearing: A public hearing is required by the Planning Commission and City Council
Appeal Process: Fifteen (15) day appeal period filed with the City Clerk.
Appeal Fee: $1,450
Fire Clearance: Required
Fee: $0 - If requested by Community Care Licensing.
Business License: Required. Fee: $92

Fee information is as of June 2007. Fees and process should be used as general guidelines and could be subject to change.
Please contact the Planning Department with any questions.
1) Visit the Planning Department
   Apply for a Conditional Use Permit. A Conditional Use Permit means that certain "conditions" must be met in order for the City of Indian Wells to approve the use of the specified property for childcare. A public hearing is required and is held by the Planning Commission.

2) The Written Application
   City Planners are on hand to assist you. You must do the following:
   a) Complete an application, including information about your business, hours of operation, number of children served, etc.
   b) Submit all supporting documents according to requirements specified on individual application.
      Optional (Recommended):
   c) You may request a "pre-application" review (fees will vary)

3) The Review
   The Review Team (Planner & ALC) will review the application and may request more information from or suggest changes in the application before recommending that the permit be approved.

4) Public Notices Sent Out
   Once the Planning Department deems your application complete, they agendize your application for the local Planning Commission at the public hearing. The Planning Department then notifies all property owners within a 300' radius of your property of your hearing date.

5) Public Hearing
   Attend the Public Hearing before the Planning Commission. Be prepared to address complaints from neighbors who might be concerned with the noise of children playing outside or the traffic congestion from clients dropping off children. Outline steps that you are taking to decrease the negative impacts of your business within your neighborhood and the positive ways that your business will help working parents and their children.

6) Denial
   Possible Reasons the Planning Commission may not approve your permit:
   • Citizens complaints.
   • Evidence that your project will negatively impact your neighborhood.
   • Requirements were not met.
   • Traffic concerns.
   • Public safety.

7) Appeal
   Contact the City Clerk within fifteen (15) days to appeal the Planning Commission's decision.

8) City Council
   During a Public Hearing, City Council members will make a final decision to approve or deny your permit.

APPROVAL
✓ Congratulations! You have 12 months to begin childcare in your home or begin construction of the new facility.
✓ Additional permits may be needed. The cost of these permits is NOT included in the initial fee.
✓ Your permit is good as long as there is continuous use.
✓ Applicant must obtain a Business License.
✓ Applicant must meet all the standards of Community Care Licensing and your local Fire Department.
✓ Applicant may contact Riverside County Office of Education Child Care Resource & Referral Agency for pre-inspections of small or large family day care homes.

Denied
City of Indio Child Care Needs Fact Sheet

Why is Child Care Important to City Planning?
Riverside County is the 2nd fastest growing county in the State of California. The City of Indio has growing over 70% over the past 10 years. To address the economic needs of its residents and to attract future business, it is essential to include building child care facilities in future city plans.

The child care industry is critical to Indio City’s economic vitality in three major ways, as it:

- Generates over $230 million in annual gross receipts and employs over 5,800 people in Riverside County, which is almost as many people employed by building construction and more than in all real estate.
- Enables parents to maintain employment and/or obtain education and training—two in ten labor force participants lives in a house with young children where all parents work. One in ten has a child below age five.
- Provides age-appropriate child development learning opportunities that support healthy children who are ready to learn and establish a strong foundation for future development and success. This has demonstrated long-term cost benefits as well as social benefits.

What is the current need for child care in the City of Indio?
Total 2007 population 77,146
Population between birth and 5 years 8,477, 11% of total
Population 6 to 12 years 9,091, 12% of total
Estimate of children 0 to 5 yrs with all parents working 4,366, 52% of children 0-5
Estimate of children 6 to 12 yrs with all parents working 5,502, 61% of children 6-12

What is the current supply of child care in the City of Indio?
Number of Licensed Child Care Facilities:
- Small Family Child Care Homes 88
- Large Family Child Care Homes 33
- Child Care Centers 14

Number of child care spaces in licensed facilities, including Head Start and state preschool:
- 0 – 23 months 295
- 2 – 5 years 1027
- Total Age 0 – 5 years 1322
- Total Age 6 – 12 years 611

Supply and Demand for Child Care
Age 0 – 5 years

Nearly a quarter of Riverside County’s workforce works nontraditional hours. However, only three percent of the county’s licensed centers offer child care during these hours.
WHAT IS THE EXISTING GAP BETWEEN SUPPLY & DEMAND?
Given current child care licensed capacity:
Percentage served of children between birth and five with all working parents 30%
Percentage served of children 6-12 years with all working parents 11%

While children of working parents are a substantial proportion of those in need of child care, many families with a parent not in the workforce demand child care as part of their child’s early education.

WHAT IS THE EXPECTED FUTURE NEED OF CHILD CARE?
In just 5 years’ time, the City of Indio’s population is projected to increase over 22% to more than 79,800 residents, including over 16,500 children ages 0 – 12 years.

HOW MUCH DOES CHILD CARE COST?
Child care programs are a significant expense for families in most income brackets.

- Average annual cost for full-time, licensed, center-based care for an infant $9,620
- Average annual cost for full-time, licensed, center-based care for a preschooler $6,760
- Average annual cost for resident, undergraduate tuition at UC Riverside $6,684
- Median household income in the City of Indio $39,600
- Minimum family income needed to afford basic needs $48,387
- Income percentage needed to afford licensed, center-based care for an infant 24%
- Income percentage needed to afford licensed, center-based care for infant + pre-schooler 41%

WHAT NEEDS TO HAPPEN?
At a minimum to meet present demands, the City of Indio needs to create over 3,493 spaces for children ages 0 – 5 years of working parents to have access to child care. That would entail building 30 child care centers with a capacity to serve 100 children each or 380 new small family child care homes with the capacity to serve 8 children each. Given the projected population growth, even more facilities are needed to meet growing demands.

Here are some strategies for strengthening child care and the City’s economy:
- Incorporate child care language into the General Plan
- Expedite planning permits, reduce fees, and ease zoning regulations for child care
- Partner with child care experts at First 5 Riverside. Call (951) 248-0014.

2 “The Economic Impact of the Child Care Industry in Riverside County”, Insight Center for Community Economic Development, Sep 2005.
4 Total population and population by age are from the Riverside County Center for Demographic Research, based on 2007 data from Claritas and the Department of Finance.
5 US Census 2000 Table P 46 data is used for the percentage of children who live in a household where parents are in the labor force. This percentage is then applied to Riverside County EDA data on the 2006 population, resulting in an estimate of children who need child care.
6 We use the term “facility” to mean a child care establishment on one site. Data from Riverside County Research & Referral office Oct 2007. These values include licensed, private for-profit and non-profit facilities, public pre-school, and Head Start. This number is an overestimate of the capacity of licensed child care programs because it describes the maximum allowed.
7 California Child Care Resource and Referral Network. The 2003 California Child Care Portfolio.
8 Riverside County Office of Education. 2005 Survey of Licensed Child Care Providers.
10 Riverside County Economic Development Agency data, based on 2006 data from Experian/Applied Geographic Solutions.
Small Family Child Care Homes

Maximum of 8 children, including provider’s own children less than 10 years old.

Small family childcare is allowed “by right” in residential districts. No zoning, fire or business permits are required.

Large Family Child Care Homes

Maximum of 14 children, including provider’s own children less than 10 years old.

Zones: All residential zones. If you are in a gated community with a Home Owner’s Association an approval letter is also required.

Permit: No. Unless over 12 children—requires a Conditional Use.

Fee: $2,500 (CUP) + Environmental Assessment Fee TBD

Approximate Time for Approval: 3 months

Child Care Centers

Zones: Every commercial zone except RC.

Permit: No. It is a permitted use except in CO. CO requires a Conditional Use Permit.

Fee: $2,500 (CUP) + Environmental Assessment Fee TBD

Approximate time for approval: 3 months

Application: Available at the Planning Department or on-line at the city’s website. Notification of neighbors is required within a 300’ radius of the property and the City will handle the notification.

Impact Requirements:

Determined on a case-by-case basis. However if a CUP is necessary, parking ADA requirements, traffic and noise will also be evaluated.

Hearing: N/A

Appeal Process: Yes. A fifteen (15) day appeal period to City Council. Appeal must be in writing.

Appeal Fee: $450

Fire Clearance: Required. Annually.

Fee: $116 (for 7-49 children)

Business License: Required.

Fee: Based on gross receipts + $130 code compliance fee

Home Occupation Permit: Yes

Fee: $45 for gross receipts under $10,000/year

Note: Pre-inspections are available for small and large family day care homes. Call for more details.

Local Resource & Referral Agency
Riverside County Office of Education
800-422-4927

Fee information is as of June 2007. Fees and process should be used as general guidelines and could be subject to change. Please contact the Planning Department with any questions.
1) Visit the Planning Department
   Apply for a Conditional Use Permit.
   A Conditional Use Permit means that certain "conditions" must be met in order for the City of Indio to approve the use of the specified property for childcare.
   A public hearing is required for a Child Care Center and is held by the Planning Commission.

2) The Written Application
   City Planners are on hand to assist you.
   You must do the following:
   a) Complete an application, including information about your business, hours of operation, number of children served, etc.
   b) Submit all supporting documents according to requirements specified on individual application.
      Optional (Recommended):
   c) You may request a "pre-application" review (fees will vary)

3) The Review
   The Planning Staff will review the application and may request more information from or suggest changes in the application before recommending that the permit be approved.

4) Public Notices Sent Out
   Once the Planning Staff deems your application complete, they agendize your application for the local Planning Commission at the public hearing. The city will then notify all residents and businesses via mail within a 300 ft radius of your property of your hearing date. It is recommended that you personally contact your neighbors about your intended business before public notices are sent out.

5) Public Hearing
   Attend the Public Hearing before the Planning Commission. Be prepared to address complaints from neighbors who might be concerned with the noise of children playing outside or the traffic congestion from clients dropping off children. Outline steps that you are taking to decrease the negative impacts of your business within your neighborhood and the positive ways that your business will help working parents and their children.

6) Denial
   Possible Reasons the Planning Commission may not approve your permit:
   ✓ Citizens complaints
   ✓ Evidence that your project will negatively impact your neighborhood
   ✓ Requirements were not met

7) Appeal
   Contact the City Council in writing within fifteen (15) days to appeal the Commissions' decision.

8) City Council
   During a Public Hearing, City Council members will make a final decision to approve or deny your permit.

APPROVAL
✓ Congratulations! You have 12 months to begin childcare in your home or start construction of the new facility.
✓ An Environmental Assessment may be required. The fee is NOT included in the initial permit fee.
✓ Additional permits may be required. The fees for these are NOT included in the initial permit fee.
✓ Your permit is good for 1 year.
✓ Applicant must obtain a Business License.
✓ Applicant must meet all the standards of Community Care Licensing and your local Fire Department.
✓ Applicant may contact Riverside County Office of Education Child Care Resource & Referral Agency for pre-inspections of small or large family day care homes.

Denied
City of Lake Elsinore Child Care Needs Fact Sheet

WHY IS CHILD CARE IMPORTANT TO CITY PLANNING?
Riverside County is the 2nd fastest growing county in the State of California. The City of Lake Elsinore has grown over 85% over the past 10 years. To address the economic needs of its residents and to attract future business, it is essential to include building child care facilities in future city plans.

The child care industry is critical to Lake Elsinore City’s economic vitality in three major ways, as it:

- Generates over $230 million in annual gross receipts and employs over 5,800 people in Riverside County, which is almost as many people employed by building construction and more than in all real estate.
- Enables parents to maintain employment and/or obtain education and training—two in ten labor force participants lives in a house with young children where all parents work. One in ten has a child below age five.
- Provides age-appropriate child development learning opportunities that support healthy children who are ready to learn and establish a strong foundation for future development and success. This has demonstrated long-term cost benefits as well as social benefits.

WHAT IS THE CURRENT NEED FOR CHILD CARE IN THE CITY OF LAKE ELSINORE?

<table>
<thead>
<tr>
<th>Description</th>
<th>Number</th>
</tr>
</thead>
<tbody>
<tr>
<td>Total 2007 population</td>
<td>47,634</td>
</tr>
<tr>
<td>Population between birth and 5 years</td>
<td>4,988, 11% of total</td>
</tr>
<tr>
<td>Population 6 to 12 years</td>
<td>6,043, 13% of total</td>
</tr>
<tr>
<td>Estimate of children 0 to 5 yrs with all parents working</td>
<td>2,246, 45% of children 0-5</td>
</tr>
<tr>
<td>Estimate of children 6 to 12 yrs with all parents working</td>
<td>3,399, 55% of children 6-12</td>
</tr>
</tbody>
</table>

WHAT IS THE CURRENT SUPPLY OF CHILD CARE IN THE CITY OF LAKE ELSINORE?

<table>
<thead>
<tr>
<th>Description</th>
<th>Number</th>
</tr>
</thead>
<tbody>
<tr>
<td>Small Family Child Care Homes</td>
<td>46</td>
</tr>
<tr>
<td>Large Family Child Care Homes</td>
<td>6</td>
</tr>
<tr>
<td>Child Care Centers</td>
<td>9</td>
</tr>
</tbody>
</table>

Number of child care spaces in licensed facilities, including Head Start and state preschool

- 0 – 23 months: 147
- 2 – 5 years: 566
- Total Age 0 – 5 years: 713
- Total Age 6 – 12 years: 411

Nearly a quarter of Riverside County’s workforce works nontraditional hours. However, only three percent of the county’s licensed centers offer child care during these hours.
WHAT IS THE EXISTING GAP BETWEEN SUPPLY & DEMAND?
Given current child care licensed capacity:
Percentage served of children between birth and five with all working parents 32%
Percentage served of children 6-12 years with all working parents 13%

While children of working parents are a substantial proportion of those in need of child care, many families with a parent not in the workforce demand child care as part of their child’s early education.

WHAT IS THE EXPECTED FUTURE NEED OF CHILD CARE?
In just 5 years’ time, the City of Lake Elsinore’s population is projected to increase over 15% to more than 41,300 residents, including over 8,900 children ages 0 – 12 years.

HOW MUCH DOES CHILD CARE COST?
Child care programs are a significant expense for families in most income brackets.

Average annual cost for full-time, licensed, center-based care for an infant $9,620
Average annual cost for full-time, licensed, center-based care for a preschooler $6,760
Average annual cost for resident, undergraduate tuition at UC Riverside $6,684
Median household income in the City of Lake Elsinore $46,500
Minimum family income needed to afford basic needs $48,387
Income percentage needed to afford licensed, center-based care for an infant 21%
Income percentage needed to afford licensed, center-based care for infant + pre-schooler 35%

WHAT NEEDS TO HAPPEN?
At a minimum to meet present demands, the City of Lake Elsinore needs to create over 1,533 spaces for children ages 0 – 5 years of working parents to have access to child care. That would entail building 15 child care centers with a capacity to serve 100 children each or 192 new small family child care homes with the capacity to serve 8 children each. Given the projected population growth, even more facilities are needed to meet growing demands.

Here are some strategies for strengthening child care and the City’s economy:
• Incorporate child care language into the General Plan
• Expedite planning permits, reduce fees, and ease zoning regulations for child care
• Partner with child care experts at First 5 Riverside. Call (951) 248-0014.

2 “The Economic Impact of the Child Care Industry in Riverside County”, Insight Center for Community Economic Development, Sep 2005.
4 Total population and population by age are from the Riverside County Center for Demographic Research, based on 2007 data from Claritas and the Department of Finance.
5 US Census 2000 Table P 46 data is used for the percentage of children who live in a household where parents are in the labor force. This percentage is then applied to Riverside County EDA data on the 2006 population, resulting in an estimate of children who need child care.
6 We use the term “facility” to mean a child care establishment on one site. Data from Riverside County Research & Referral office Oct 2007. These values include licensed, private for-profit and non-profit facilities, public pre-school, and Head Start. This number is an overestimate of the capacity of licensed child care programs because it describes the maximum allowed.
7 California Child Care Resource and Referral Network. The 2003 California Child Care Portfolio.
8 Riverside County Office of Education. 2005 Survey of Licensed Child Care Providers.
10 Riverside County Economic Development Agency data, based on 2006 data from Experian/Applied Geographic Solutions.
Application: Available at the Planning Department. Notification of neighbors within a 100' radius of the property is required. The applicant must provide the names and addresses on mailing labels, but the city will handle notification.

Impact Requirements:

All large family day care facilities shall comply with the development standards for the zoning district in which they are located, including, but not limited to the following:

A six (6) foot high wood fence or masonry wall shall be erected around the side and rear property lines, behind the required front yard setback.

Adequate parking and driveways, as required for the zoning district in which the facility is located, shall be provided. (Ord. 772, § 17.16.050; 1986)

Hearing: Not Required

Appeal Process: N/A

Appeal Fee: N/A

Fire Clearance: State Requirement.

Fee: Riverside County Fire Departments Hazard Reduction office fee schedule:
- New “STD 850” inspection is $171.00.
- Capacity change $87.00
- Annual compliance inspection $42.00
- Re-inspection $17.00
- Pre-inspection $50.00

Business License: Required.

Fee: $73

Home Occupation Permit: Yes

Fee: $20 + $38 Processing Fee

Note: Pre-inspections are available for small and large family day care homes. Call for more details.

Local Resource & Referral Agency
Riverside County Office of Education
800-422-4927

Child Care Centers

Zones: C-1; C-2, C-O

Permit: Yes. Conditional Use (CUP)

Fee: Varies - Range is $3,465-$5,655

Approximate time for approval: 3-6 months

Application: Available at the Planning Department. Notification of neighbors within a 300' radius of the property is required. The applicant must provide the names and addresses on mailing labels, but the city will handle notification.

and the city will handle notification.

Impact Requirements:

Determined on a case-by-case basis.

Hearing: Required

Appeal Process: Ten (10) days to fill out an Appeal form for City Council.

Appeal Fee: $200

Fire Clearance: State Requirement.

Fee: Riverside County Fire Departments Hazard Reduction office fee schedule:
- New “STD 850” inspection is $171.00.
- Capacity change $87.00
- Annual compliance inspection $42.00
- Re-inspection $17.00
- Pre-inspection $50.00

Business License: Required.

Fee: $73

Small Family Child Care Homes

Maximum of 8 children, including provider’s own children less than 10 years old.

Small family child care is allowed “by right” in all residential zoning districts. No zoning or fire permits are required.

Business License: Required.

Fee: $73

Large Family Child Care Homes

Maximum of 14 children, including provider’s own children less than 10 years old.

Zones: All residential zones.

Permit: Yes. Large Family Day Care

Fee: $500

Approximate Time for Approval: 15 business days

Fee information is as of June 2007. Fees and process should be used as general guidelines and could be subject to change.

Please contact the Planning Department with any questions.
1) Visit the Planning Department
Apply for a Large Family Day Care Permit or a Conditional Use Permit with Design Review.
A Conditional Use Permit means that certain "conditions" must be met in order for the City of Lake Elsinore to approve the use of the specified property for childcare. A public hearing is required for a Child Care Center and is held by the Planning Commission.

2) The Written Application
City Planners are on hand to assist you. You must do the following:
a) Complete an application, including information about your business, hours of operation, number of children served, etc.
b) Submit all supporting documents according to requirements specified on individual application. The city does not offer 'pre-application' reviews.

3) The Review
The City Planner will review the application and may request more information from or suggest changes in the application before recommending that the permit be approved.

4) Public Notices Sent Out
Once the Planner deems your application complete, they agendize your application for the local Planning Commission at the public hearing. The city will then notify all residents and businesses via mail within a 100' radius for a large family day care home or within a 300' radius for a child care center of your property of your hearing date. It is recommended that you personally contact your neighbors about your intended business before public notices are sent out.

5) Public Hearing
Attend the Public Hearing before the Planning Commission. The City prides itself in setting standards that provide for the ultimate protection of children. (Starting with any outside influences and working inward). Be prepared to share how your business will accomplish this.

6) Denial
Possible Reasons the Planning Commission may not approve your permit:
- Citizens complaints
- Evidence that your project will negatively impact your neighborhood
- Requirements were not met

7) Appeal
Ten (10) day appeal period to City Council.

8) City Council
During a Public Hearing, City Council members will make a final decision to approve or deny your permit.

APPROVAL:
- Congratulations! You have 12 months to begin childcare in your home start construction of the new facility.
- Additional permits may be required. The fees for these are NOT included in the initial permit fee.
- Your permit is good as long as there is continuous use.
- Applicant must obtain a Business License.
- Applicant must meet all the standards of Community Care Licensing and your local Fire Department.
- Applicant may contact Riverside County Office of Education Child Care Resource & Referral Agency for pre-inspections of small or large family day care homes.

Denied
City of La Quinta Child Care Needs Fact Sheet

WHY IS CHILD CARE IMPORTANT TO CITY PLANNING?
Riverside County is the 2nd fastest growing county in the State of California. The City of La Quinta has grown over 122% over the past 10 years. To address the economic needs of its residents and to attract future business, it is essential to include building child care facilities in future city plans.

The child care industry is critical to La Quinta City’s economic vitality in three major ways, as it:

- Generates over $230 million in annual gross receipts and employs over 5,800 people in Riverside County, which is almost as many people employed by building construction and more than in all real estate.
- Enables parents to maintain employment and/or obtain education and training—two in ten labor force participants lives in a house with young children where all parents work. One in ten has a child below age five.
- Provides age-appropriate child development learning opportunities that support healthy children who are ready to learn and establish a strong foundation for future development and success. This has demonstrated long-term cost benefits as well as social benefits.

WHAT IS THE CURRENT NEED FOR CHILD CARE IN THE CITY OF LA QUINTA?

<table>
<thead>
<tr>
<th>Total 2006 population</th>
<th>41,092</th>
</tr>
</thead>
<tbody>
<tr>
<td>Population between birth and 5 years</td>
<td>3,734, 9% of total</td>
</tr>
<tr>
<td>Population 6 to 12 years</td>
<td>4,658, 11% of total</td>
</tr>
<tr>
<td>Estimate of children 0 to 5 yrs with all parents working</td>
<td>2,046, 55% of children 0 to 5</td>
</tr>
<tr>
<td>Estimate of children 6 to 12 yrs with all parents working</td>
<td>2,872, 62% of children 6 to 12</td>
</tr>
</tbody>
</table>

WHAT IS THE CURRENT SUPPLY OF CHILD CARE IN THE CITY OF LA QUINTA?

<table>
<thead>
<tr>
<th>Number of Licensed Child Care Facilities</th>
</tr>
</thead>
<tbody>
<tr>
<td>Small Family Child Care Homes</td>
</tr>
<tr>
<td>Large Family Child Care Homes</td>
</tr>
<tr>
<td>Child Care Centers</td>
</tr>
</tbody>
</table>

Number of child care spaces in licensed facilities, including Head Start and state preschool

| 0 – 23 months | 111 |
| 2 – 5 years | 433 |
| Total Age 0 – 5 years | 544 |
| Total Age 6 – 12 years | 269 |

Supply and Demand for Child Care

Current supply of licensed child care spaces for ages 0 – 5 years

Number of spaces needed to serve 80% of children with all working parents

Total number of children between birth and age 5

Nearly a quarter of Riverside County’s workforce works nontraditional hours. However, only three percent of the county’s licensed centers offer child care during these hours.
WHAT IS THE EXISTING GAP BETWEEN SUPPLY & DEMAND?
Given current child care licensed capacity:
Percentage served of children between birth and five with all working parents 27%
Percentage served of children 6-12 years with all working parents 9%

While children of working parents are a substantial proportion of those in need of child care, many families with a parent not in the workforce demand child care as part of their child’s early education.

WHAT IS THE EXPECTED FUTURE NEED OF CHILD CARE?
In just 5 years’ time, the City of La Quinta’s population is projected to increase over 30% to more than 42,200 residents, including over 8,300 children ages 0 – 12 years.

HOW MUCH DOES CHILD CARE COST?
Child care programs are a significant expense for families in most income brackets.

<table>
<thead>
<tr>
<th>Cost</th>
<th>Value</th>
</tr>
</thead>
<tbody>
<tr>
<td>Average annual cost for full-time, licensed, center-based care for an infant</td>
<td>$9,620</td>
</tr>
<tr>
<td>Average annual cost for full-time, licensed, center-based care for a preschooler</td>
<td>$6,760</td>
</tr>
<tr>
<td>Average annual cost for resident, undergraduate tuition at UC Riverside</td>
<td>$6,684</td>
</tr>
<tr>
<td>Median household income in the City of La Quinta</td>
<td>$62,400</td>
</tr>
<tr>
<td>Minimum family income needed to afford basic needs</td>
<td>$48,387</td>
</tr>
<tr>
<td>Income percentage needed to afford licensed, center-based care for an infant</td>
<td>15%</td>
</tr>
<tr>
<td>Income percentage needed to afford licensed, center-based care for infant + pre-schooler</td>
<td>26%</td>
</tr>
</tbody>
</table>

WHAT NEEDS TO HAPPEN?
At a minimum to meet present demands, the City of La Quinta needs to create over 1,502 spaces for children ages 0 – 5 years of working parents to have access to child care. That would entail building 15 child care centers with a capacity to serve 100 children each or 188 new small family child care homes with the capacity to serve 8 children each. Given the projected population growth, even more facilities are needed to meet growing demands.

Here are some strategies for strengthening child care and the City’s economy:
- Incorporate child care language into the General Plan
- Expedite planning permits, reduce fees, and ease zoning regulations for child care
- Partner with child care experts at First 5 Riverside. Call (951) 248-0014.

2 “The Economic Impact of the Child Care Industry in Riverside County”, Insight Center for Community Economic Development, Sep 2005.
4 Total population and population by age are from the Riverside County Center for Demographic Research, based on 2007 data from Claritas and the Department of Finance.
5 US Census 2000 Table P 46 data is used for the percentage of children who live in a household where parents are in the labor force. This percentage is then applied to Riverside County EDA data on the 2006 population, resulting in an estimate of children who need child care.
6 We use the term “facility” to mean a child care establishment on one site. Data from Riverside County Research & Referral office Oct 2007. These values include licensed, private for-profit and non-profit facilities, public pre-school, and Head Start. This number is an overestimate of the capacity of licensed child care programs because it describes the maximum allowed.
7 California Child Care Resource and Referral Network. The 2003 California Child Care Portfolio.
8 Riverside County Office of Education. 2005 Survey of Licensed Child Care Providers.
10 Riverside County Economic Development Agency data, based on 2006 data from Experian/Applied Geographic Solutions.
City of La Quinta

Small Family Child Care Homes

Maximum of 8 children, including provider’s own children less than 10 years old.

Small family childcare is allowed “by right” in all residential districts except Residential High Density (RH). No zoning, fire or business permits are required.

Large Family Child Care Homes

Maximum of 14 children, including provider’s own children less than 10 years old.

Zones: All Residential zones except for High Density Residential (RH).

Permission: Yes. Minor Use

Fee: $25

Approximate Time for Approval: 2 weeks

Application: Available at the Community Development Department or on the city’s website. Applicants are required to provide site plans showing off-street parking, fence heights, and location of out-door play equipment. A copy of your Child Care License is also required. Notification of neighbors is not required.

Impact Requirements:

1. All facilities shall be equipped with fire extinguishers, smoke detectors and other fire safety equipment as specified by the fire marshal and/or state regulations.

2. All facilities shall be licensed and operated in accordance with state, county and local health, safety and other regulations.

3. All parking and outdoor lighting shall comply with the applicable regulations set forth in Chapter 9.150 and Section 9.60.160, respectively.

4. All facilities shall comply with the development standards of the residential district in which they are located, as set forth in Section 9.50.030.

5. All outdoor play areas shall be fully enclosed by a minimum five-foot high fence which conforms to the standards of Section 9.60.030 (Fences and Walls). No such play area shall be provided where fences are limited to less than five feet in height.

6. A minor use permit approved by the community development director shall be required to establish a large child-care facility in accordance with Section 9.210.020. In addition, all facilities shall comply with this section and with any additional requirements imposed as part of the use permit or of any other applicable permit.

7. No large child-care facility shall be approved on a parcel which is within five hundred feet of another parcel which either already contains such a facility or which has a valid permit for such a facility.

8. Outdoor activities shall be limited to between the hours of 9:00 a.m. and 7:00 p.m.

Fire Clearance:

- Not required

Business License:

- Required

Fee:

- Based on gross receipts

Home Occupation Permit:

- Yes

Fee:

- $70

Note: Pre-inspections are available for small and large family day care homes. Call for more details.

Local Resource & Referral Agency

Riverside County Office of Education

800-422-4827

Child Care Centers

Zones: All Commercial zones except Tourist Commercial. Not permitted within residential districts.

Permit: Yes. Conditional Use.

Fee: $2,000

Approximate Time for Approval: 60-90 days

Application: Available at the Community Development Department or on the city’s website. Applicants are required to provide site plans showing off-street parking, fence heights, and location of out-door play equipment. A copy of your Child Care License is also required. Notification of neighbors within a 500’ radius of the property is required and the city will handle notification.

Impact Requirements:

1. A conditional use permit shall be required to establish a child care center per Section 9.210.020. In addition, all facilities shall comply with this section and with any additional requirements imposed as part of the conditional use permit or by any other applicable permit. All facilities shall be licensed and operated in accordance with state, county, and local health, safety and other regulations.

2. Outdoor activities shall be limited to the hours between 8:30 a.m. and 7:00 p.m.

3. All facilities shall provide an on-site pickup/drop-off area. In addition, there shall be an on-site vehicle turnaround or alternatively, separate vehicle entrance and exit points.

4. All parking, signs and outdoor lighting shall comply with the applicable regulations set forth in Chapter 9.150, Chapter 9.160 and Section 9.100.150, respectively.

5. All facilities shall comply with the development standards of the district in which they are located, as set forth in Section 9.90.040. (Ord. 325 § 1 (Exh. A) (part), 1998; Ord. 284 § 1 (Exh. A) (part), 1996)

Hearing:

- Required

Appeal Process:

- Fifteen day (15) appeal period.

Appeal Fee:

- $175

Fire Clearance:

- Required

Fee:

- Riverside County Fire Departments Hazard Reduction office fee schedule:
  - New “STD 850” inspection is $171.00.
  - Capacity change $87.00
  - Annual compliance inspection $42.00
  - Re-inspection $17.00
  - Pre-inspection $50.00

Business License:

- Required

Fee:

- Based on gross receipts

Note: Fee information is as of June 2007. Fees and process should be used as general guidelines and could be subject to change. Please contact the Community Development Department with any questions.
1) Visit the Community Development Department
Apply for a Minor Use Permit or a Conditional Use Permit. A Conditional Use Permit means that certain "conditions" must be met in order for the City of La Quinta to approve the use of the specified property for childcare. A public hearing is required for a center and is held by the Planning Commission.

2) The Written Application
City Planners are on hand to assist you. You must do the following:
   a) Complete an application, including information about your business, hours of operation, number of children served, etc.
   b) Submit all supporting documents according to requirements specified in individual application.
   Optional (Recommended):
   c) You may request a "pre-application" review (fees will vary)

3) The Review
The Community Development Department will review the application and may request more information from or suggest changes in the application before recommending that the permit be approved.

4) Public Notices Sent Out
Once the Community Development Department deems your application complete, they agendize your application for the local Planning Commission at the public hearing. The city will then notify all residents and businesses within a 500’ radius of your property of your hearing date.

5) Public Hearing
Attend the Public Hearing before the Planning Commission. Be prepared to address complaints from neighbors who might be concerned with the noise of children playing outside or the traffic congestion from clients dropping off children. Outline steps that you are taking to decrease the negative impacts of your business within your neighborhood and the positive ways that your business will help working parents and their children. Having letters of support from neighbors and/or daycare users would be helpful.

6) Denial
Possible Reasons the Planning Commission may not approve your permit:
   ✓ Citizens complaints.
   ✓ Evidence that your project will negatively impact your neighborhood.
   ✓ Requirements were not met.
   ✓ Traffic concerns.

7) Appeal
Contact the Planning Department within fifteen (15) days to appeal the Planning Commission's decision.

8) City Council
During a Public Hearing, City Council members will make a final decision to approve or deny your permit.

APPROVAL
✓ Congratulations! You have 12 months to begin childcare in your home or begin construction of the new facility.
✓ The Community Development Department may require additional changes to the site. Any changes are determined on a case-by-case basis.
✓ Your permit is good as long as you operate the business at this location.
✓ Applicant must obtain a Business License.
✓ Applicant must meet all the standards of Community Care Licensing and your local Fire Department.
✓ Applicant may contact Riverside County Office of Education Child Care Resource & Referral Agency for pre-inspections for small or large family day care homes.
City of Moreno Valley Child Care Needs Fact Sheet

**WHY IS CHILD CARE IMPORTANT TO CITY PLANNING?**

Riverside Valley County is the 2nd fastest growing county in the State of California. The City of Moreno Valley has grown over 32% over the past 10 years. To address the economic needs of its residents and to attract future business, it is essential to include building child care facilities in future city plans.

The child care industry is critical to Moreno Valley City’s economic vitality in three major ways, as it:

- Generates over $230 million in annual gross receipts and employs over 5,800 people in Riverside Valley County, which is almost as many people employed by building construction and more than in all real estate.
- Enables parents to maintain employment and/or obtain education and training—two in ten labor force participants lives in a house with young children where all parents work. One in ten has a child below age five.
- Provides age-appropriate child development learning opportunities that support healthy children who are ready to learn and establish a strong foundation for future development and success. This has demonstrated long-term cost benefits as well as social benefits.

**WHAT IS THE CURRENT NEED FOR CHILD CARE IN THE CITY OF MORENO VALLEY?**

<table>
<thead>
<tr>
<th>Total 2006 population</th>
<th>180,400</th>
</tr>
</thead>
<tbody>
<tr>
<td>Population between birth and 5 years</td>
<td>17,700, 10% of total</td>
</tr>
<tr>
<td>Population 6 to 12 years</td>
<td>23,200, 13% of total</td>
</tr>
<tr>
<td>Estimate of children 0 to 5 yrs with all parents working</td>
<td>9,400, 53% of children 0-5</td>
</tr>
<tr>
<td>Estimate of children 6 to 12 yrs with all parents working</td>
<td>13,700, 59% of children 6-12</td>
</tr>
</tbody>
</table>

**WHAT IS THE CURRENT SUPPLY OF CHILD CARE IN THE CITY OF MORENO VALLEY?**

<table>
<thead>
<tr>
<th>Number of Licensed Child Care Facilities</th>
</tr>
</thead>
<tbody>
<tr>
<td>Small Family Child Care Homes</td>
</tr>
<tr>
<td>Large Family Child Care Homes</td>
</tr>
<tr>
<td>Child Care Centers</td>
</tr>
</tbody>
</table>

Number of child care spaces in licensed facilities, including Head Start and state pre-school:

- 0 – 23 months: 1,049
- 2 – 5 years: 3,235
- Total Age 0 – 5 years: 4,284
- Total Age 6 – 12 years: 1,773

Nearly a quarter of Riverside Valley County’s workforce works nontraditional hours. However, only three percent of the county’s licensed centers offer child care during these hours.
WHAT IS THE EXISTING GAP BETWEEN SUPPLY & DEMAND?
Given current child care licensed capacity:
Percentage served of children between birth and five with all working parents 46%
Percentage served of children 6-12 years with all working parents 13%

While children of working parents are a substantial proportion of those in need of child care, many families with a parent not in the workforce demand child care as part of their child’s early education.

WHAT IS THE EXPECTED FUTURE NEED OF CHILD CARE?
In just 5 years’ time, the City of Moreno Valley’s population is projected to increase over 17% to more than 211,000 residents, including over 45,000 children ages 0 – 12 years.

HOW MUCH DOES CHILD CARE COST?
Child care programs are a significant expense for families in most income brackets.

Average annual cost for full-time, licensed, center-based care for an infant $9,620
Average annual cost for full-time, licensed, center-based care for a preschooler $6,760
Average annual cost for resident, undergraduate tuition at UC Riverside $6,684
Median household income in the City of Moreno Valley $53,500
Minimum family income needed to afford basic needs $48,387
Income percentage needed to afford licensed, center-based care for an infant 18%
Income percentage needed to afford licensed, center-based care for infant + pre-schooler 31%

WHAT NEEDS TO HAPPEN?
At a minimum to meet present demands, the City of Moreno Valley needs to create over 5,060 spaces for children ages 0 – 5 years of working parents to have access to child care. That would entail building 51 child care centers with a capacity to serve 100 children each or 633 new small family child care homes with the capacity to serve 8 children each. Given the projected population growth, even more facilities are needed to meet growing demands.

Here are some strategies for strengthening child care and the City’s economy:

• Incorporate child care language into the General Plan
• Expedite planning permits, reduce fees, and ease zoning regulations for child care
• Partner with child care experts at First 5 Riverside. Call (951) 248-0014.

2 “The Economic Impact of the Child Care Industry in Riverside County”, Insight Center for Community Economic Development, Sep 2005.
4 Total population and population by age are from Riverside County Economic Development Agency (EDA) data, based on 2006 data from Expertian/Applied Geographic Solutions.
5 US Census 2000 Table P 46 data is used for the percentage of children who live in a household where parents are in the labor force. This percentage is then applied to Riverside County EDA data on the 2006 population, resulting in an estimate of children who need child care.
6 We use the term “facility” to mean a child care establishment on one site. Data from Riverside County Research & Referral office Oct 2007. These values include licensed, private for-profit and non-profit facilities, public pre-school, and Head Start. This number is an overestimate of the capacity of licensed child care programs because it describes the maximum allowed.
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8 Riverside County Office of Education. 2005 Survey of Licensed Child Care Providers.
10 Riverside County Economic Development Agency data, based on 2006 data from Expertian/Applied Geographic Solutions.
Approximate Time for Approval: Over the counter, after Fire Prevention inspection and approval.

Application: Planning application is available at City Hall. Fire Prevention form, requesting a Fire Inspection, can be obtained from Community Care Licensing. Notification of neighbors is not required.

Impact Requirements:
1. All items listed in Municipal Code, Title 9 requirements.
2. Fire Prevention requires a Manual Pull Station and smoke detectors at sleeping areas. Plus any additional fire & building code requirements.

Hearing: N/A
Appeal Process: N/A
Appeal Fee: N/A
Fire Clearance: Required
Fee: $359
Business License: Required
Fee: $56 + $.50 per $1,000 Gross receipts. (subject to annual increase)
Home Occupation Permit: Yes
Fee: $66

Note: Pre-inspections are available for small and large family day care homes. Call for more details.

Local Resource & Referral Agency
Riverside County Office of Education
800-422-4927

Child Care Centers
Zones: All Commercial zones.
Permit: Yes. Possible Conditional Use (CUP). The CUP is ‘zone based’ and may not be required. Check with Planning.
Fee: $7,628 for new construction; $4,478 for existing structure
Approximate time for approval: 6 months for new construction; 4 months for existing structure
Application: Available on-line through the city website or at City Hall. Notification of neighbors within 300’ of your property is required and the city will handle notification.
Notification Fee: $276 + $91 (fee includes mail-out, newspaper and site posting)
Impact Requirements:
Submittal requirements for Plot Plan/Conditional Use Permit available on-line.
All other items for development can be found in the Municipal Code on-line.
Hearing: Required.
Appeal Process: Fifteen day (15) appeal period.
Appeal Fee: $750
Fire Clearance: Required. Pre-inspections offered.
Fee: $50 for 25 or less; $100 for 26 or more (These are Pre-Inspection fees and are completely separate from any formal fire clearance/inspection in the future)
Business License: Required.
Fee: $56 + $.50 per $1,000 Gross receipts. (subject to annual increase)

Small Family Child Care Homes
Maximum of 8 children, including provider’s own children less than 10 years old.

Small family childcare is allowed “by right” in residential districts. No zoning, fire or business permits are required.

Requirements: Register your business with the City and provide a copy of your license to operate.

Fee: None

Large Family Child Care Homes
Maximum of 14 children, including provider’s own children less than 10 years old.

Zones: All Residential zones as long as it is a single family residence and applicant lives in residence.
Permit: Not Required
Fee: N/A
1) Visit the Community Development Department
Apply for a Conditional Use Permit (if applicable based on zoning).
A Conditional Use Permit means that certain "conditions" must be met in order for the City of Moreno Valley to approve the use of the specified property for childcare. A public hearing is required for a center and is held by the Planning Commission.

2) The Written Application
City Planners are on hand to assist you. You must do the following:
- Complete an application, including information about your business, hours of operation, number of children served, etc.
- Submit all supporting documents according to requirements specified on individual application.
- Optional (Recommended): You may request a "pre-application" review (fees will vary)

3) The Review
The Community Development Department will review the application and may request more information from or suggest changes in the application before recommending that the permit be approved.

4) Public Notices Sent Out
Once the Community Development Department deems your application complete, they agendize your application for the local Planning Commission at the public hearing. The city will then notify all residents and businesses within a 300' radius of your property of your hearing date.

5) Public Hearing
Attend the Public Hearing before the Planning Commission. Be prepared to address complaints from neighbors who might be concerned with the noise of children playing outside or the traffic congestion from clients dropping off children. Outline steps that you are taking to decrease the negative impacts of your business within your neighborhood and the positive ways that your business will help working parents and their children. Having letters of support from neighbors and/or daycare users would be helpful.

6) Denial
Possible Reasons the Planning Commission may not approve your permit:
- Citizens complaints.
- Evidence that your project will negatively impact your neighborhood.
- Requirements were not met.
- Traffic concerns.
- House not up to code for use.

7) Appeal
Contact the Planning Department within fifteen (15) days to appeal the Planning Commissions' decision.

8) City Council
During a Public Hearing, City Council members will make a final decision to approve or deny your permit.

APPROVAL
- Congratulations! You have 36 months to begin childcare in your home or begin construction of the new facility.
- The Community Development Department may require additional changes to the site. Any changes are determined on a case-by-case basis.
- Applicant must apply for a "Certificate of Occupancy" with the Building and Safety Division.
- Your permit is good as long as the use continues with no break in use of a year or more.
- Applicant must obtain a Business License.
- Applicant must meet all the standards of Community Care Licensing and your local Fire Department.
- Applicant may contact Riverside County Office of Education Child Care Resource & Referral Agency for pre-inspections of small or large family day care homes.

Denied
WHY IS CHILD CARE IMPORTANT TO CITY PLANNING?

Riverside County is the 2nd fastest growing county in the State of California. The City of Murrieta has growing over 164% over the past 10 years. To address the economic needs of its residents and to attract future business, it is essential to include building child care facilities in future city plans.

The child care industry is critical to Murrieta’s economic vitality in three major ways, as it:

- Generates over $230 million in annual gross receipts and employs over 5,800 people in Riverside County, which is almost as many people employed by building construction and more than in all real estate.
- Enables parents to maintain employment and/or obtain education and training—two in ten labor force participants lives in a house with young children where all parents work. One in ten has a child below age five.
- Provides age-appropriate child development learning opportunities that support healthy children who are ready to learn and establish a strong foundation for future development and success. This has demonstrated long-term cost benefits as well as social benefits.

WHAT IS THE CURRENT NEED FOR CHILD CARE IN THE CITY OF MURRIETA?

<table>
<thead>
<tr>
<th>Category</th>
<th>Number</th>
</tr>
</thead>
<tbody>
<tr>
<td>Total 2007 population</td>
<td>97,257</td>
</tr>
<tr>
<td>Population between birth and 5 years</td>
<td>8,675, 9% of total</td>
</tr>
<tr>
<td>Population 6 to 12 years</td>
<td>11,679, 12% of total</td>
</tr>
<tr>
<td>Estimate of children 0 to 5 yrs with all parents working</td>
<td>4,783, 55% of children 0-5</td>
</tr>
<tr>
<td>Estimate of children 6 to 12 yrs with all parents working</td>
<td>7,186, 62% of children 6-12</td>
</tr>
</tbody>
</table>

WHAT IS THE CURRENT SUPPLY OF CHILD CARE IN THE CITY OF MURRIETA?

<table>
<thead>
<tr>
<th>Category</th>
<th>Number</th>
</tr>
</thead>
<tbody>
<tr>
<td>Number of Licensed Child Care Facilities</td>
<td></td>
</tr>
<tr>
<td>Small Family Child Care Homes</td>
<td>117</td>
</tr>
<tr>
<td>Large Family Child Care Homes</td>
<td>19</td>
</tr>
<tr>
<td>Child Care Centers</td>
<td>15</td>
</tr>
</tbody>
</table>

Number of child care spaces in licensed facilities, including Head Start and state preschool:

<table>
<thead>
<tr>
<th>Category</th>
<th>Number</th>
</tr>
</thead>
<tbody>
<tr>
<td>0 – 23 months</td>
<td>425</td>
</tr>
<tr>
<td>2 – 5 years</td>
<td>1,889</td>
</tr>
<tr>
<td>Total Age 0 – 5 years</td>
<td>2,314</td>
</tr>
<tr>
<td>Total Age 6 – 12 years</td>
<td>400</td>
</tr>
</tbody>
</table>

Nearly a quarter of Riverside County’s workforce works nontraditional hours. However, only three percent of the county’s licensed centers offer child care during these hours.
WHAT IS THE EXISTING GAP BETWEEN SUPPLY & DEMAND?
Given current child care licensed capacity:
Percentage served of children between birth and five with all working parents 48%
Percentage served of children 6-12 years with all working parents 6%

While children of working parents are a substantial proportion of those in need of child care, many families with a parent not in the workforce demand child care as part of their child’s early education.

WHAT IS THE EXPECTED FUTURE NEED OF CHILD CARE?
In just 5 years’ time, the City of Murrieta’s population is projected to increase over 29% to more than 87,000 residents, including over 17,600 children ages 0 – 12 years.

HOW MUCH DOES CHILD CARE COST?
Child care programs are a significant expense for families in most income brackets.

Average annual cost for full-time, licensed, center-based care for an infant $9,620
Average annual cost for full-time, licensed, center-based care for a preschooler $6,760
Average annual cost for resident, undergraduate tuition at UC Riverside $6,684
Median household income in the City of Murrieta $69,700
Minimum family income needed to afford basic needs $48,387
Income percentage needed to afford licensed, center-based care for an infant 14%
Income percentage needed to afford licensed, center-based care for infant + pre-schooler 24%

WHAT NEEDS TO HAPPEN?
At a minimum to offer child care to children whose parents work, the City of Murrieta needs to create over 2,469 spaces for children ages 0 – 5 years. That would entail building 25 child care centers with a capacity to serve 100 children each or 309 new small family child care homes with the capacity to serve 8 children each. Given the projected population growth, even more facilities are needed to meet growing demands.

Here are some strategies for strengthening child care and the City’s economy:
• Incorporate child care language into the General Plan
• Expedite planning permits, reduce fees, and ease zoning regulations for child care
• Partner with child care experts at First 5 Riverside. Call (951) 248-0014.

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2 “The Economic Impact of the Child Care Industry in Riverside County”, Insight Center for Community Economic Development, Sep 2005.
4 Total population and population by age are from the Riverside County Center for Demographic Research, based on 2007 data from Claritas and the Department of Finance.
5 US Census 2000 Table P 46 data is used for the percentage of children who live in a household where parents are in the labor force. This percentage is then applied to Riverside County EDA data on the 2006 population, resulting in an estimate of children who need child care.
6 We use the term “facility” to mean a child care establishment on one site. Data from Riverside County Research & Referral office Oct 2007. These values include licensed, private for-profit and non-profit facilities, public pre-school, and Head Start. This number is an overestimate of the capacity of licensed child care programs because it describes the maximum allowed.
7 California Child Care Resource and Referral Network. The 2003 California Child Care Portfolio.
8 Riverside County Office of Education. 2005 Survey of Licensed Child Care Providers.
10 Riverside County Economic Development Agency data, based on 2006 data from Experian/Applied Geographic Solutions.
City of Murrieta

Applying for a Child Care Center in Murrieta:

**Application:** Available at the Planning Department and on-line. Notification of neighbors within a 100' radius of the property is required and the city will handle notification.

**Impact Requirements:**
Determined on a case-by-case basis.

**Hearing:** Required.

**Appeal Process:** Yes. A ten day (10) appeal period to City Council.

**Appeal Fee:** $810

**Fire Clearance:** Required. Fee: $0 (if request comes from Community Care Licensing)

**Business License:** Required. Fee: $75

**Home Occupation Permit:** Yes. Fee: $75

**Additional Requirements:**
See Development Code section 16.44.050 (B)

Note: Pre-inspections are available for small and large family day care homes. Call for more details.

Local Resource & Referral Agency
Riverside County Office of Education
800-422-4927

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**Small Family Child Care Homes**

Maximum of 8 children, including provider’s own children less than 10 years old.

Small family childcare is allowed “by right” in all residential zoning districts. Although no specific permit is required, compliance with the performance standards contained in Section 17.06.050 (J)(3) is required.

**Large Family Child Care Homes**

Maximum of 12 children, including provider’s own children less than 10 years old.

**Zones:** All single family residential.

**Permit:** Yes. Development Plan (Large Family Day Care)

**Fee:** $1,550

**Approximate Time for Approval:** 6 weeks

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**Child Care Centers**

**Zones:** All Commercial.

**Permit:** Yes. Conditional Use. (CUP)

**Fee:** $4,050

**Approximate time for approval:** 4-6 months

**Application:** Available at the Planning Department. Notification of neighbors within a 100' radius of the property is required and the city will handle notification.

**Impact Requirements:**
Determined on a case-by-case basis.

**Hearing:** Required.

**Appeal Process:** Yes. A ten day (10) appeal period to City Council.

**Appeal Fee:** $810

**Fire Clearance:** Required. Fee: $0 (if request comes from Community Care Licensing)

**Business License:** Required. Fee: $75

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Fee information is as of June 2007. Fees and process should be used as general guidelines and could be subject to change. Please contact the Planning Department with any questions.
1) Visit the Planning Department
   Apply for a Development Plan or a Conditional Use Permit.
   A Conditional Use Permit means that certain "conditions" must be met in order for the City of Murrieta to approve the use of the specified property for childcare.
   A public hearing is required for a Child Care Center and is held by the Planning Commission.

2) The Written Application
   City Planners are on hand to assist you.
   You must do the following:
   a) Complete an application, including information about your business, hours of operation, number of children served, etc.
   b) Submit all supporting documents according to requirements specified on individual application.
   Optional (Recommended):
   c) You may request a "pre-application" review (fees will vary)

3) The Review
   The Planning Staff and Director will review the application and may request more information from or suggest changes in the application before recommending that the permit be approved.

4) Public Notices Sent Out
   Once the Review Team deems your application complete, they agendize your application for the local Planning Commission at the public hearing. The City will then notify all residents and businesses via mail within a 100 foot radius of your property of your hearing date. It is recommended that you personally contact your neighbors about your intended business before public notices are sent out.

5) Public Hearing
   Attend the Public Hearing before the Planning Commission. Be prepared to address complaints from neighbors who might be concerned with the noise of children playing outside or the traffic congestion from clients dropping off children. Outline steps that you are taking to decrease the negative impacts of your business within your neighborhood and the positive ways that your business will help working parents and their children.

6) Denial
   Possible Reasons the Planning Commission may not approve your permit:
   - Citizens complaints
   - Evidence that your project will negatively impact your neighborhood
   - Requirements were not met

7) Appeal
   Contact the City Council in writing within ten (10) days to appeal the Commission's decision.

8) City Council
   During a Public Hearing, City Council members will make a final decision to approve or deny your permit.

APPROVAL
- Congratulations! You have 12 months to begin childcare in your home or start construction of the new facility.
- No Additional permits will be required by the Planning Department.
- Your permit is good for the conditions of approval (usually 2 years).
- Applicant must obtain a Business License.
- Applicant must meet all the standards of Community Care Licensing and your local Fire Department.
- Applicant may contact Riverside County Office of Education Child Care Resource & Referral Agency for pre-inspections of small or large family day care homes.

Denied
City of Norco Child Care Needs Fact Sheet

**WHY IS CHILD CARE IMPORTANT TO CITY PLANNING?**

Riverside County is the 2nd fastest growing county in the State of California. The City of Norco has growing over 16% over the past 10 years. To address the economic needs of its residents and to attract future business, it is essential to include building child care facilities in future city plans.

The child care industry is critical to Norco City’s economic vitality in three major ways, as it:

- Generates over $230 million in annual gross receipts and employs over 5,800 people in Riverside County, which is almost as many people employed by building construction and more than in all real estate.
- Enables parents to maintain employment and/or obtain education and training—two in ten labor force participants lives in a house with young children where all parents work. One in ten has a child below age five.
- Provides age-appropriate child development learning opportunities that support healthy children who are ready to learn and establish a strong foundation for future development and success. This has demonstrated long-term cost benefits as well as social benefits.

**WHAT IS THE CURRENT NEED FOR CHILD CARE IN THE CITY OF NORCO?**

<table>
<thead>
<tr>
<th>Total 2006 population</th>
<th>29,200</th>
</tr>
</thead>
<tbody>
<tr>
<td>Population between birth and 5 years</td>
<td>1,915, 7% of total</td>
</tr>
<tr>
<td>Population 6 to 12 years</td>
<td>2,600, 9% of total</td>
</tr>
<tr>
<td>Estimate of children 0 to 5 yrs with all parents working</td>
<td>1,120, 58% of children 0-5</td>
</tr>
<tr>
<td>Estimate of children 6 to 12 yrs with all parents working</td>
<td>1,800, 68% of children 6-12</td>
</tr>
</tbody>
</table>

**WHAT IS THE CURRENT SUPPLY OF CHILD CARE IN THE CITY OF NORCO?**

<table>
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<tr>
<th>Number of Licensed Child Care Facilities</th>
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<th>Number of child care spaces in licensed facilities, including Head Start and state pre-school</th>
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<td>0 – 23 months</td>
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<tr>
<td>2 – 5 years</td>
</tr>
<tr>
<td>Total Age 0 – 5 years</td>
</tr>
<tr>
<td>Total Age 6 – 12 years</td>
</tr>
</tbody>
</table>

Nearly a quarter of Riverside County’s workforce works nontraditional hours. However, only three percent of the county’s licensed centers offer child care during these hours.
WHAT IS THE EXISTING GAP BETWEEN SUPPLY & DEMAND?

Given current child care licensed capacity:

- Percentage served of children between birth and five with all working parents: 51%
- Percentage served of children 6-12 years with all working parents: 11%

While children of working parents are a substantial proportion of those in need of child care, many families with a parent not in the workforce demand child care as part of their child’s early education.

WHAT IS THE EXPECTED FUTURE NEED OF CHILD CARE?

In just 5 years’ time, the City of Norco’s population is projected to increase over 14% to more than 33,300 residents, including over 2,200 children ages 0 – 12 years.

HOW MUCH DOES CHILD CARE COST?

Child care programs are a significant expense for families in most income brackets.

- Average annual cost for full-time, licensed, center-based care for an infant: $9,620
- Average annual cost for full-time, licensed, center-based care for a preschooler: $6,760
- Average annual cost for resident, undergraduate tuition at UC Riverside: $6,684
- Median household income in the City of Norco: $73,100
- Minimum family income needed to afford basic needs: $48,387

Income percentage needed to afford licensed, center-based care for an infant: 13%
Income percentage needed to afford licensed, center-based care for infant + pre-schooler: 22%

WHAT NEEDS TO HAPPEN?

At a minimum to meet present demands, the City of Norco needs to create over 550 spaces for children ages 0 – 5 years of working parents to have access to child care. That would entail building 6 child care centers with a capacity to serve 100 children each or 69 new small family child care homes with the capacity to serve 8 children each. Given the projected population growth, even more facilities are needed to meet growing demands.

Here are some strategies for strengthening child care and the City’s economy:

- Incorporate child care language into the General Plan
- Expedite planning permits, reduce fees, and ease zoning regulations for child care
- Partner with child care experts at First 5 Riverside. Call (951) 248-0014.

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2 “The Economic Impact of the Child Care Industry in Riverside County”, Insight Center for Community Economic Development, Sep 2005.
4 Total population and population by age are from Riverside County Economic Development Agency (EDA) data, based on 2006 data from Experian/Applied Geographic Solutions.
5 US Census 2000 Table P 46 data is used for the percentage of children who live in a household where parents are in the labor force. This percentage is then applied to Riverside County EDA data on the 2006 population, resulting in an estimate of children who need child care.
6 We use the term “facility” to mean a child care establishment on one site. Data from Riverside County Research & Referral office Oct 2007. This number is an overestimate of the capacity of licensed child care programs because it describes the maximum allowed.
7 California Child Care Resource and Referral Network. The 2003 California Child Care Portfolio.
8 Riverside County Office of Education. 2005 Survey of Licensed Child Care Providers.
10 Riverside County Economic Development Agency data, based on 2006 data from Experian/Applied Geographic Solutions.
Agency clearances. Proper state licensing must be used.

in single family dwelling units in non-residential

matter of right in all residential zones. Small family

provision of the Child Day Care Act are considered a

homes which are properly licensed pursuant to the

provisions of this chapter 18.56 of the Norco Munic-

within the zoning district. Notwithstanding any other

provision of the Uniform Building Code, as adopted by the City

Cost:

Residential Zones (HS, A-E, A-1-10, A-1-20, A-1-40, R-1-10, SP)

2-4 weeks

Application: Available at the Planning Department or online. Notification of neighbors within a 100’ radius of the property is required. The applicant is responsible for supplying the contact information but the city will handle distribution. There is no process in place for streamlining but a preliminary review may be requested.

Application Requirements:

- Completed application.
- Required Fee.
- Site Plan of Property.
- Three sets of typed, gummed labels listing the names, addresses, and Assessor’s Parcel Number of all property owners within 100 feet of the exterior boundaries of the subject property (the list shall be obtained from the latest equalized assessment rolls issued by the County Assessor’s Office). Please include applicant, property owner, and anyone else needing to be noticed.
- Radius map drawn on Assessor’s Parcel Maps indicating all property within a 100-foot radius around the subject property.
- Completed Letter of Certification (certifies mailing labels were prepared correctly).
- Impact Requirements:
  - Development Standards: All large family day care homes must comply with the development standards for the zoning district in which they are located, including but not limited to the following:
    - A six (6) foot high fence and/or wall shall be erected around the side and rear property lines, behind the front yard setback.
    - Adequate parking and driveway, as required by the zoning district in which the facility is located shall be provided and maintained.
    - One (1) off-street parking space for each outside employee shall be provided. Said parking spaces may be provided on the driveway.
    - Outdoor play areas shall be located in the rear yard or side yard of the property, and not permitted within the front yard.
  - Conditions of Approval:
    - Comply with the applicable provisions of the Uniform Building Code, as adopted by the City of Norco.
    - Comply with any standards promulgated by the State Fire Marshal and the City of Norco Fire Department relating to the subject of fire and life safety in large family day care homes, and the applicable provisions of the Uniform Fire Code.
    - Be licensed or deemed exempt from licensing by the State of California as a large family day care home.
    - Operator(s) reside at the residence. Additional care givers, required under State of California Health and Safety Code, need not live in the home.
    - No signs advertising the use of the property as a family day care home shall be permitted. (Ord. 692, 1995)
    - Comply with any conditions imposed by the Director of Community Development, deemed necessary to satisfy the requirements of subsection (b) findings.
  - Hearing: Not Required unless requested by either the applicant or other affected person (within the 100-foot radius).
  - Appeal Process: Submit application within ten (10) days to City Council.
  - Appeal Fee: $83 Planning Commission or $280 City Council *Appeal Fee will be refunded if the decision is reversed on appeal.

Findings for granting permit:

- A. Site complies with all zoning criteria and development standards for residential development.
- B. Use is incidental and subordinate of its use for residential purposes.
- C. The outdoor area must be either owned or leased by the applicant, and cannot be shared with other property owners.
- D. Facility is located more than 500 feet from any other large family day care home or child day care center, or the Director determines that over-concentration of facilities within the area will not result from the facility.
- E. Facility has adequate off-street parking for the primary residential use and each employee.
- F. Access and drop-off facilities will not interfere with traffic and circulation of the neighborhood and can be facilitated in a safe and effective manner.
- G. Design will minimize to the degree possible, excessive noise impacts to adjoining properties.

Conditions of Approval:

1. A six (6) foot high fence and/or wall shall be erected around the side and rear property lines, behind the front yard setback.
2. Adequate parking and driveway, as required by the zoning district in which the facility is located shall be provided and maintained.
3. One (1) off-street parking space for each outside employee shall be provided. Said parking spaces may be provided on the driveway.
4. Outdoor play areas shall be located in the rear yard or side yard of the property, and not permitted within the front yard.

Agency clearances. Proper state licensing must be obtained prior to operation.

Large Family Child Care Homes

Maximum of 12 children, including provider’s own children less than 10 years old.


Permit: Yes. Large Family Daycare.

Fee: $591

Approximate Time for Approval: 2-4 weeks

Application: Available at the Planning Department or online. Notification of neighbors within a 100’ radius of the property is required. The applicant is responsible for supplying the contact information but the city will handle distribution. There is no process in place for streamlining but a preliminary review may be requested.

Application Requirements:

- Completed application.
- Required Fee.
- Site Plan of Property.
- Three sets of typed, gummed labels listing the names, addresses, and Assessor’s Parcel Number of all property owners within 100 feet of the exterior boundaries of the subject property (the list shall be obtained from the latest equalized assessment rolls issued by the County Assessor’s Office). Please include applicant, property owner, and anyone else needing to be noticed.
- Radius map drawn on Assessor’s Parcel Maps indicating all property within a 100-foot radius around the subject property.
- Completed Letter of Certification (certifies mailing labels were prepared correctly).
- Impact Requirements:
  - Development Standards: All large family day care homes must comply with the development standards for the zoning district in which they are located, including but not limited to the following:
    - A six (6) foot high fence and/or wall shall be erected around the side and rear property lines, behind the front yard setback.
    - Adequate parking and driveway, as required by the zoning district in which the facility is located shall be provided and maintained.
    - One (1) off-street parking space for each outside employee shall be provided. Said parking spaces may be provided on the driveway.
    - Outdoor play areas shall be located in the rear yard or side yard of the property, and not permitted within the front yard.
  - Conditions of Approval:
    - Comply with the applicable provisions of the Uniform Building Code, as adopted by the City of Norco.
    - Comply with any standards promulgated by the State Fire Marshal and the City of Norco Fire Department relating to the subject of fire and life safety in large family day care homes, and the applicable provisions of the Uniform Fire Code.
    - Be licensed or deemed exempt from licensing by the State of California as a large family day care home.
    - Operator(s) reside at the residence. Additional care givers, required under State of California Health and Safety Code, need not live in the home.
    - No signs advertising the use of the property as a family day care home shall be permitted. (Ord. 692, 1995)
    - Comply with any conditions imposed by the Director of Community Development, deemed necessary to satisfy the requirements of subsection (b) findings.
  - Hearing: Not Required unless requested by either the applicant or other affected person (within the 100-foot radius).
  - Appeal Process: Submit application within ten (10) days to City Council.
  - Appeal Fee: $83 Planning Commission or $280 City Council *Appeal Fee will be refunded if the decision is reversed on appeal.

Findings for granting permit:

- A. Site complies with all zoning criteria and development standards for residential development.
- B. Use is incidental and subordinate of its use for residential purposes.
- C. The outdoor area must be either owned or leased by the applicant, and cannot be shared with other property owners.
- D. Facility is located more than 500 feet from any other large family day care home or child day care center, or the Director determines that over-concentration of facilities within the area will not result from the facility.
- E. Facility has adequate off-street parking for the primary residential use and each employee.
- F. Access and drop-off facilities will not interfere with traffic and circulation of the neighborhood and can be facilitated in a safe and effective manner.
- G. Design will minimize to the degree possible, excessive noise impacts to adjoining properties.

Conditions of Approval:

1. A six (6) foot high fence and/or wall shall be erected around the side and rear property lines, behind the front yard setback.
2. Adequate parking and driveway, as required by the zoning district in which the facility is located shall be provided and maintained.
3. One (1) off-street parking space for each outside employee shall be provided. Said parking spaces may be provided on the driveway.
4. Outdoor play areas shall be located in the rear yard or side yard of the property, and not permitted within the front yard.

Agency clearances. Proper state licensing must be obtained prior to operation.

Small Family Child Care Homes

Maximum of 6 children, including provider’s own children less than 10 years old.


Permit: No Fee: N/A

Fire Clearance: Required. Fee: $50

Small family day care homes as defined is a permitted use in all residential zones, provided said uses are housed within structures which comply with the development standards required of all structures within the zoning district. Notwithstanding any other provisions of this chapter 18.56 of the Norco Municipal Code, and pursuant to Section 1597.45 of the Health and Safety Code, small family day care homes which are properly licensed pursuant to the provision of the Child Day Care Act are considered a residential use of property and are allowed as a matter of right in all residential zones. Small family day care homes are also allowed as a matter of right in single family dwelling units in non-residential zones, so long as they are a legal non-conforming use.

Agency clearances. Proper state licensing must be obtained prior to operation.
Large Family Child Care Homes

Cont.

Fire Clearance: Required
 Fee: $238

Business License: Not required.
 Fee: N/A

Home Occupation Permit: Yes
 Fee: $45 + $20 processing fee and $10 for every person assisting

Note: Pre-inspections are available for small and large family day care homes. Call for more details.

Local Resource & Referral Agency
Riverside County Office of Education
800-422-4927

Child Care Centers

Zones: (I) Commercial Zoning Districts. Child care center as defined in Chapter 18.56 are a conditionally permitted use in all commercial zones. (II) Non-Commercial Zoning Districts. Child care center as defined in Chapter 18.56 are a conditionally permitted use in all non-commercial zones. A conditional use permit in accordance with the provisions of Chapter 18.45 of the Norco Municipal Code must be obtained prior to operation of said facility.

Permit: Yes. Conditional Use. (CUP)
 Fee: Major - $4,285 (if building a new facility); Minor - $1,127 (if going into an existing structure)

Approximate time for approval: 6-8 weeks

Application: Available at the Planning Department or online. Notification of neighbors within a 300' radius of the property is required. The applicant is responsible for supplying the contact information but the city will handle distribution. There is no process in place for streamlining but a preliminary review may be requested.

Application Requirements:

- Completed Uniform Application.
- Completed Justification for Approval.
- Ten (10) copies of the site plan. Site plan shall include information specified on the form titled “Site Plan Check List” and shall be folded to 8 1/2” x 11” (so that the bottom right portion of the plan shows). Floor plans, building elevations and additional site plans may be as determined by the project planner.
- One (1) copy of 8 1/2” x 11” clear acetate reduction of the site plan.
- Completed Environmental Information Form.
- One (1) copy of the Title Report indicating legal vesting, lot description, and easements.
- Public Notice Requirements:
  A) Three (3) sets of typed, gummed labels listing the names, addresses, and Assessor’s Parcel Number of all property owners within a minimum radius of 300 feet of the exterior boundaries of the subject property (the list shall be obtained from the latest equalized assessment rolls issued by the County Assessor’s Office) or within the minimum radius that is required such that a minimum of 25 property owners will be notified. Please include applicant, property owner, engineer and anyone else needing to be notified.
  B) Radius map drawn on Assessor’s Parcel Maps indicating all property within a 300 foot radius around the subject property.
  C) Completed letter of certification (certifies mailing labels were prepared correctly).
- Photos of the subject property (digital format or hard copies).
- Filing fees

Impact Requirements:

Development Standards:

A. Play area shall have a minimum fence height of five feet. Wall and/or fencing shall be either block wall, wrought iron, or wood fencing.

B. Play areas shall be located as to not be subjected to noise levels greater than 60 dBA, including roadway noise levels stipulated in the General Plan as well as other sources identified.

C. Play areas shall be located at a minimum of ten feet from any public right-of-way.

D. One (1) off-street parking stall shall be provided for every four (4) children, and one (1) for every employee on the largest shift.

E. Loading and unloading area for children shall be provided to accommodate no less than two (2) vehicles, and shall be located within proximity to the main entrance. Location of loading area across major drive aisles is not acceptable.

Findings for granting Permit:

A. Adjacent development will not constitute a hazard to children.

B. Site complies with all zoning criteria and development standards for the zoning district.

C. Facility has outdoor activity space of 75 square feet for each child who is not an infant. The outdoor area must be either owned or leased by the applicant, and cannot be shared with other property owners.

D. Facility is located more than 500 feet from any other facility, or it is determined that over-concentration of facilities within the area will not result from the facility.

E. Facility has adequate off-street parking for the number of children and each employee.

F. Access and drop-off facilities will not interfere with traffic and circulation of the area and on-site.

G. Facility will not materially reduce the privacy or use otherwise enjoyed by adjoining properties.

H. Design will minimize to the degree possible, excessive noise impacts to adjoining properties.

Conditions of Approval:

- Comply with the applicable provisions of the Uniform Building Code, as adopted by the City of Norco.
- Comply with any standards promulgated by the State Fire Marshal and the City of Norco Fire Department relating to the subject of fire and life safety in child care centers, and the applicable provisions of the Uniform Fire Code.
- Be licensed or deemed exempt from licensing by the State of California as a child care center.
- Comply with any conditions imposed by the Director of Community Development, deemed necessary to satisfy the requirements of subsection on findings.

Hearing: Required.

Appeal Process: Submit application within ten (10) days to City Council.

Appeal Fee: $280

Fire Clearance: Required.
 Fee: $238

Business License: Required.
 Fee: Varies. Based on business type. Contact the Business License Department.
1) Visit the Planning Department
Apply for a Large Family Day Care Permit or a Conditional Use Permit.
A Conditional Use Permit means that certain "conditions" must be met in order for the City of Norco to approve the use of the specified property for childcare. A public hearing is required for a Child Care Center and is held by the Planning Commission.

2) The Written Application
City Planners are on hand to assist you. You must do the following:
a) Complete an application and pay any applicable fees
b) Submit all supporting documents according to requirements specified in the application.
Optional (Recommended):
c) Preliminary Project Review (there is NO fee for the FIRST preliminary review).

3) The Review
The Project Review Board will meet with the applicant to discuss the project and recommend any necessary revisions. In addition, any potential environmental impacts or issues will be addressed at this time. This step may or may not be necessary depending on the type of project proposed.

4) Public Notices Sent Out
Once the Project Review Board deems your application complete for a Large Family Day Care, they will draft conditions and notify all property owners via mail within a 100’ radius informing them of the City’s decision on the application. A formal public hearing is not necessary unless requested by the applicant or other affected persons. For a Child Care Center, the City will agendize the application for a public hearing and will notify all property owners via mail within a 300’ radius informing them of the hearing. It is recommended that you personally contact your neighbors about your intended business before public notices are sent out.

5) Public Hearing
Attend the Public Hearing before the Planning Commission. Be prepared to address complaints from neighbors who might be concerned with the noise of children playing outside or the traffic congestion from clients dropping off children. Outline steps that you are taking to decrease the negative impacts of your business within your neighborhood and the positive ways that your business will help working parents and their children.

6) Denial
Possible Reasons the Planning Commission may not approve your permit:
- Citizens complaints
- Evidence that your project will negatively impact your neighborhood
- Requirements were not met

7) Appeal
Contact the City Council within ten (10) days to appeal the Commission’s decision.

8) City Council
During a Public Hearing, City Council members will make a final decision to approve or deny your permit.
City of Palm Desert Child Care Needs Fact Sheet

WHY IS CHILD CARE IMPORTANT TO CITY PLANNING?
Riverside County is the 2nd fastest growing county in the State of California. The City of Palm Desert has grown over 35% over the past 10 years. To address the economic needs of its residents and to attract future business, it is essential to include building child care facilities in future city plans.

The child care industry is critical to Palm Desert City’s economic vitality in three major ways, as it:

- Generates over $230 million in annual gross receipts and employs over 5,800 people in Riverside County, which is almost as many people employed by building construction and more than all in real estate.
- Enables parents to maintain employment and/or obtain education and training—two in ten labor force participants lives in a house with young children where all parents work. One in ten has a child below age five.
- Provides-age appropriate child development learning opportunities that support healthy children who are ready to learn and establish a strong foundation for future development and success. This has demonstrated long-term cost benefits as well as social benefits.

WHAT IS THE CURRENT NEED FOR CHILD CARE IN THE CITY OF PALM DESERT?

Total 2006 population  52,900
Population between birth and 5 years  2,900, 6% of total
Population 6 to 12 years  3,600, 7% of total
Estimate of children 0 to 5 yrs with all parents working  1,600, 53% of children 0-5
Estimate of children 6 to 12 yrs with all parents working  2,100, 59% of children 6-12

WHAT IS THE CURRENT SUPPLY OF CHILD CARE IN THE CITY OF PALM DESERT?

Number of Licensed Child Care Facilities
- Small Family Child Care Homes 19
- Large Family Child Care Homes 9
- Child Care Centers 19

Number of child care spaces in licensed facilities, including Head Start and state pre-school
- 0 – 23 months 122
- 2 – 5 years 813
Total Age 0 – 5 years 935
Total Age 6 – 12 years 435

Supply and Demand for Child Care

<table>
<thead>
<tr>
<th>Age 0 – 5 years</th>
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</thead>
<tbody>
<tr>
<td>Current supply of licensed child care spaces for ages 0 – 5 years</td>
</tr>
<tr>
<td>Number of spaces needed to serve 80% of children with all working parents</td>
</tr>
<tr>
<td>Total number of children between birth and age 5</td>
</tr>
</tbody>
</table>

Nearly a quarter of Riverside County’s workforce works nontraditional hours. However, only three percent of the county’s licensed centers offer child care during these hours.
WHAT IS THE EXISTING GAP BETWEEN SUPPLY & DEMAND?

Given current child care licensed capacity:

- Percentage served of children between birth and five with all working parents: 60%
- Percentage served of children 6-12 years with all working parents: 20%

While children of working parents are a substantial proportion of those in need of child care, many families with a parent not in the workforce demand child care as part of their child’s early education.

WHAT IS THE EXPECTED FUTURE NEED OF CHILD CARE?

In just 5 years’ time, the City of Palm Desert’s population is projected to increase over 18% to more than 62,600 residents, including over 3,600 children ages 0 – 12 years.

HOW MUCH DOES CHILD CARE COST?

Child care programs are a significant expense for families in most income brackets.

- Average annual cost for full-time, licensed, center-based care for an infant: $9,620
- Average annual cost for full-time, licensed, center-based care for a preschooler: $6,760
- Average annual cost for resident, undergraduate tuition at UC Riverside: $6,684
- Median household income in the City of Palm Desert: $55,200
- Minimum family income needed to afford basic needs: $48,387
- Income percentage needed to afford licensed, center-based care for an infant: 17%
- Income percentage needed to afford licensed, center-based care for infant + pre-schooler: 30%

WHAT NEEDS TO HAPPEN?

At a minimum to meet present demands, the City of Palm Desert needs to create over 620 spaces for children ages 0 – 5 years of working parents to have access to child care. That would entail building 6 child care centers with a capacity to serve 100 children each or 78 new small family child care homes with the capacity to serve 8 children each. Given the projected population growth, even more facilities are needed to meet growing demands.

Here are some strategies for strengthening child care and the City’s economy:

- Incorporate child care language into the General Plan.
- Expedite planning permits, reduce fees, and ease zoning regulations for child care.
- Partner with child care experts at First 5 Riverside. Call (951) 248-2014.

2 “The Economic Impact of the Child Care Industry in Riverside County”, Insight Center for Community Economic Development, Sep 2005.
4 Total population and population by age are from Riverside County Economic Development Agency (EDA) data, based on 2006 data from Experian/Applied Geographic Solutions.
5 US Census 2000 Table P 46 data is used for the percentage of children who live in a household where parents are in the labor force. This percentage is then applied to Riverside County EDA data on the 2006 population, resulting in an estimate of children who need child care.
6 We use the term “facility” to mean a child care establishment on one site. Data from Riverside County Research & Referral office Oct 2007. These values include licensed, private for-profit and non-profit facilities, public pre-school, and Head Start. This number is an overestimate of the capacity of licensed child care programs because it describes the maximum allowed.
7 California Child Care Resource and Referral Network. The 2003 California Child Care Portfolio.
8 Riverside County Office of Education. 2005 Survey of Licensed Child Care Providers.
10 Riverside County Economic Development Agency data, based on 2006 data from Experian/Applied Geographic Solutions.
Small Family Child Care Homes

Maximum of 8 children, including provider’s own children less than 10 years old.

Small family childcare is allowed "by right" in residential districts. No zoning or business permits are required.

Large Family Child Care Homes

Maximum of 14 children, including provider’s own children less than 10 years old.

 Zones: Residential Zones (RE, HPR, R-1, R-2, R-3 and PR)

 Permit: Yes. Large Family Day Care.

 Fee: Shall not exceed the city’s cost of administering the review and permit process.

 Approximate Time for Approval: 2-4 weeks

Application: Available from the city’s zoning administrator or his/her designee, who shall specify the form of said applications consistent with this section. At a minimum, application forms shall indicate all of the following:

 Number of children to be cared for by the applicant, including the applicant’s own children under ten years of age; number of employees; State license number; and proof that the applicant is in lawful possession and control of the real property proposed to be used as a large family day care home.

 In addition to submission of a completed application form and application fee as provided by this chapter, the applicant shall submit the following documentation:

 1. One copy of the assessor’s parcel map;

 2. One copy of a site plan (eight and one-half by eleven inches) showing: location and dimension of existing residence and other structures, including permanent outdoor play structures and equipment, fencing; distance to property line; parking areas and number of spaces both on-site and off-site; access to and exits from the home; floor(s) on which day care is to be provided; location of fire extinguishers and smoke detectors.

 3. An accurate traffic circulation plan showing parking, circulation and drop-off areas.

 Additionally, no less than ten (10) days prior to the date on which the decision will be made on the application, the zoning administrator or his/her designee shall give notice of the proposed use by mail or delivery to all owners shown on the last equalized assessment roll as owning real property within a 300’ radius of the exterior boundaries of the proposed large family day care home. A copy of the notice shall also be sent to the applicant. The notice shall inform its recipient that no hearing shall be held before a decision is made on the application unless requested by the recipient.

 Impact Requirements:

 A. Space and Concentration. Properties proposed for use as large family day care homes shall be located no closer than 300’ in all directions from another large family day care home, subject to an application for an exception to said 300’ distance which may, after a public hearing and notice to the adjacent property owners in accordance with Section 25.72A.040 of this chapter, cause the reduction to no more than 100’ from another large family day care home. The foregoing spacing and concentration requirements shall not apply to large family day care homes that are already operating in the city on the date this chapter takes effect.

 B. Traffic Control. The traffic circulation plan shall be designed to diminish traffic safety problems. Residences located on major arterial streets (as shown on the general plan circulation map) must provide a drop-off/pick-up area designed to prevent vehicles from backing onto the arterial roadway. The applicant may be required to submit a plan of staggered drop-off and pick-up time ranges to reduce congestion in neighborhoods already identified as having traffic congestion problems.

 C. Parking. All homes used for large family day care facilities shall provide at least three (3) automobile parking spaces, no more than one (1) of which may be provided in a garage or carport. Parking may be on-street if contiguous to property. These may include spaces already provided to fulfill residential parking requirements.

 D. Noise Control. Operation of the facility shall comply with all provisions of Chapter 9.24 of this code. Additional conditions may be placed on use permits to reduce noise impact if ongoing problems exist.

 E. Signage. No signs or other exterior markings identifying a large family day care operation shall be allowed on the applicant’s home.

 F. Residency. The applicant must be a primary resident of the home that is proposed as a large family day care home.

 G. Contact Person. The current name(s) and telephone number(s) of the applicant, and all other operators if different from the applicant, of the family day care home shall be on file with the department of community development at all times.

 H. State Licensing. All appropriate licensing from the State Department of Social Services shall be obtained prior to commencing operation of any large family day care home in the city.

 Please contact the Planning Department with any questions.
Large Family Child Care Homes cont.

Impact Requirements: cont.

I. Building and Fire Code Compliance. Consistent with Section 1597.46 of the Health and Safety Code, the proposed family day care home must comply with all building and fire code provisions applicable to single-family residences, and with such additional standards as the State Fire Marshal from time to time adopt pursuant to Section 1597.46(d) of the Health and Safety Code to promote the fire and life safety of children in family day care homes.

(See Title 22 of the California Code of Regulations.) No application shall be approved unless and until the city’s building inspector and fire marshal, or their designees, have first inspected the premises and approved that the home does comply with the foregoing building and fire code provisions. However, a copy of the applicable state licensing evaluation report covering these issues may be found by the city staff to be sufficient.

J. Smoking Restricted. Consistent with Section 1596.795 of the Health and Safety Code, smoking of tobacco and other substances — whether in pipe, cigar, or cigarette form — shall not be allowed in the applicant’s home during its hours of operation as a large family day care home with respect to those areas of the home where children are present.

K. Single-Family Zoning. No use permit shall be issued unless the dwelling unit proposed to be used as a large family day care home is located on a lot zoned or used for single-family dwellings under this chapter.

L. Proof of Control. No use permit shall be issued unless the applicant can demonstrate legal authority and control over the real property proposed to be used as a large family day care home.

Hearing: A public hearing is required and is held by the Planning Commission.

Appeal Process: The applicant or other affected person may appeal the decision to grant or deny an application for a use permit pursuant to this chapter to the planning commission. The planning commissions decision shall be final unless the matter is called up for review by the city council. The appellant shall pay the city’s costs, if any, of processing and conducting the appeal. The amount of such costs shall be estimated in advance by the zoning administrator or his or her designee and the appellant shall deposit said amount with the city before the city will process the request for an appeal. If at the end of the appeal, the city’s actual costs were less than the estimate, then the city shall refund the unused portion of the deposit to the appellant. In the event that the city’s costs exceeded the amount of the deposit, then the appellant shall pay the amount of the difference to the city.

Appeal Fee: See above

Fire Clearance: Required

Fee: $50 for non-licensed operators, free for licensed operators.

Business License: Required.

Fee: Based on gross receipts.

Home Occupation Permit: Yes

Fee: Exempt. No charge.

Note: Pre-inspections are available for small and large family day care homes. Call for more details.

Local Resource & Referral Agency
Riverside County Office of Education
800-422-4927

Planning Department
73-510 Fred Waring Dr.
Palm Desert, CA 92260
(760) 346-0611
FAX: (760) 776-6417

Fire Department
73-710 Fred Waring Dr., Suite 102
Palm Desert, CA 92260
(760) 346-1870

Community Care Licensing
3737 Main St., Suite 700
Riverside, CA 92501
(951) 782-4200
http://ccld.ca.gov/ChildCareL_1728.htm

Business License Information
Finance Department
(760) 346-0611

Building Department
(760) 346-0611

Child Care Centers

Zones: All Residential and Commercial zones.

Permit: Yes. Conditional Use.

Fee: $2915

Approach time for approval: 8-12 weeks

Application: Available at the Planning Department or on line via their website. Notification of neighbors within a 100’ radius of the site is required and the city will handle notification (see process under ‘Large Family Child Care’).

Impact Requirements: Same as Large Family Child Care Home.

Hearing: A public hearing is required and is held by the Planning Commission.

Appeal Process: Fifteen (15) day appeal period to City Council.

Appeal Fee: See information for Large Family Child Care Home

Fire Clearance: Required

Fee: $50 for non-licensed operators, free for licensed operators.

Business License: Required.

Fee: Based on gross receipts.

Fee information is as of June 2007. Fees and process should be used as general guidelines and could be subject to change. Please contact the Planning Department with any questions.
1) Visit the Planning Department
Apply for a Large Family Child Care Home Permit or a Conditional Use Permit. A Conditional Use Permit means that certain "conditions" must be met in order for the City of Palm Desert to approve the use of the specified property for childcare. A public hearing is required for both and is held by the Planning Commission.

2) The Written Application
City Planners are on hand to assist you. You must do the following:
   a) Complete an application, including information about your business, hours of operation, number of children served, etc.
   b) Submit all supporting documents according to requirements specified on individual application.
   Optional (Recommended):
   c) You may request a "pre-application" review (fees will vary)

3) The Review
The Director of Community Development/Planning will review the application and may request more information from or suggest changes in the application before recommending that the permit be approved.

4) Public Notices Sent Out
Once the Director deems your application complete, they agendize your application for the local Planning Commission at the public hearing. The zoning administrator or his/her designee then notifies all property owners within a 100' radius for a large family daycare home or a 300' radius for a child care center of your property of your hearing date.

5) Public Hearing
Attend the Public Hearing before the Planning Commission. Be prepared to address complaints from neighbors who might be concerned with the noise of children playing outside or the traffic congestion from clients dropping off children. Outline steps that you are taking to decrease the negative impacts of your business within your neighborhood and the positive ways that your business will help working parents and their children. Having letters of support from neighbors and/or daycare users would be helpful.

6) Denial
Possible Reasons the Planning Commission may not approve your permit:
   - Citizens complaints.
   - Evidence that your project will negatively impact your neighborhood.
   - Requirements were not met.
   - Traffic concerns.

7) Appeal
Contact the City Council within fifteen (15) days to appeal the Planning Commissions' decision.

8) City Council
During a Public Hearing, City Council members will make a final decision to approve or deny your permit.

APPROVAL
- Congratulations! You have 12 months to begin childcare in your home or begin construction of the new facility.
- The Planning Department may require additional changes to the site.
- Your permit is good as long as there is continuous use.
- Applicant must obtain a Business License.
- Applicant must meet all the standards of Community Care Licensing and your local Fire Department.
- Applicant may contact Riverside County Office of Education Child Care Resource & Referral Agency for pre-inspections of small or large family day care homes.
City of Palm Springs Child Care Needs Fact Sheet

WHY IS CHILD CARE IMPORTANT TO CITY PLANNING?
Riverside County is the 2nd fastest growing county in the State of California. The City of Palm Springs has grown over 12% over the past 10 years\(^1\). To address the economic needs of its residents and to attract future business, it is essential to include building child care facilities in future city plans.

The child care industry is critical to Palm Springs City’s economic vitality in three major ways, as it:

- Generates over $230 million in annual gross receipts\(^2\) and employing over 5,800 people in Riverside County, which is almost as many people employed by building construction and more than in all real estate.
- Enables parents to maintain employment and/or obtain education and training—two in ten labor force participants lives in a house with young children where all parents work. One in ten has a child below age five.\(^3\)
- Provides age appropriate child development learning opportunities that support healthy children who are ready to learn and establish a strong foundation for future development and success. This has demonstrated long-term cost benefits as well as social benefits.

WHAT IS THE CURRENT NEED FOR CHILD CARE IN THE CITY OF PALM SPRINGS?
Total 2006 population 52,000\(^4\)
Population between birth and 5 years 3,100, 6% of total
Population 6 to 12 years 3,500, 7% of total
Estimate of children 0 to 5 yrs with all parents working 1,400, 45% of children 0-5\(^5\)
Estimate of children 6 to 12 yrs with all parents working 1,900, 55% of children 6-12

WHAT IS THE CURRENT SUPPLY OF CHILD CARE IN THE CITY OF PALM SPRINGS?

<table>
<thead>
<tr>
<th>Number of Licensed Child Care Facilities(^6)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Small Family Child Care Homes</td>
</tr>
<tr>
<td>Large Family Child Care Homes</td>
</tr>
<tr>
<td>Child Care Centers</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Number of child care spaces in licensed facilities, including Head Start and state pre-school</th>
</tr>
</thead>
<tbody>
<tr>
<td>0 – 23 months</td>
</tr>
<tr>
<td>2 – 5 years</td>
</tr>
<tr>
<td>Total Age 0 – 5 years</td>
</tr>
<tr>
<td>Total Age 6 – 12 years</td>
</tr>
</tbody>
</table>

Supply and Demand for Child Care
Age 0 – 5 years

Nearly a quarter of Riverside County’s workforce works nontraditional hours. However, only three percent of the county’s licensed centers offer child care during these hours.\(^7\)
**WHAT IS THE EXISTING GAP BETWEEN SUPPLY & DEMAND?**

Given current child care licensed capacity:
- Percentage served of children between birth and five with all working: 47%
- Percentage served of children 6-12 years with all working parents: 4%

While children of working parents are a substantial proportion of those in need of child care, many families with a parent not in the workforce demand child care as part of their child’s early education.

**WHAT IS THE EXPECTED FUTURE NEED OF CHILD CARE?**

In just 5 years’ time, the City of Palm Springs’s population is projected to increase over 14% to more than 59,200 residents, including over 3,300 children ages 0 – 12 years.

**HOW MUCH DOES CHILD CARE COST?**

Child care programs are a significant expense for families in most income brackets.

- Average annual cost for full-time, licensed, center-based care for an infant: $9,620
- Average annual cost for full-time, licensed, center-based care for a preschooler: $6,760
- Average annual cost for resident, undergraduate tuition at UC Riverside: $6,684
- Median household income in the City of Palm Springs: $39,800
- Minimum family income needed to afford basic needs: $48,387
- Income percentage needed to afford licensed, center-based care for an infant: 24%
- Income percentage needed to afford licensed, center-based care for infant + pre-schooler: 41%

**WHAT NEEDS TO HAPPEN?**

At a minimum to meet present demands, the City of Palm Springs needs to create over 730 spaces for children ages 0 – 5 years of working parents to have access to child care. That would entail building 7 child care centers with a capacity to serve 100 children each or 91 new small family child care homes with the capacity to serve 8 children each. Given the projected population growth, even more facilities are needed to meet growing demands.

Here are some strategies for strengthening child care and the City’s economy:
- Incorporate child care language into the General Plan
- Expedite planning permits, reduce fees, and ease zoning regulations for child care
- Partner with child care experts at First 5 Riverside. Call (951) 248-20014.

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4. Total population and population by age are from Riverside County Economic Development Agency (EDA) data, based on 2006 data from Experian/Applied Geographic Solutions.
5. US Census 2000 Table P 46 data is used for the percentage of children who live in a household where parents are in the labor force. This percentage is then applied to Riverside County EDA data on the 2006 population, resulting in an estimate of children who need child care.
6. We use the term “facility” to mean a child care establishment on one site. Data from Riverside County Research & Referral office Oct 2007. These values include licensed, private for-profit and non-profit facilities, public pre-school, and Head Start. This number is an overestimate of the capacity of licensed child care programs because it describes the maximum allowed.
7. California Child Care Resource and Referral Network. The 2003 California Child Care Portfolio.
8. Riverside County Office of Education. 2005 Survey of Licensed Child Care Providers.
10. Riverside County Economic Development Agency data, based on 2006 data from Experian/Applied Geographic Solutions.
Application: Available at the Planning Department or on-line at the city’s website. Notification of neighbors is not required.

Impact Requirements:
Determined on a case-by-case basis

Hearing: N/A

Appeal Process: A ten day (10) appeal period to City Council. Appeal must be in writing.

Appeal Fee: see City fee schedule

Fire Clearance: Required

Fee: $50 < 25 clients; $100 > 25 clients

Business License: Required.

Fee: Based on number of clients + $26 administrative fee

Home Occupation Permit: Yes

Fee: $30

Note: Pre-inspections are available for small and large family day care homes. Call for more details.

Local Resource & Referral Agency
Riverside County Office of Education
800-422-4927

Child Care Centers

Zones: CC, P, O, R-4

Permit: Yes. For CC, P & O Land Use (LUP) for R-4, Conditional Use (CUP)

Fee: see City fee schedule

Approximate time for approval: 30 days for LUP, 120 days for CUP

Application: Available at the Planning Department or on-line at the city’s website. Notification of neighbors is required within a 400’ radius for a CUP, the city will handle notification.

Impact Requirements:
Parking is one (1) space per employee + one (1) space per every five (5) children in attendance.

Hearing: Required.

Appeal Process: Yes. A ten day (10) appeal period to City Council. Appeal must be in writing.

Appeal Fee: see City fee schedule

Fire Clearance: Required

Fee: $50 < 25 clients; $100 > 25 clients

Business License: Required.

Fee: Based on number of clients + $26 administrative fee

Small Family Child Care Homes

Maximum of 6 children, including provider’s own children less than 10 years old.

Small family childcare is allowed “by right” in residential districts. No zoning, fire or business permits are required.

Large Family Child Care Homes

Maximum of 12 children, including provider’s own children less than 10 years old.

Zones: R-1

Permit: Yes. Land Use

Fee: $651

Approach Time for Approval: 30 days

Fee information is as of June 2007. Fees and process should be used as general guidelines and could be subject to change. Please contact the Planning Department with any questions.
1) Visit the Planning Department
   Apply for a Land Use Permit or a Conditional Use Permit depending on the zone of the proposed site. A Conditional Use Permit means the City of Palm Springs may impose conditions on the project as part of a permit to use the specified property for childcare. A public hearing is required for a Child Care Center and is held by the Planning Commission.

2) The Written Application
   City Planners are on hand to assist you. You must do the following:
   a) Complete an application, including information about your business, hours of operation, number of children served, etc.
   b) Submit all supporting documents according to requirements specified on individual application.
   Optional (Recommended):
   c) You may request a "pre-application" review (fees will vary)

3) The Review
   The Planning Director will review the application and may request more information from or suggest changes in the application before recommending that the permit be approved. An Environmental Assessment may be required.

4) Public Notices Sent Out
   Once the City deems your application complete, they agendize your application for the local Planning Commission public hearing. The city will then notify all residents and businesses via mail within a 400' radius of your property of your hearing date. It is recommended that you personally contact your neighbors about your intended business before public notices are sent out.

5) Public Hearing
   Attend the Public Hearing before the Planning Commission. Be prepared to address complaints from neighbors who might be concerned with the noise of children playing outside or the traffic congestion from clients dropping off children. Outline steps that you are taking to decrease the negative impacts of your business within your neighborhood and the positive ways that your business will help working parents and their children.

6) Denial
   Possible Reasons the Planning Commission may not approve your permit:
   - Citizens complaints
   - Evidence that your project will negatively impact your neighborhood
   - Requirements were not met

7) Appeal
   Contact the City Clerk in writing within ten (10) days to appeal the Commission's decision.

8) City Council
   During a Public Hearing, City Council members will make a final decision to approve or deny your permit.

APPROVAL
   ✓ Congratulations! You have 24 months to begin childcare in your home or start construction of the new facility.
   ✓ Additional permits may be required. The fees for these are not included in the initial permit fee.
   ✓ Your permit is good for 2 years.
   ✓ Applicant must obtain a Business License.
   ✓ Applicant must meet all the standards of Community Care Licensing and your local Fire Department.
   ✓ Applicant may contact Riverside County Office of Education Child Care Resource & Referral Agency for pre-inspections of small or large family day care centers.
City of Perris Child Care Needs Fact Sheet

WHY IS CHILD CARE IMPORTANT TO CITY PLANNING?
Riverside County is the 2nd fastest growing county in the State of California. The City of Perris has grown over 53% over the past 10 years¹. To address the economic needs of its residents and to attract future business, it is essential to include building child care facilities in future city plans.

The child care industry is critical to Perris City’s economic vitality in three major ways, as it:

- Generates over $230 million in annual gross receipts² and employs over 5,800 people in Riverside County, which is almost as many people employed by building construction and more than in all real estate.
- Enables parents to maintain employment and/or obtain education and training—two in ten labor force participants lives in a house with young children where all parents work. One in ten has a child below age five.³
- Provides age-appropriate child development learning opportunities that support healthy children who are ready to learn and establish a strong foundation for future development and success. This has demonstrated long-term cost benefits as well as social benefits.

WHAT IS THE CURRENT NEED FOR CHILD CARE IN THE CITY OF PERRIS?

<table>
<thead>
<tr>
<th>Description</th>
<th>Numbers</th>
</tr>
</thead>
<tbody>
<tr>
<td>Total 2006 population</td>
<td>46,100³⁶</td>
</tr>
<tr>
<td>Population between birth and 5 years</td>
<td>5,300, 11% of total</td>
</tr>
<tr>
<td>Population 6 to 12 years</td>
<td>6,300, 14% of total</td>
</tr>
<tr>
<td>Estimate of children 0 to 5 yrs with all parents working</td>
<td>2,500, 47% of children 0-5⁵</td>
</tr>
<tr>
<td>Estimate of children 6 to 12 yrs with all parents working</td>
<td>3,240, 52% of children 6-12</td>
</tr>
</tbody>
</table>

WHAT IS THE CURRENT SUPPLY OF CHILD CARE IN THE CITY OF PERRIS?

<table>
<thead>
<tr>
<th>Description</th>
<th>Numbers</th>
</tr>
</thead>
<tbody>
<tr>
<td>Number of Licensed Child Care Facilities⁶</td>
<td></td>
</tr>
<tr>
<td>Small Family Child Care Homes</td>
<td>85</td>
</tr>
<tr>
<td>Large Family Child Care Homes</td>
<td>7</td>
</tr>
<tr>
<td>Child Care Centers</td>
<td>11</td>
</tr>
<tr>
<td>Number of child care spaces in licensed facilities, including Head Start and state pre-school</td>
<td></td>
</tr>
<tr>
<td>0 – 23 months</td>
<td>275</td>
</tr>
<tr>
<td>2 – 5 years</td>
<td>997</td>
</tr>
<tr>
<td>Total Age 0 – 5 years</td>
<td>1,272</td>
</tr>
<tr>
<td>Total Age 6 – 12 years</td>
<td>284</td>
</tr>
</tbody>
</table>

Supply and Demand for Child Care

<table>
<thead>
<tr>
<th>Description</th>
<th>Numbers</th>
</tr>
</thead>
<tbody>
<tr>
<td>Current supply of licensed child care spaces for ages 0 – 5 years</td>
<td>5,272</td>
</tr>
<tr>
<td>Number of spaces needed to serve 80% of children with all working parents</td>
<td>1,999</td>
</tr>
<tr>
<td>Total number of children between birth and age 5</td>
<td>1,272</td>
</tr>
</tbody>
</table>

Nearly a quarter of Riverside County’s workforce works nontraditional hours. However, only three percent of the county’s licensed centers offer child care during these hours.⁷
**What is the existing gap between supply & demand?**

Given current child care licensed capacity:
- Percentage served of children between birth and five with all working parents: 51%
- Percentage served of children 6-12 years with all working parents: 9%

While children of working parents are a substantial proportion of those in need of child care, many families with a parent not in the workforce demand child care as part of their child’s early education.

**What is the expected future need of child care?**

In just 5 years’ time, the City of Perris’s population is projected to increase over 18% to more than 54,300 residents, including over 6,500 children ages 0 – 12 years.

**How much does child care cost?**

Child care programs are a significant expense for families in most income brackets.

- Average annual cost for full-time, licensed, center-based care for an infant: $9,620
- Average annual cost for full-time, licensed, center-based care for a preschooler: $6,760
- Average annual cost for resident, undergraduate tuition at UC Riverside: $6,684
- Median household income in the City of Perris: $40,000
- Minimum family income needed to afford basic needs: $48,387
- Income percentage needed to afford licensed, center-based care for an infant: 24%
- Income percentage needed to afford licensed, center-based care for infant + pre-schooler: 41%

**What needs to happen?**

At a minimum to meet present demands, the City of Perris needs to create over 1,227 spaces for children ages 0 – 5 years of working parents to have access to child care. That would entail building 12 child care centers with a capacity to serve 100 children each or 153 new small family child care homes with the capacity to serve 8 children each. Given the projected population growth, even more facilities are needed to meet growing demands.

Here are some strategies for strengthening child care and the City’s economy:

- Incorporate child care language into the General Plan
- Expedite planning permits, reduce fees, and ease zoning regulations for child care
- Partner with child care experts at First 5 Riverside. Call (951) 248-0014.

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4. Total population and population by age are from Riverside County Economic Development Agency (EDA) data, based on 2006 data from Experian/Applied Geographic Solutions.
5. US Census 2000 Table P 46 data is used for the percentage of children who live in a household where parents are in the labor force. This percentage is then applied to Riverside County EDA data on the 2006 population, resulting in an estimate of children who need child care.
6. We use the term “facility” to mean a child care establishment on one site. Data from Riverside County Research & Referral Office Oct 2007. These values include licensed, private for-profit and non-profit facilities, public pre-school, and Head Start. This number is an overestimate of the capacity of licensed child care programs because it describes the maximum allowed.
7. California Child Care Resource and Referral Network. The 2003 California Child Care Portfolio.
8. Riverside County Office of Education. 2005 Survey of Licensed Child Care Providers.
10. Riverside County Economic Development Agency data, based on 2006 data from Experian/Applied Geographic Solutions.
Small Family Child Care Homes

Maximum of 8 children, including provider’s own children less than 10 years old.

Small family childcare is allowed “by right” in residential districts. No zoning, fire or business permits are required.

Large Family Child Care Homes

Maximum of 12 children, including provider’s own children less than 10 years old.

Zones: RR/A, R4, R7, R14, R22, CN
Permit: Yes. Large Family Daycare
Fee: $75 deposit + $8.45 data processing fee
Approximate Time for Approval: 45 days

Application: Available at the Planning Department or one may request it from the Planning Department over email or fax. Notification of neighbors within a 100’ radius of the property is required. The applicant is responsible for supplying the contact information but the city will handle distribution.

Impact Requirements:
1. A six (6) foot high fence and/or wall shall be erected around the side and rear property lines, behind the front yard setbacks.
2. Adequate parking and driveway, as required by the zoning district in which the facility is located shall be provided and maintained.
3. One (1) off-street parking space for each outside employee shall be provided. Said parking spaces may be provided on the driveway.
4. Outdoor play area shall be located in the rear yard or side yard of the property and not permitted within the front yard setback.
5. Site complies with all zoning criteria and development standards for residential development.
6. Use is incidental and subordinate of its use for residential purposes.
7. Facility has outdoor activity space of 75 square feet for each child, who is not an infant. The outdoor area must be either owned or leased by the applicant, and cannot be shared with other property owners.
8. Facility is located more than 500 feet from any other large family day care, home, or child day care center, or the Director determines that over concentration of the facilities within the area will not result from the facility.
9. Access and drop-off facilities will not interfere with traffic and circulation of the neighborhood and can be facilitated in a safe and effective manner.
10. Design will minimize to the degree possible, excessive noise impacts to adjoining properties.

If application approved then:
- Comply with the applicable provision of the Uniform Building Code, as adopted by the City of Perris.
- Comply with standards promulgated by the State Fire Marshall and the Riverside County Fire Department relating to the subject of fire and life safety in large family day care homes, and the applicable provisions of the Uniform Fire Code.
- Be licensed or deemed exempt from licensure by the State of California as a large family day care home.
- Operator must reside at the residence. Additional care giver, required under state of California Health and Safety Code, need not live in the home.
- No signs advertising the use of the property as a family day care shall be permitted.
- Comply with any conditions imposed by the Director of Community Development, deemed necessary to satisfy the application requirements found in Section III ‘Findings for granting permit’.

Hearing: May be Required

Permit: Yes. Conditional Use.
Fee: $5,008.45 without development and $6,908.45 with development of the facility.
Approximate time for approval: 4-6 months

Application: Available at the Planning Department or one may request it from the Planning Department over email or fax. Notification of neighbors within a 300’ radius of the property is required. The applicant is responsible for supplying the contact information but the city will handle distribution.

Impact Requirements:
1. Required to fill out an application.
2. Copy of grant deed.
3. Fill out an Environmental Assessment form.
4. 300 foot radius map and labels (for notifying neighbors).
5. Site plans.
7. Floor plan.
9. Other studies as required.

Hearing: Required.

Appeal Process: Yes
Appeal Fee: $258.45
Fire Clearance: Required.
Fee: $100
Business License: Required.
Fee: $100

Note: Pre-inspections are available for small and large family day care homes. Call for more details.

Local Resource & Referral Agency
Riverside County Office of Education
800-422-4927

Child Care Centers

Zones: CC, CN
Permit: Yes. Conditional Use.
Fee: $5,008.45 without development and $6,908.45 with development of the facility.
Approximate time for approval: 4-6 months

Application: Available at the Planning Department or one may request it from the Planning Department over email or fax. Notification of neighbors within a 300’ radius of the property is required. The applicant is responsible for supplying the contact information but the city will handle distribution.

Impact Requirements:
1. Required to fill out an application.
2. Copy of grant deed.
3. Fill out an Environmental Assessment form.
4. 300 foot radius map and labels (for notifying neighbors).
5. Site plans.
7. Floor plan.
9. Other studies as required.

Hearing: Required.

Appeal Process: Yes
Appeal Fee: $258.45
Fire Clearance: Required.
Fee: Varies by size of the facility.
Business License: Required.
Fee: $100

Fee information is as of June 2007. Fees and process should be used as general guidelines and could be subject to change.
Please contact the Planning Department with any questions.
1) Visit the Planning Department
Apply for a Large Family Daycare Permit or a Conditional Use Permit.
A Conditional Use Permit means that certain "conditions" must be met in order for the City of Perris to approve the use of the specified property for childcare. A public hearing is required and is held by the Planning Commission.

2) The Written Application
City Planners are on hand to assist you. You must do the following:
   a) Complete an application, including information about your business, hours of operation, number of children served, etc.
   b) Submit all supporting documents according to requirements specified on individual application.
   c) You may request a "pre-application" review (fees will vary)

3) The Review
The Planning Department will review the application and may request more information from or suggest changes in the application before recommending that the permit be approved.

4) Public Notices Sent Out
Once the Planning Department deems your application complete, they agendize your application for the local Planning Commission at the public hearing. The Planning Department then notifies all property owners within a 100' radius of your property for Large Family Day Care Home and a 300' radius for a Child Care Center of your hearing date. The applicant is responsible for supplying the contact information of the surrounding neighbors, but the City will handle distribution.

5) Public Hearing
Attend the Public Hearing before the appropriate hearing body. Be prepared to address complaints from neighbors who might be concerned with the noise of children playing outside or the traffic congestion from clients dropping off children. Outline steps that you are taking to decrease the negative impacts of your business within your neighborhood and the positive ways that your business will help working parents and their children. Having letters of support from neighbors and/or daycare users would be helpful.

6) Denial
Possible Reasons the Planning Commission may not approve your permit:
   - Citizens complaints.
   - Evidence that your project will negatively impact your neighborhood.
   - Requirements were not met.
   - Traffic concerns.

7) Appeal
Contact the City Council within ten (10) days to appeal the Planning Commission's decision.

8) City Council
During a Public Hearing, City Council members will make a final decision to approve or deny your permit.

City of Perris - Guide to obtaining a Land Use Permit

APPROVAL
✓ Congratulations! You have 24 months to begin childcare in your home or begin construction of the new facility.
✓ For new construction, you are required to pay development impact fees.
✓ Your permit is good for 6 months.
✓ Applicant must obtain a Business License.
✓ Applicant must meet all the standards of Community Care Licensing and your local Fire Department.
✓ Applicant may contact Riverside County Office of Education Child Care Resource & Referral Agency for pre-inspection for a small or large family day care home.
City of Rancho Mirage Child Care Needs Fact Sheet

**WHY IS CHILD CARE IMPORTANT TO CITY PLANNING?**
Riverside County is the 2nd fastest growing county in the State of California. The City of Rancho Mirage has grown over 45% over the past 10 years. To address the economic needs of its residents and to attract future business, it is essential to include building child care facilities in future city plans.

The child care industry is critical to Rancho Mirage City’s economic vitality in three major ways, as it:

- Generates over $230 million in annual gross receipts and employs over 5,800 people in Riverside County, which is almost as many people employed by building construction and more than in all real estate.
- Enables parents to maintain employment and/or obtain education and training—two in ten labor force participants lives in a house with young children where all parents work. One in ten has a child below age five.
- Provides age-appropriate child development learning opportunities that support healthy children who are ready to learn and establish a strong foundation for future development and success. This has demonstrated long-term cost benefits as well as social benefits.

**WHAT IS THE CURRENT NEED FOR CHILD CARE IN THE CITY OF RANCHO MIRAGE?**

<table>
<thead>
<tr>
<th>Total 2006 population</th>
<th>17,500</th>
</tr>
</thead>
<tbody>
<tr>
<td>Population between birth and 5 years</td>
<td>770, 4% of total</td>
</tr>
<tr>
<td>Population 6 to 12 years</td>
<td>930, 5% of total</td>
</tr>
<tr>
<td>Estimate of children 0 to 5 yrs with all parents working</td>
<td>285, 37% of children 0-5</td>
</tr>
<tr>
<td>Estimate of children 6 to 12 yrs with all parents working</td>
<td>565, 60% of children 6-12</td>
</tr>
</tbody>
</table>

**WHAT IS THE CURRENT SUPPLY OF CHILD CARE IN THE CITY OF RANCHO MIRAGE?**

<table>
<thead>
<tr>
<th>Number of Licensed Child Care Facilities</th>
</tr>
</thead>
<tbody>
<tr>
<td>Small Family Child Care Homes</td>
</tr>
<tr>
<td>Large Family Child Care Homes</td>
</tr>
<tr>
<td>Child Care Centers</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Number of child care spaces in licensed facilities, including Head Start and state pre-school</th>
</tr>
</thead>
<tbody>
<tr>
<td>0 – 23 months</td>
</tr>
<tr>
<td>2 – 5 years</td>
</tr>
<tr>
<td>Total Age 0 – 5 years</td>
</tr>
<tr>
<td>Total Age 6 – 12 years</td>
</tr>
</tbody>
</table>

Nearly a quarter of Riverside County’s workforce works nontraditional hours. However, only three percent of the county’s licensed centers offer child care during these hours.
WHAT IS THE EXISTING GAP BETWEEN SUPPLY & DEMAND?

Given current child care licensed capacity:

- Percentage served of children between birth and five with all working parents: 40%
- Percentage served of children 6-12 years with all working parents: 6%

While children of working parents are a substantial proportion of those in need of child care, many families with a parent not in the workforce demand child care as part of their child’s early education.

WHAT IS THE EXPECTED FUTURE NEED OF CHILD CARE?

In just 5 years’ time, the City of Rancho Mirage’s population is projected to increase over 20% to more than 21,000 residents, including over 1,800 children ages 0 – 12 years.

HOW MUCH DOES CHILD CARE COST?

Child care programs are a significant expense for families in most income brackets.

- Average annual cost for full-time, licensed, center-based care for an infant: $9,620
- Average annual cost for full-time, licensed, center-based care for a preschooler: $6,760
- Average annual cost for resident, undergraduate tuition at UC Riverside: $6,684
- Median household income in the City of Rancho Mirage: $67,200
- Minimum family income needed to afford basic needs: $48,387
- Income percentage needed to afford licensed, center-based care for an infant: 14%
- Income percentage needed to afford licensed, center-based care for infant + pre-schooler: 24%

WHAT NEEDS TO HAPPEN?

At a minimum to meet present demands, the City of Rancho Mirage needs to create over 172 spaces for children ages 0 – 5 years of working parents to have access to child care. That would entail building 2 child care centers with a capacity to serve 100 children each or 22 new small family child care homes with the capacity to serve 8 children each. Given the projected population growth, even more facilities are needed to meet growing demands.

Here are some strategies for strengthening child care and the City’s economy:

- Incorporate child care language into the General Plan
- Expedite planning permits, reduce fees, and ease zoning regulations for child care
- Partner with child care experts at First 5 Riverside. Call (951) 248-0014.

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2 “The Economic Impact of the Child Care Industry in Riverside County”, Insight Center for Community Economic Development, Sep 2005.
4 Total population and population by age are from Riverside County Economic Development Agency (EDA) data, based on 2006 data from Experian/Applied Geographic Solutions.
5 US Census 2000 Table P 46 data is used for the percentage of children who live in a household where parents are in the labor force. This percentage is then applied to Riverside County EDA data on the 2006 population, resulting in an estimate of children who need child care. We use the term “facility” to mean a child care establishment on one site. Data from Riverside County Research & Referral office Oct 2007.
6 These values include licensed, private for-profit and non-profit facilities, public pre-school, and Head Start. This number is an overestimate of the capacity of licensed child care programs because it describes the maximum allowed.
7 California Child Care Resource and Referral Network. The 2003 California Child Care Portfolio.
8 Riverside County Office of Education. 2005 Survey of Licensed Child Care Providers.
10 Riverside County Economic Development Agency data, based on 2006 data from Experian/Applied Geographic Solutions.
**Small Family Child Care Homes**

Maximum of 8 children, including provider’s own children less than 10 years old.

Small family childcare is allowed “by right” in residential districts. No zoning, fire or business permits are required.

**Large Family Child Care Homes**

Maximum of 14 children, including provider’s own children less than 10 years old.

**Zones:**  
- R-E (Residential Estates)  
- R-L-2 (Residential Very Low Density)  
- R-L-3 (Residential Low Density)  
- R-M (Residential Medium Density)  
- R-H (Residential High Density)  
- MHP (Mobile Home Park)

**Permit:** Yes. Preliminary Development Plan (PDP)

**Fee:** $5,201 under 5 acres; $7,660 5-10 acres

**Approximate Time for Approval:** 4-6 months

**Application:** Available at the Planning Department or on the city’s website. Notification of neighbors within a 500’ radius of the property is required. The applicant is responsible for supplying the contact information but the city will handle distribution. The City can provide individual, neighboring property owner addresses but does not provide the service for mailing labels in mass quantity (a title company may assist with this process). Pre-application meetings are free of charge but there is no process in place for streamlining the Planning Division review for any specific project.

**Impact Requirements:**

1. A PDP approval is required as approved by the City’s Planning Commission and City Council. The City has NOT processed a request in over 10 years due to such factors as: average age of residents, cost of land in the City, etc.

2. The City’s requirements are found under Zoning Ordinance Section 17.30.060 and can be accessed via the City’s website at: [www.ci.rancho-mirage.ca.us](http://www.ci.rancho-mirage.ca.us) Listed are minimum parcel size, drop-off & pick-up area, separation of home from main assembly building, six (6) foot wall requirement, prohibition on any pool or spa installation, indoor play area requirements, outdoor play area requirements, on-site lighting, on-site signage, fire safety measures, noise attenuation mitigation and hours of operations limitations.

3. Parking standards for a large family day-care facility is one (1) space plus that required for a normal residential property (which is two (2) enclosed spaces in a minimum 400 sq. ft. garage).

4. The project is subject to all Planning Division, Building Division, Engineering Division and Capital Facilities District fees as applied during the review and approval process.

**Hearing:** Required

**Appeal Process:** Yes. A ten (10) day appeal period. Only from levels below the City Council, the Council’s decision is final. This use requires public hearings in front of the Planning Commission and the City Council, therefore the only appeal would be of a denial from the Planning Commission which involves an application, submittal materials and a fee.

**Appeal Fee:** $1,607

**Fire Clearance:** Required  
**Fee:** N/A

**Business License:** Required.

**Fee:** $30 which covers the City’s Business License ONLY. There may be other costs associated with such things as fingerprinting and/or background checks that are bourn by and paid to other agencies.

**Home Occupation Permit:** No  
**Fee:** N/A

**Note:** Pre-inspections are available for small and large family day care homes. Call for more details.

**Local Resource & Referral Agency**  
Riverside County Office of Education  
800-422-4927

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**Child Care Centers**

**Maximum of 30 children**

**Zones:**  
- C-C (Community Commercial)  
- C-N (Neighborhood Commercial)  
- C-G (General Commercial)  
- I-L (Light Industrial)  
- P (Institutional)

**Permit:** Yes. Conditional Use. (CUP)

**Fee:** N/A

**Approximate time for approval:** 4-6 months

**Application:** Available at the Planning Department or on the city’s website. Notification of neighbors within a 500’ radius of the property is required. The applicant is responsible for supplying the contact information but the city will handle distribution. The City can provide individual, neighboring property owner addresses but does not provide the service for mailing labels in mass quantity (a title company may assist with this process). Pre-application meetings are free of charge but there is no process in place for streamlining the Planning Division review for any specific project.

**Impact Requirements:**

1. A CUP approval is required as approved by the City’s Planning Commission and City Council. The City has NOT processed a request in over 10 years due to such factors as: average age of residents, cost of land in the City, etc.

2. The City’s requirements are found under Zoning Ordinance Section 17.30.060 and can be accessed via the City’s website at: [www.ci.rancho-mirage.ca.us](http://www.ci.rancho-mirage.ca.us) Listed are minimum parcel size, drop-off & pick-up area, separation of home from main assembly building, six (6) foot wall requirement, prohibition on any pool or spa installation, indoor play area requirements, outdoor play area requirements, on-site lighting, on-site signage, fire safety measures, noise attenuation mitigation and hours of operations limitations.

3. Parking standards for a large family day-care facility is one (1) space plus that required for a normal residential property (which is two (2) enclosed spaces in a minimum 400 sq. ft. garage).

4. The project is subject to all Planning Division, Building Division, Engineering Division and Capital Facilities District fees as applied during the review and approval process.

**Hearing:** Required.  
**Appeal Process:** Yes. Same as Large Family Child Care Home.  
**Appeal Fee:** $1,607

**Fire Clearance:** Required.  
**Fee:** N/A

**Business License:** Required.

**Fee:** $30 *see also Large Family Child Care Home

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Fee information is as of June 2007. Fees and process should be used as general guidelines and could be subject to change. Please contact the Planning Department with any questions.
1) Visit the Planning Department
Apply for a Preliminary Development Plan or a Conditional Use Permit.
A Conditional Use Permit means that certain "conditions" must be met in order for the City of Rancho Mirage to approve the use of the specified property for childcare.
A public hearing is required and is heard by both the Planning Commission and City Council.

2) The Written Application
City Planners are on hand to assist you. You must do the following:
a) Complete an application, including information about your business, hours of operation, number of children served, etc.
b) Submit all supporting documents according to requirements specified on individual application.
Optional (Recommended):
c) You may request a "pre-application" review (free of charge)

3) The Review
The Review Team (Architecture Review Board, Planning Commission & City Council) will review the application and may request more information from or suggest changes in the application before recommending that the permit be approved.

4) Public Notices Sent Out
Once the Review Team deems your application complete, they agendaize your application for the local Planning Commission at the public hearing. The Planning Division then notifies all property owners within a 500’ radius of your property of your hearing date. The applicant is responsible for supplying the mailing labels, but the City will handle distribution.

5) Public Hearing
Attend the Public Hearing before the Planning Commission. Be prepared to address complaints from neighbors who might be concerned with the noise of children playing outside or the traffic congestion from clients dropping off children. Outline steps that you are taking to decrease the negative impacts of your business within your neighborhood and the positive ways that your business will help working parents and their children. In an effort to gage neighborhood response, advance meeting(s) with surrounding property owners and any applicable Homeowners Association is recommended.

Approved

APPROVAL
✓ Congratulations! You have 12 months to begin childcare in your home or begin construction of the new facility.
✓ Additional permits may be needed (Building Permits, Tenant Improvement, Certificate of Occupancy). The cost of these permits is NOT included in the initial fee.
✓ Your permit is good for 12 months to get the projects Building Permit.
✓ Applicant must obtain a Business License.
✓ Applicant must meet all the standards of Community Care Licensing and your local Fire Department.
✓ Applicant may contact Riverside County Office of Education Child Care Resource & Referral Agency for pre-inspections of small or large family day care homes.

7) Appeal
Contact the City Council within ten (10) days to appeal the Planning Commission’s decision.

8) City Council
During a Public Hearing, City Council members will make a final decision to approve or deny your permit.

Denied

6) Denial
Possible Reasons the Planning Commission may not approve your permit:
✓ Inappropriate site selection
✓ Inability to mitigate negative impacts
✓ Testimony and evidence from surrounding property owners
✓ Any applicable Homeowners's Association
City of Riverside Child Care Needs Fact Sheet

WHY IS CHILD CARE IMPORTANT TO CITY PLANNING?

Riverside County is the 2nd fastest growing county in the State of California. The City of Riverside is the largest city in the county, and the 12th largest city in the state, growing over 20% over the past 10 years. To address the economic needs of its residents and to attract future business, it is essential to include building child care facilities in future city plans.

The child care industry is critical to Riverside City’s economic vitality in three major ways, as it:

- Generates over $230 million in annual gross receipts and employs over 5,800 people in Riverside County, which is almost as many people employed by building construction and more than in all real estate.
- Enables parents to maintain employment and/or obtain education and training—two in ten labor force participants lives in a house with young children where all parents work. One in ten has a child below age five.
- Provides age-appropriate child development learning opportunities that support healthy children who are ready to learn and establish a strong foundation for future development and success. This has demonstrated long-term cost benefits as well as social benefits.

WHAT IS THE CURRENT NEED FOR CHILD CARE IN THE CITY OF RIVERSIDE?

<table>
<thead>
<tr>
<th>Total 2006 population</th>
<th>319,600</th>
</tr>
</thead>
<tbody>
<tr>
<td>Population between birth and 5 years</td>
<td>28,225, 9% of total</td>
</tr>
<tr>
<td>Population 6 to 12 years</td>
<td>33,600, 11% of total</td>
</tr>
<tr>
<td>Estimate of children 0 to 5 yrs with all parents working</td>
<td>14,850, 53% of children 0-5</td>
</tr>
<tr>
<td>Estimate of children 6 to 12 yrs with all parents working</td>
<td>20,050, 60% of children 6-12</td>
</tr>
</tbody>
</table>

WHAT IS THE CURRENT SUPPLY OF CHILD CARE IN THE CITY OF RIVERSIDE?

Number of Licensed Child Care Facilities:
- Small Family Child Care Homes: 238
- Large Family Child Care Homes: 100
- Child Care Centers: 93

Number of child care spaces in licensed facilities, including Head Start and state pre-school:
- 0 – 23 months: 1,216
- 2 – 5 years: 5,792
- Total Age 0 – 5 years: 7,008
- Total Age 6 – 12 years: 2,609

Supply and Demand for Child Care Age 0 – 5 years

- Current supply of licensed child care spaces for ages 0 – 5 years
- Number of spaces needed to serve 80% of children with all working parents
- Total number of children between birth and age 5

Nearly a quarter of Riverside County’s workforce works nontraditional hours. However, only three percent of the county’s licensed centers offer child care during these hours.
**What is the Existing Gap Between Supply & Demand?**

Given current child care licensed capacity:

- Percentage served of children between birth and five with all working parents: 47%
- Percentage served of children 6-12 years with all working parents: 13%

While children of working parents are a substantial proportion of those in need of child care, many families with a parent not in the workforce demand child care as part of their child’s early education.

**What is the Expected Future Need of Child Care?**

In just 5 years’ time, the City of Riverside’s population is projected to increase over 16% to more than 370,000 residents, including over 67,000 children ages 0 – 12 years.

**How Much Does Child Care Cost?**

Child care programs are a significant expense for families in most income brackets.

- Average annual cost for full-time, licensed, center-based care for an infant: $9,620
- Average annual cost for full-time, licensed, center-based care for a preschooler: $6,760
- Average annual cost for resident, undergraduate tuition at UC Riverside: $6,684
- Median household income in the City of Riverside: $47,659
- Minimum family income needed to afford basic needs: $48,387
- Income percentage needed to afford licensed, center-based care for an infant: 18%
- Income percentage needed to afford licensed, center-based care for infant + pre-schooler: 31%

**What Needs to Happen?**

At a minimum to meet present demands, the City of Riverside needs to create over 7,850 spaces for children ages 0 – 5 years of working parents to have access to child care. That would entail building 78 child care centers with a capacity to serve 100 children each or 981 new small family child care homes with the capacity to serve 8 children each. Given the projected population growth, even more facilities are needed to meet growing demands.

Here are some strategies for strengthening child care and the City’s economy:

- Incorporate child care language into the General Plan
- Expedite planning permits, reduce fees, and ease zoning regulations for child care
- Partner with child care experts at First 5 Riverside. Call (951) 248-0014.

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4. Total population and population by age are from Riverside County Economic Development Agency (EDA) data, based on 2006 data from Experian/Applied Geographic Solutions.
5. US Census 2000 Table P 46 data is used for the percentage of children who live in a household where parents are in the labor force. This percentage is then applied to Riverside County EDA data on the 2006 population, resulting in an estimate of children who need child care.
6. We use the term “facility” to mean a child care establishment on one site. Data from Riverside County Research & Referral office Oct 2007. These values include licensed, private for-profit and non-profit facilities, public pre-school, and Head Start. This number is an overestimate of the capacity of licensed child care programs because it describes the maximum allowed.
7. California Child Care Resource and Referral Network. The 2003 California Child Care Portfolio.
8. Riverside County Office of Education. 2005 Survey of Licensed Child Care Providers.
10. Riverside County Economic Development Agency data, based on 2006 data from Experian/Applied Geographic Solutions.
1) Visit the Planning Department
Apply for a Large Family Day Care Permit or a Conditional Use Permit.
A Conditional Use Permit means that certain "conditions" must be met in order for the City of Riverside to approve the use of the specified property for childcare.
A public hearing is required for a Child Care Center and is held by the Planning Commission.

2) The Written Application
City Planners are on hand to assist you. You must do the following:
   a) Complete an application, including information about your business, hours of operation, number of children served, etc.
   b) Submit all supporting documents according to requirements specified in individual application.
   Optional (Recommended):
   c) You may request a "pre-application" review (fees will vary)

3) The Review
The Zoning Administrator will review the application and may request more information from or suggest changes in the application before recommending that the permit be approved.

4) Public Notices Sent Out
Once the Zoning Administrator deems your application complete, the Planning Division will notify all residents and businesses within a 300' radius on the project.

5) Public Hearing
Attend the Public Hearing before the Planning Commission. Be prepared to address complaints from neighbors who might be concerned with the noise of children playing outside or the traffic congestion from clients dropping off children. Outline steps that you are taking to decrease the negative impacts of your business within your neighborhood and the positive ways that your business will help working parents and their children.

6) Denial
Possible Reasons the Planning Commission may not approve your permit:
- Citizens complaints
- Evidence that your project will negatively impact your neighborhood
- Requirements were not met

7) Appeal
Contact the City Council in writing within ten (10) days to appeal the Commission's decision.

8) City Council
During a Public Hearing, City Council members will make a final decision to approve or deny your permit.

APPROVAL
- Congratulations! You have 12 months to begin childcare in your home or begin construction of the new facility.
- An Airport Land Use Review may be required in certain areas.
- An Environmental Review (Initial Study) is required. The fee is not included in the initial permit fee.
- Additional permits may be required. The fees for these are not included in the initial permit fee.
- Your permit is good for the life of the Center unless closed for 6 months.
- Applicant must obtain a Business License.
- Applicant must meet all the standards of Community Care Licensing and your local Fire Department.
- Applicant may contact Riverside County Office of Education Child Care Resource & Referral Agency for pre-inspections of small or large family day care centers.
**Small Family Child Care Homes**

- Maximum of 6 children, including provider’s own children less than 10 years old. (Can go up to 8 children if certain condition are met).

  Small family childcare is allowed “by right” in residential districts. No zoning, fire or business permits are required.

**Large Family Child Care Homes**

- Maximum of 12 children, including provider’s own children less than 10 years old. (Can go up to 14 children if certain conditions are met).

  Zones: All Residential.

  Permit: Yes. Large Family Day Care (DCP)

  Fee: $198 + $11 records imaging charge

  Approximate Time for Approval: 30-45 days

  Impact Requirements:

  1. The large family day care home must be the residence of the provider.
  2. The large family day care use must be clearly incidental and secondary to the use of the property for residential purposes.
  3. Properties used for large family day care homes shall not be located closer than 300’ from any other large family day care home as measured from any point upon the outside walls of the residence containing the business and the nearest property line of the residential property operating another large family day care home.
  4. Hours of operation shall be less than 24 hours per day.
  5. The large family day care home shall comply with all municipal and State laws and regulations regarding single family residences and large family day care homes.
  6. Noise will be maintained in compliance with Title 7 (Noise Control) of the Municipal Code.
  7. The provider shall comply with all applicable regulations of the City’s Fire Department regarding health and safety requirements as they relate to family day care homes and shall contain a fire extinguisher and smoke detector device that meet standards established by the State fire Marshall (California Health and Safety Code Section 1597.45 and Section 1597.46 d).
  8. All Department of Social Services Community Care Licensing standards shall be met. The provider shall keep all State licenses or permits valid and current.
  9. The applicant for a large family day care permit shall provide evidence of payment of the City Business Tax.
  10. Variances to #3 above only may be granted pursuant to Chapter 19.64.

**Developmental**

- The large family day care home shall be maintained to retain the appearance of a home consistent with the general character of the neighborhood.
- Residences fronting on, or taking access from a 4-lane street (as shown on the General Plan Circulation Map), shall provide at least one paved drop-off/pick-up area designed with on-site parking and maneuvering area to allow vehicles to drop-off/pick-up children and exit the site without backing out onto a 4-lane street per Planning and Public Works Departments’ approval.
- For residences not fronting on, or taking access from a 4-lane street, drop-off/pick-up of children from vehicles shall only be permitted on the driveway, approved parking area or directly in front of the residence. The drop-off/pick-up area shall be conveniently located in an area providing safe access to the home and not in conflict with adjoining residences.
- The large family day care home shall provide, at least, one 91’ off-street parking space per employee of driving age not living in the home. The residential driveway approach is acceptable for this parking requirement if the parking space will not conflict with any required child drop-off/pick-up area, and does not block the public sidewalk or right-of-way.
- An outdoor play area which satisfies the requirements of the State Community Care Licensing Division shall be provided in compliance with the City’s Zoning regulations.
- No variances to items 11 through 16 may be granted.

**Hearing:** Not Required

**Appeal Process:** A ten (10) day appeal period. Request must be in writing to City Planning Commission. Appeal Fee: $1,078

**Fire Clearance:** Required. For a complete list of requirements contact the Community Development Department—Planning Division for a copy of Large Family Day Care Requirements. Fee: N/A

**Business License:** Required.

- Fee: $65 minimum up to $25,000 in gross receipts + $0.44 per each additional $1,000 up to gross receipts of $500,000 + $11 records imaging charge

**Home Occupation Permit:** No Fee: N/A

**Note:** Pre-inspections are available for small and large family day care homes. Call for more details.

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**Child Care Centers**

**Zones:** RO, CO, C-1, C-1-A, C-2, C-3, MP, M-1, M-2, M-Z, A1

**Permit:** Yes. Conditional Use (CUP) These may require an environmental review (Initial Study). The Planning Department can assist you in making that determination.

**Fee:** $4,400 + $6 per additional lot, acre, or portion thereof + $11 records imaging charge

**Approximate time for approval:** approx. 60 days

**Application:** Available in the Planning Department or on the city’s website. Notification of neighbors within a 300’ radius of the property is required and the city will handle notification.

**Impact Requirements:**

1. Parking ratio. One (1) space for every ten (10) children + one (1) space for each staff member.
2. Noise will be maintained in compliance with Title 7 (Noise Control) of the Municipal Code.
3. Screening of parking lot with appropriate landscaping.
4. Must meet guidelines and requirements of CA state licensing.

**Hearing:** Required.

**Appeal Process:** A ten (10) day appeal period. Request must be in writing to City Council. Appeal Fee: $1,078

**Fire Clearance:** Required. For a complete list of requirements contact the Community Development Department—Planning Division for a copy of Large Family Day Care Requirements. Fee: N/A

**Business License:** Required.

- Fee: $65 minimum up to $25,000 in gross receipts + $0.44 per each additional $1,000 up to gross receipts of $500,000 + $11 records imaging charge

Fee information is as of June 2007. Fees and process should be used as general guidelines and could be subject to change. Please contact the Planning Division with any questions.
City of San Jacinto Child Care Needs Fact Sheet

**WHY IS CHILD CARE IMPORTANT TO CITY PLANNING?**

Riverside County is the 2nd fastest growing county in the State of California. The City of San Jacinto has grown over 52% over the past 10 years. To address the economic needs of its residents and to attract future business, it is essential to include building child care facilities in future city plans.

The child care industry is critical to San Jacinto City’s economic vitality in three major ways, as it:

- Generates over $230 million in annual gross receipts and employs over 5,800 people in Riverside County, which is almost as many people employed by building construction and more than in all real estate.
- Enables parents to maintain employment and/or obtain education and training—two in ten labor force participants lives in a house with young children where all parents work. One in ten has a child below age five.
- Provides age appropriate child development learning opportunities that support healthy children who are ready to learn and establish a strong foundation for future development and success. This has demonstrated long-term cost benefits as well as social benefits.

**WHAT IS THE CURRENT NEED FOR CHILD CARE IN THE CITY OF SAN JACINTO?**

<table>
<thead>
<tr>
<th>Total 2006 population</th>
<th>30,100</th>
</tr>
</thead>
<tbody>
<tr>
<td>Population between birth and 5 years</td>
<td>2,700, 9% of total</td>
</tr>
<tr>
<td>Population 6 to 12 years</td>
<td>3,300, 11% of total</td>
</tr>
<tr>
<td>Estimate of children 0 to 5 yrs with all parents working</td>
<td>1,300, 49% of children 0-5</td>
</tr>
<tr>
<td>Estimate of children 6 to 12 yrs with all parents working</td>
<td>1,900, 56% of children 6-12</td>
</tr>
</tbody>
</table>

**WHAT IS THE CURRENT SUPPLY OF CHILD CARE IN THE CITY OF SAN JACINTO?**

<table>
<thead>
<tr>
<th>Number of Licensed Child Care Facilities</th>
</tr>
</thead>
<tbody>
<tr>
<td>Small Family Child Care Homes 51</td>
</tr>
<tr>
<td>Large Family Child Care Homes 14</td>
</tr>
<tr>
<td>Child Care Centers 3</td>
</tr>
</tbody>
</table>

Number of child care spaces in licensed facilities, including Head Start and state pre-school:

<table>
<thead>
<tr>
<th>Age Group</th>
<th>Number of Spaces</th>
</tr>
</thead>
<tbody>
<tr>
<td>0 – 23 months</td>
<td>198</td>
</tr>
<tr>
<td>2 – 5 years</td>
<td>503</td>
</tr>
<tr>
<td>Total Age 0 – 5 years</td>
<td>701</td>
</tr>
<tr>
<td>Total Age 6 – 12 years</td>
<td>193</td>
</tr>
</tbody>
</table>

Supply and Demand for Child Care

<table>
<thead>
<tr>
<th>Age 0 – 5 years</th>
</tr>
</thead>
<tbody>
<tr>
<td>Current supply of licensed child care spaces for ages 0 – 5 years</td>
</tr>
<tr>
<td>Number of spaces needed to serve 80% of children with all working parents</td>
</tr>
<tr>
<td>Total number of children between birth and age 5</td>
</tr>
</tbody>
</table>

Nearly a quarter of Riverside County’s workforce works nontraditional hours. However, only three percent of the county’s licensed centers offer child care during these hours.
**What is the Existing Gap Between Supply & Demand?**

Given current child care licensed capacity:

- Percentage served of children between birth and five with all working parents: 53%
- Percentage served of children 6-12 years with all working parents: 10%

While children of working parents are a substantial proportion of those in need of child care, many families with a parent not in the workforce demand child care as part of their child’s early education.

**What is the Expected Future Need of Child Care?**

In just 5 years’ time, the City of San Jacinto’s population is projected to increase over 17% to more than 35,000 residents, including over 6,600 children ages 0 – 12 years.

**How Much Does Child Care Cost?**

Child care programs are a significant expense for families in most income brackets.

- Average annual cost for full-time, licensed, center-based care for an infant: $9,620
- Average annual cost for full-time, licensed, center-based care for a preschooler: $6,760
- Average annual cost for resident, undergraduate tuition at UC Riverside: $6,684
- Median household income in the City of San Jacinto: $32,800
- Minimum family income needed to afford basic needs: $48,387
- Income percentage needed to afford licensed, center-based care for an infant: 29%
- Income percentage needed to afford licensed, center-based care for infant + pre-schooler: 50%

**What Needs to Happen?**

At a minimum to meet present demands, the City of San Jacinto needs to create over 630 spaces for children ages 0 – 5 years of working parents to have access to child care. That would entail building 6 child care centers with a capacity to serve 100 children each or 79 new small family child care homes with the capacity to serve 8 children each. Given the projected population growth, even more facilities are needed to meet growing demands.

Here are some strategies for strengthening child care and the City’s economy:

- Incorporate child care language into the General Plan
- Expedite planning permits, reduce fees, and ease zoning regulations for child care
- Partner with child care experts at First 5 Riverside. Call (951) 248-2014.

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4. Total population and population by age are from Riverside County Economic Development Agency (EDA) data, based on 2006 data from Experian/Applied Geographic Solutions.
5. US Census 2000 Table P 46 data is used for the percentage of children who live in a household where parents are in the labor force. This percentage is then applied to Riverside County EDA data on the 2006 population, resulting in an estimate of children who need child care.
6. We use the term “facility” to mean a child care establishment on one site. Data from Riverside County Research & Referral office Oct 2007. These values include licensed, private for-profit and non-profit facilities, public pre-school, and Head Start. This number is an overestimate of the capacity of licensed child care programs because it describes the maximum allowed.
7. California Child Care Resource and Referral Network. The 2003 California Child Care Portfolio.
8. Riverside County Office of Education. 2005 Survey of Licensed Child Care Providers.
10. Riverside County Economic Development Agency data, based on 2006 data from Experian/Applied Geographic Solutions.
City of San Jacinto

www.ci.san-jacinto.ca.us

Planning Department
248 East Main St.
San Jacinto, CA 92583
(951) 487-7330

Fire Department
132 S. San Jacinto Ave.
San Jacinto, CA 92583
(951) 955-4777

Business License Information
(951) 487-7330
FAX: (951) 487-6779

Building Department
(951) 487-7330

Community Care Licensing
3737 Main St., Suite 700
Riverside, CA 92501
(951) 782-4200

http://ccld.ca.gov/ChildCareL_1728.htm

Small Family Child Care Homes

Maximum of 8 children, including provider's own children less than 10 years old.

Small family childcare is allowed “by right” in residential districts. No zoning, fire or business permits are required.

Large Family Child Care Homes

Maximum of 14 children, including provider's own children less than 10 years old.

Zones: All Residential, A-Light Industrial & R-3-Multiple Family
Permit: Yes. Large Family Day Care. Zones A & R-3 require a Conditional Use (CUP).
Fee: $100 Large Family Day Care, $3000 CUP
Approximate Time for Approval: 14 days

Application: Available in the Planning Department at City Hall. Notification of neighbors within a 100' radius of the property is required. The applicant is responsible for supplying three (3) sets of mailing labels but the city will handle notification.

Impact Requirements:

1. They will only be permitted in a single family residence which conforms to all property development standards for single family dwellings in the respective zone in which it is located.
2. Outdoor play area shall be located in the rear area of the parcel. Stationary play equipment shall not be located in required side and front yards.
3. A six (6) foot high solid decorative fence or wall shall be constructed on all property lines, except in the front yard. Materials, textures, colors and design of the fence or wall shall be compatible with adjacent properties. All fences or walls shall provide safety with controlled points of entry.
4. On-site landscaping shall be consistent with that prevailing in the neighborhood and shall be continuously maintained in a safe and viable condition.
5. On-site parking shall be provided pursuant to the provisions of Article 15, Off-Street Parking. Additional on-site parking may be required as to minimize impacts on adjacent parcels.
6. All on-site lighting shall be stationary, directed away from adjacent properties and public right of ways and of an intensity appropriate to the use it is serving.
7. All on-site signage shall comply with the provisions of Article 16, Signs.
8. Mandatory fire extinguishers and smoke detector devices shall meet all standards established by the City Fire Marshall.
9. Maximum hours of operation will be 17 hours a day.
10. Outdoor activities may only be conducted between the hours of 8:00 a.m. and 8:00 p.m.
11. The Planning Commission and/or City Council may add additional conditions deemed necessary to mitigate potential impacts.

Hearing: Required

Appliance Process: A ten (10) day appeal period. Planning Commission Consideration: In the event of opposition, or if the permit is denied, the applicant may request in writing within ten (10) days of the Director’s decision that the item be scheduled for consideration at a public hearing before the Planning Commission. Certain requirements must be met. See the city’s Zoning Ordinance Article 4.07 Section 2. The decision of the Planning Commission shall be binding, unless appealed to the City Council. City Council Consideration: Any party aggrieved by the decision of the Planning Commission may file an appeal for consideration by the City Council. Said appeal shall be filed in writing with the City Clerk not more than ten (10) days after the Planning Commission determination. The City Council shall consider the appeal at a public hearing duly noticed as indicated in the city’s Zoning Ordinance Article 4.07 Section 2. The action of the City Council shall be final.

Appeal Fee: $650 (Planning Commission) $750 (City Council)

Fire Clearance: Required Fee: N/A
Business License: Required Fee: $70
Home Occupation Permit: No Fee: N/A

Note: Pre-inspections are available for small and large family day care homes. Call for more details.

Local Resource & Referral Agency
Riverside County Office of Education
800-422-4927

Child Care Centers

Zones: C-1 (Neighborhood Commercial)
Permit: Yes. Conditional Use. (CUP)
Fee: $3,000
Approximate time for approval: approx. 30 days

Application: Available in the Planning Department at City Hall. Notification of neighbors within a 300’ radius of the property is required and the city will handle notification.

Impact Requirements:

For a complete list of requirements, please see The city’s Zoning Ordinance ARTICLE 17, PART 1 Sections 17.01—17.07

Hearing: Required. Planning Commission
Vote: An action to approve a conditional land use shall require a majority vote of the entire Planning Commission. Ratification of City Council: At the soonest possible time following the date of a decision of the Planning Commission on a conditional use permit application, the City Council shall ratify the decision of the Planning Commission or set the matter for Public Hearing. The decision shall become final immediately following the City Council action or upon the expiration of the prescribed 15 day appeal period, which occurs last, unless the Planning Commission has requested review of its decision. Any permits may be issued the day following the effective or final date of the decision.

Appeal Process: A decision of the Planning Commission on a conditional use permit application may be appealed to the City Council by the applicant or any other person aggrieved thereby, and must be submitted within fifteen (15) days in writing together with payment of an appeal filing fee. If the decision of the City Council on an appeal is affirmative, the conditional use permit shall become effective immediately after it is granted.

- Following the denial of a conditional use permit application or the revocation of a conditional use permit, no application for a conditional use permit for the same or substantially the same site shall be filed within one year from the date of denial or revocation of the permit.

Appeal Fee: $750
Fire Clearance: Required. Fee: N/A
Business License: Required. Fee: $70

Fee information is as of June 2007. Fees and process should be used as general guidelines and could be subject to change. Please contact the Planning Department with any questions.
1) Visit the Planning Department
Apply for a Large Family Day Care Permit or a Conditional Use Permit.
A Conditional Use Permit means that certain "conditions" must be met in order for the City of San Jacinto to approve the use of the specified property for childcare. A public hearing is required and is held by the Planning Commission.

2) The Written Application
City Planners are on hand to assist you.
You must do the following:
a) Complete an application, including information about your business, hours of operation, number of children served, etc.
b) Submit all supporting documents according to requirements specified on individual application.
Optional (Recommended):
c) You may request a "pre-application" review (fees will vary)

3) The Review
The Planning Department will review the application and may request more information from or suggest changes in the application before recommending that the permit be approved.

4) Public Notices Sent Out
Once the Planning Department deems your application complete, they agendize your application for the local Planning Commission at the public hearing. The Planning Division then notifies all property owners within a 100' radius for Large Day Care Homes or a 300' radius for Child Care Centers, of your property of your hearing date. The applicant is responsible for supplying the mailing labels, but the City will handle distribution.

5) Public Hearing
Attend the Public Hearing before the Planning Commission. Be prepared to address complaints from neighbors who might be concerned with the noise of children playing outside or the traffic congestion from clients dropping off children. Outline steps that you are taking to decrease the negative impacts of your business within your neighborhood and the positive ways that your business will help working parents and their children.

6) Denial
Possible Reasons the Planning Commission may not approve your permit:
- Citizens complaints.
- Evidence that your project will negatively impact your neighborhood.
- Requirements were not met.

7) Appeal
Contact the City Council within ten (10) days for Large Family Day Care Home or fifteen (15) days for a Child Care Center to appeal the Planning Commissions' decision.

8) City Council
During a Public Hearing, City Council members will make a final decision to approve or deny your permit.

APPROVAL
- Congratulations! You have 12 months to begin childcare in your home or begin construction of the new facility.
- Additional permits may be needed (Building Permits, Tenant Improvement, Certificate of Occupancy). The cost of these permits is NOT included in the initial fee.
- Your permit is good for as long as the use is continued.
- Applicant must obtain a Business License.
- Applicant must meet all the standards of Community Care Licensing and your local Fire Department.
- Applicant may contact Riverside County Office of Education Child Care Resource & Referral Agency for pre-inspections for small or large family day care homes.

Denied
City of Temecula Child Care Needs Fact Sheet

**WHY IS CHILD CARE IMPORTANT TO CITY PLANNING?**

Riverside County is the 2nd fastest growing county in the State of California. The City of Temecula has grown over 112% over the past 10 years. To address the economic needs of its residents and to attract future business, it is essential to include building child care facilities in future city plans.

The child care industry is critical to Temecula’s economic vitality in three major ways, as it:

- Generates over $230 million in annual gross receipts and employs over 5,800 people in Riverside County, which is almost as many people employed by building construction and more than in all real estate.

- Enables parents to maintain employment and/or obtain education and training—two in ten labor force participants lives in a house with young children where all parents work. One in ten has a child below age five.

- Provides age appropriate child development learning opportunities that support healthy children who are ready to learn and establish a strong foundation for future development and success. This has demonstrated long-term cost benefits as well as social benefits.

**WHAT IS THE CURRENT NEED FOR CHILD CARE IN THE CITY OF TEMECULA?**

<table>
<thead>
<tr>
<th>Total 2007 population</th>
<th>97,935</th>
</tr>
</thead>
<tbody>
<tr>
<td>Population between birth and 5 years</td>
<td>9,380, 9.6% of total</td>
</tr>
<tr>
<td>Population 6 to 12 years</td>
<td>12,089, 12.3% of total</td>
</tr>
<tr>
<td>Estimate of children 0 to 5 yrs with all parents working</td>
<td>4,696, 50% of children 0-5</td>
</tr>
<tr>
<td>Estimate of children 6 to 12 yrs with all parents working</td>
<td>7,496, 62% of children 6-12</td>
</tr>
</tbody>
</table>

**WHAT IS THE CURRENT SUPPLY OF CHILD CARE IN THE CITY OF TEMECULA?**

<table>
<thead>
<tr>
<th>Number of Licensed Child Care Facilities</th>
</tr>
</thead>
<tbody>
<tr>
<td>Small Family Child Care Homes</td>
</tr>
<tr>
<td>Large Family Child Care Homes</td>
</tr>
<tr>
<td>Child Care Centers</td>
</tr>
</tbody>
</table>

Number of child care spaces in licensed facilities, including Head Start and state preschool:

<table>
<thead>
<tr>
<th>0 – 23 months</th>
<th>437</th>
</tr>
</thead>
<tbody>
<tr>
<td>2 – 5 years</td>
<td>1942</td>
</tr>
<tr>
<td>Total Age 0 – 5 years</td>
<td>2379</td>
</tr>
<tr>
<td>Total Age 6 – 12 years</td>
<td>626</td>
</tr>
</tbody>
</table>

Nearly a quarter of Riverside County’s workforce works nontraditional hours. However, only three percent of the county’s licensed centers offer child care during these hours.
WHAT IS THE EXISTING GAP BETWEEN SUPPLY & DEMAND?
Given current child care licensed capacity:
Percentage served of children between birth and five with all working parents 51%
Percentage served of children 6-12 years with all working parents 8%

While children of working parents are a substantial proportion of those in need of child care, many families with a parent not in the workforce demand child care as part of their child’s early education.

WHAT IS THE EXPECTED FUTURE NEED OF CHILD CARE?
In just 5 years’ time, the City of Temecula’s population is projected to increase over 28% to more than 110,000 residents, including over 23,100 children ages 0 – 12 years.

HOW MUCH DOES CHILD CARE COST?
Child care programs are a significant expense for families in most income brackets.

- Average annual cost for full-time, licensed, center-based care for an infant $9,620
- Average annual cost for full-time, licensed, center-based care for a preschooler $6,760
- Average annual cost for resident, undergraduate tuition at UC Riverside $6,684
- Median household income in the City of Temecula $69,400
- Minimum family income needed to afford basic needs $48,387
- Income percentage needed to afford licensed, center-based care for an infant 14%
- Income percentage needed to afford licensed, center-based care for infant + pre-schooler 24%

WHAT NEEDS TO HAPPEN?
At a minimum to meet present demands, the City of Temecula needs to create over 2,317 spaces for children ages 0 – 5 years of working parents to have access to child care. That would entail building 23 child care centers with a capacity to serve 100 children each or 290 new small family child care homes with the capacity to serve 8 children each. Given the projected population growth, even more facilities are needed to meet growing demands.

Here are some strategies for strengthening child care and the City’s economy:
- Incorporate child care language into the General Plan
- Expedite planning permits, reduce fees, and ease zoning regulations for child care
- Partner with child care experts at First 5 Riverside. Call (951) 248-0014.

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2 “The Economic Impact of the Child Care Industry in Riverside County”, Insight Center for Community Economic Development, Sep 2005.
4 Total population and population by age are from the Riverside County Center for Demographic Research, based on 2007 data from Claritas and the Department of Finance.
5 US Census 2000 Table P 46 data is used for the percentage of children who live in a household where parents are in the labor force. This percentage is then applied to Riverside County EDA data on the 2006 population, resulting in an estimate of children who need child care.
6 We use the term “facility” to mean a child care establishment on one site. Data from Riverside County Research & Referral office Oct 2007. These values include licensed, private for-profit and non-profit facilities, public pre-school, and Head Start This number is an overestimate of the capacity of licensed child care programs because it describes the maximum allowed.
7 California Child Care Resource and Referral Network. The 2003 California Child Care Portfolio.
8 Riverside County Office of Education. 2005 Survey of Licensed Child Care Providers
10 Riverside County Economic Development Agency data, based on 2006 data from Experian/Applied Geographic Solutions.
Small Family Child Care Homes

- Maximum of 6 children, including provider’s own children less than 10 years old.

Small family childcare is allowed “by right” in all residential zoning districts. Although no specific permit is required, compliance with the performance standards contained in Section 17.06.050 (J)(3) is required.

Large Family Child Care Homes

- Maximum of 12 children, including provider’s own children less than 10 years old.

Zones: All single family zoning districts.

- Permit: Yes. Large Family Day Care
- Fee: $1,778 + $87 Environmental Health
- Approximate Time for Approval: 2 - 3 months

Child Care Centers

- Zones: HR, RR, VL, L-1, L-2, LM, M, H, NC, CC, HT, SC, PO, BP
- Permit: Yes. Conditional Use (CUP)
- Fee: $3,078 ( $2,766 Planning, $237 Fire, $75 Police) + $234 Environmental Health
- Approximate time for approval: 3 months

- Application: Available at the Planning Department. Notification of neighbors within a 600’ radius of the property is required and the city will handle notification.

- Impact Requirements:
  1. All day care facilities shall be state licensed and shall be operated according to all applicable state and local health and safety requirements and regulations.
  2. The facility shall comply with all land use regulations and site development standards of the zoning district in which it is located.
  3. An outdoor play area shall be located in the rear yard area. Stationary play equipment shall not be located in required side yard setbacks or in the actual front yard. The outdoor play areas shall be securely locked and appropriately landscaped.
  4. A solid decorative fence or wall at least five (5) feet in height shall be constructed on all property lines, except in the front yard. Materials, textures, colors, and design of the fence or wall shall be compatible with on-site and adjacent properties. All fences and walls shall provide for safety with controlled points of entry.
  5. All on-site lighting shall be stationary, directed away from adjacent properties and public rights-of-way, and of an intensity appropriate to the use it is serving.
  6. Outdoor playtimes must be limited to between the hours of 8:00 a.m. to 7:00 p.m.
  7. On or off street parking must be adequate enough to accommodate both employee parking and passenger loading and unloading. Parking and loading/unloading areas must not restrict access to neighboring properties or utilize the parking space of neighboring properties.

- Hearing: Required before the designated body. (Either Planning Director or Planning Commission)
- Appeal Process: Yes. A fifteen day (15) appeal period to proper hearing body.
- Appeal Fee: $368
- Fire Clearance: Required.
- Fee: $257
- Business License: Required.
- Fee: $35

Local Resource & Referral Agency

Riverside County Office of Education
800-422-4927
1) Visit the Planning Department
Apply for a Large Family Day Care Permit and/or a Conditional Use Permit.
A Conditional Use Permit means that certain “conditions” must be met in order for the City of Temecula to approve the use of the specified property for childcare. A public hearing is required and is held by either the Planning Director or Planning Commission.

2) The Written Application
City Planners are on hand to assist you. You must do the following:
a) Complete an application, including information about your business, hours of operation, number of children served, etc.
b) Submit all supporting documents according to requirements specified on individual application.
Optional (Recommended):
c) You may request a “pre-application” review (no fee)

3) The Review
The Planning Staff will review the application and may request more information from or suggest changes in the application before recommending that the permit be approved.

4) Public Notices Sent Out
Once the Planning Department deems your application complete, they agendize your application for the local Planning Commission at the public hearing. They will then notify all residents and businesses via mail within a 600’ radius of your property of your hearing date. It is recommended that you personally contact your neighbors about your intended business before public notices are sent out.

5) Public Hearing
Attend the Public Hearing before the Planning Director or Planning Commission. Be prepared to address complaints from neighbors who might be concerned with the noise of children playing outside or the traffic congestion from clients dropping off children. Outline steps that you are taking to decrease the negative impacts of your business within your neighborhood and the positive ways that your business will help working parents and their children.

6) Denial
Possible Reasons the Planning Director or Commission may not approve your permit:
- Citizens complaints
- Evidence that your project will negatively impact your neighborhood
- Requirements were not met

7) Appeal
Contact the City Clerk within fifteen (15) days to appeal the Directors’ or Commissions’ decision.

8) City Council
During a Public Hearing, City Council members will make a final decision to approve or deny your permit.

APPROVAL
- Congratulations! You have 24 months to begin childcare in your home or begin construction of the new facility.
- An Environmental Review is required. The fee is not included in the initial permit fee.
- Additional permits may be required. The fees for these are NOT included in the initial permit fee.
- Your permit is good for the life of the Center as long as there is continuous use.
- Applicant must obtain a Business License.
- Applicant must meet all the standards of Community Care Licensing and your local Fire Department.
- Applicant may contact Riverside County Office of Education Child Care Resource & Referral Agency for pre-inspections of small or large family day care homes.
Riverside County- Unincorporated Area
Child Care Needs Fact Sheet

WHY IS CHILD CARE IMPORTANT TO COMMUNITY PLANNING?
Riverside County is the 2nd fastest growing county in the State of California. The unincorporated area of Riverside County has grown over 37% over the past 10 years. To address the economic needs of its residents and to attract future business, it is essential to include building child care facilities in future plans.

The child care industry is critical to the Riverside County’s economic vitality in three major ways, as it:

- Generates over $230 million in annual gross receipts and employs over 5,800 people in Riverside County, which is almost as many people employed by building construction and more than in all real estate.
- Enables parents to maintain employment and/or obtain education and training—two in ten labor force participants lives in a house with young children where all parents work. One in ten has a child below age five.
- Provides age-appropriate child development learning opportunities that support healthy children who are ready to learn and establish a strong foundation for future development and success. This has demonstrated long-term cost benefits as well as social benefits.

WHAT IS THE CURRENT NEED FOR CHILD CARE IN THE UNINCORPORATED AREA?
Total 2006 population 560,400
Population between birth and 5 years 47,225, 8% of total
Population 6 to 12 years 60,600, 11% of total
Estimate of children 0 to 5 yrs with all parents working 23,230, 49% of children 0-5
Estimate of children 6 to 12 yrs with all parents working 35,040, 58% of children 6-12

WHAT IS THE CURRENT SUPPLY OF CHILD CARE IN THE UNINCORPORATED AREA?
Number of Licensed Child Care Facilities
Small Family Child Care Homes 164
Large Family Child Care Homes 26
Child Care Centers 31

Number of Child Care Spaces in Licensed Facilities
0 – 23 months 566
2 – 5 years 2,410
Total Age 0 – 5 years 2,976
Total Age 6 – 12 years 876

Number of spaces for children 2-5 years listed above that are four-year-olds in public preschool 457

Supply and Demand for Child Care
Age 0 – 5 years

Nearly a quarter of Riverside County’s workforce works nontraditional hours. However, only three percent of the county’s licensed centers offer child care during these hours.
WHAT IS THE EXISTING GAP BETWEEN SUPPLY & DEMAND?

Given current child care licensed capacity:
- Percentage served of children between birth and five with all parents working: 13%
- Percentage served of children 6 – 12 years with all parents working: 3%

While children of working parents are a substantial proportion of those in need of child care, many families with a parent not in the workforce demand child care as part of their child’s early education.

WHAT IS THE EXPECTED FUTURE NEED OF CHILD CARE?

In just 5 years’ time, the population in Riverside County’s unincorporated area is projected to increase over 19% to more than 669,450 residents, including over 136,750 children ages 0 – 12 years.

HOW MUCH DOES CHILD CARE COST?

Child care programs are a significant expense for families in most income brackets.

- Average annual cost for full-time, licensed, center-based care for an infant: $9,620
- Average annual cost for full-time, licensed, center-based care for a preschooler: $6,760
- Average annual cost for resident, undergraduate tuition at UC Riverside: $6,684
- Median household income in Riverside County (includes cities & unincorporated area): $53,508
- Minimum family income needed to afford basic needs: $48,387
- Income percentage needed to afford licensed, center-based care for an infant: 18%
- Income percentage needed to afford licensed, center-based care for infant + pre-schooler: 31%

WHAT NEEDS TO HAPPEN?

At a minimum to meet present demands, Riverside County unincorporated areas needs to create over 20,260 spaces for children ages 0 – 5 years of working parents to have access to child care. That would entail building 203 child care centers with a capacity to serve 100 children each or 2,532 new small family child care homes with the capacity to serve 8 children each.

Given the projected population growth, even more facilities are needed to meet growing demands.

Here are some strategies for strengthening child care and the unincorporated area’s economy:

- Incorporate child care language into the General Plan
- Expedite planning permits, reduce fees, and ease zoning regulations for child care
- Partner with child care experts at First 5 Riverside. Call (951) 248-0014.

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1 State of California, Department of Finance, E-4 Historical Population Estimates 1991-2000 and January 2007 Cities/Counties Ranked by Size, Numeric, and Percent Change. For more information, see separate handout entitled “Methodology of Child Care Needs Fact Sheets”.
2 “The Economic Impact of the Child Care Industry in Riverside County”, Insight Center for Community Economic Development (formerly NEDLC), September, 2005.
4 Total population and population by age are from Riverside County Economic Development Agency (EDA) data, based on 2006 data from ExpertPlan/Applied Geographic Solutions.
5 US Census 2000 Table P 46 data is used for the percentage of children who live in a household where parents are in the labor force. This percentage is then applied to Riverside County EDA data on the 2006 population, resulting in an estimate of children who need child care.
6 We use the term “facility” to mean a child care establishment on one site. Data from Riverside County Resource and Referral Office, October 2007. These values include licensed, private for-profit and non-profit facilities, public pre-school, and Head Start. This number is an overestimate of the capacity of licensed programs because it describes the maximum allowed, and many providers choose to operate programs with lower capacity than their license allows. The number may not include licensed programs that choose not to register with the resource and referral office.
7 California Child Care Resource and Referral Network. The 2003 California Child Care Portfolio.
8 Riverside County Office of Education. 2005 Survey of Licensed Child Care Providers.
10 Based on 2006 American Community Survey Table B19013.
Large Family Child Care Homes

Maximum of 14 children, including provider’s own children less than 10 years old.

Zones: Any property that is zoned for a single-family dwelling as a permitted use

Permit: Yes. Large Family Day Care

Fee: $250 deposit based fee + $1,000 (if a Public Hearing is required)

Approximate Time for Approval: 30 days

Application: Available at any one of the Planning Department Offices or on-line under “Development Process—Application”. Notification of neighbors within a 300’ radius of the property is required and the Planning Department will handle notification.

Impact Requirements:

1. Applicant shall obtain a valid state license to operate on site within 180 days of issuance of Large Family Daycare Permit and has 14 days from that issuance to send to the County of Riverside Planning Department a certified copy of said license.
2. subject property shall have at least two (2) off-street parking spaces.
3. Loading and unloading vehicles of occupants permitted on the driveway, parking area or directly in front of the site.
4. Applicant shall comply with all applicable State Fire Marshall regulations.
5. Site shall not be located within 300 feet of any other Large Family Day care, Small Family Daycare, Board and Care Facility.
6. Any Pool or Spa on the site shall comply with current code regulations and install the correct fencing, gate latches and alarms.
7. No more than 14 children may be cared for at the Large Family Day Care Home, and no more than one family day care shall be located on a single parcel.
8. An on-site identification sign may be permitted, unlighted and no more than 2 square feet.
9. All necessary state permits must be kept current for the operation of the use.

Hearing: Required

Appeal Process: N/A

Appeal Fee: N/A

Fire Clearance: Required

Fee: Riverside County Fire Departments Hazard Reduction office fee schedule:
- New “STD 850” inspection is $ 171.00.
- Capacity change $ 87.00
- Annual compliance inspection $ 42.00
- Pre-inspection $ 17.00
- Pre-inspection $ 50.00

Business License: Required.

Fee: Exempt. According to Riverside County’s Business Registration and Licensing Program, Home Based businesses are only required to register.

Home Occupation Permit: Yes (subject to acquiring a Large Family Home Day care permit)

Fee: N/A

Note: Pre-inspections are available for small and large family day care homes. Call for more details.

Local Resource & Referral Agency
Riverside County Office of Education
800-422-4927

Child Care Centers

Zones: Any zone allowing Private Schools, Educational Institutions, Preschools or Nursery School.

Permit: Yes. Public Use Permit in any zone. Plot Plan in zones where Preschools, Nursery or Private Schools are permitted.

Fee: $7,522 deposit based fee

Approximate time for approval: 60 days

Application: Available at any one of the Planning Department Offices or on-line under “Development Process—Application”. Notification of neighbors within a 300’ radius of the property is required and the Planning Department will handle notification.

Impact Requirements:

There is a matrix to be followed on the Public Use Permit application. All of the requirements and impacts will be listed on the form. To view the complete application go to: www.RCLMA.org go to Planning, go to Development Process, go to Application Forms, go to Public Use Permit

Hearing: Required

Appeal Process: N/A

Appeal Fee: N/A

Fire Clearance: Required

Fee: Riverside County Fire Departments Hazard Reduction office fee schedule:
- New “STD 850” inspection is $ 171.00.
- Capacity change $ 87.00
- Annual compliance inspection $ 42.00
- Pre-inspection $ 17.00
- Pre-inspection $ 50.00

Business License: Required.

Fee: $45

Small Family Child Care Homes

Maximum of 8 children, including provider’s own children less than 10 years old.

Small family child care is allowed “by right” in residential districts. As referenced in Ordinance 348 Section 21.34c
1) Visit any one of the Planning Department Offices
Apply for a Large Family Day Care Permit or a Public Use Permit.
A Public Use Permit means that certain "conditions" must be met in order for the County of Riverside to approve the use of the specified property for childcare. A public hearing is not required. However one can be requested.

2) The Written Application
County Planners are on hand to assist you. You must do the following:
a) Complete an application, including information about your business, hours of operation, number of children served, etc.
b) Submit all supporting documents according to requirements specified on individual application.
Optional (Recommended):
c) You may request a "pre-application" review (fees will vary)

3) The Review
The Planning Department will review the application and may request more information from or suggest changes in the application before recommending that the permit be approved.

4) Public Notices Sent Out
Once the staff deems your application complete, the Planning Department will notify all residents and businesses within a 300’ radius on the project.

5) Public Hearing (if requested by applicant)
Attend the Public Hearing before the appropriate hearing body. Be prepared to address complaints from neighbors who might be concerned with the noise of children playing outside or the traffic congestion from clients dropping off children. Outline steps that you are taking to decrease the negative impacts of your business within your neighborhood and the positive ways that your business will help working parents and their children.

6) Denial
Possible Reason the Planning Commission may not approve your permit:
✓ If the applicant cannot demonstrate that the proposed use will not be detrimental to the health and safety or general welfare of the community in accordance with Ordinance 348 Section 18.29.a "Standards for Approval"

7) Appeal
There is NO appeal process

8) Hearing Body
During a Public Hearing, members of the appropriate hearing body will make a final decision to approve or deny your permit.

APPROVAL
✓ Congratulations! You have 12 months to begin childcare in your home or begin construction of the new facility.
✓ Additional permits may be required. The fees for these are not included in the initial permit fee.
✓ Your permit is good for the life of the Center unless closed for 6 months.
✓ Applicant must obtain a Business License.
✓ Applicant must meet all the standards of Community Care Licensing and your local Fire Department.
✓ Applicant may contact Riverside County Office of Education Child Care Resource & Referral Agency for pre-inspections of small or large family day care homes.

Denied
County of Riverside Child Care Needs Fact Sheet

WHY IS CHILD CARE IMPORTANT TO COUNTY PLANNING?

Riverside County is the 2nd fastest growing county in the State of California. The County’s population has grown 43% over the past 10 years. To address the economic needs of its residents and to attract future business, it is essential to include building child care facilities in future county plans.

The child care industry is critical to Riverside County’s economic vitality in three major ways, as it:

- Generates over $230 million in annual gross receipts and employs over 5,800 people in Riverside County, which is almost as many people employed by building construction and more than in all real estate.
- Enables parents to maintain employment and/or obtain education and training—two in ten labor force participants lives in a house with young children where all parents work. One in ten has a child below age five.
- Provides age appropriate child development learning opportunities that support healthy children who are ready to learn and establish a strong foundation for future development and success. This has demonstrated long-term cost benefits as well as social benefits.

WHAT IS THE CURRENT NEED FOR CHILD CARE IN RIVERSIDE COUNTY?

Total 2007 population 2.03 million
Population between birth and 5 years 183,590, 9.0% of total
Population 6 to 12 years 222,850, 11.0% of total
Estimate of children 0 to 5 yrs with all parents working 93,630, 51% of children 0-5
Estimate of children 6 to 12 yrs with all parents working 131,480, 59% of children 6-12

WHAT IS THE CURRENT SUPPLY OF CHILD CARE IN RIVERSIDE COUNTY?

Number of Licensed Child Care Facilities
- Small Family Child Care Homes 1,699
- Large Family Child Care Homes 479
- Child Care Centers 358

Number of child care spaces in licensed facilities, including Head Start and state pre-school
- 0 – 23 months 6,868
- 2 – 5 years 28,330
Total Age 0 – 5 years 35,198
Total Age 6 – 12 years 12,137

Supply and Demand for Child Care Age 0 – 5 years
- Current supply of licensed child care spaces for ages 0 – 5 years 183,590
- Number of spaces needed to serve 80% of children with all working parents 74,904
- Total number of children between birth and age 5 35,198

Nearly a quarter of Riverside County’s workforce works nontraditional hours. However, only three percent of the county’s licensed centers offer child care during these hours.
What is the existing gap between supply & demand?
Given current child care licensed capacity:
Percentage served of children between birth and five with all working parents 38%
Percentage served of children 6-12 years with all working parents 7%

While children of working parents are a substantial proportion of those in need of child care, many families with a parent not in the workforce demand child care as part of their child’s early education.

What is the expected future need of child care?
In just 5 years’ time, the County’s population is projected to increase 19.6% to more than 2.4 million residents, including over 450,709 children ages 0 – 12 years.

How much does child care cost?
Child care programs are a significant expense for families in most income brackets.

Average annual cost for full-time, licensed, center-based care for an infant $9,620
Average annual cost for full-time, licensed, center-based care for a preschooler $6,760
Average annual cost for resident, undergraduate tuition at UC Riverside $6,684
Median household income in Riverside County $49,890
Minimum family income needed to afford basic needs $48,387
Median income percentage needed to afford licensed, center-based care for an infant 19%
Median income percentage needed for licensed, center-based care for infant + pre-schooler 33%

What needs to happen?
At a minimum to meet present demands, the County of Riverside needs to create over 58,432 spaces for children ages 0 – 5 years of working parents to have access to child care. That would entail building 584 child care centers with a capacity to serve 100 children each or more than 7,300 new small family child care homes with the capacity to serve 8 children each. Given the projected population growth, even more facilities are needed to meet growing demands.

Here are some strategies for strengthening child care and the County’s economy:
• Incorporate child care language into General Plans
• Expedite planning permits, reduce fees, and ease zoning regulations for child care
• Partner with child care experts at First 5 Riverside. Call (951) 248-0014.

2 “The Economic Impact of the Child Care Industry in Riverside County”, Insight Center for Community Economic Development, Sep 2005.
4 Total population and population by age are from the Riverside County Transportation and Land Management Office for 2007. Riverside County Progress Report 2007
5 US Census 2000 Table P 46 data is used for the percentage of children who live in a household where parents are in the labor force. This percentage is then applied to Riverside County EDA data on the 2006 population, resulting in an estimate of children who need child care.
6 We use the term “facility” to mean a child care establishment on one site. Data from Riverside County Research & Referral office Oct 2007. These values include licensed, private for-profit and non-profit facilities, public pre-school, and Head Start. Total capacity is an overestimate because it describes the maximum allowed.
7 California Child Care Resource and Referral Network. The 2003 California Child Care Portfolio.
8 Riverside County Office of Education. 2005 Survey of Licensed Child Care Providers
10 Riverside County Economic Development Agency data, based on 2006 data from Experian/Applied Geographic Solutions.
Methodology of Child Care Needs Fact Sheets

DEMOGRAPHIC DATA
The current total population and population by age data are from the Riverside County Economic Development Agency (EDA), based on 2006 data from Experian/Applied Geographic Solutions.

There are other estimates of current and projected income and population, including Claritas and Riverside County’s Transportation & Land Management.
Note: Due to the fast growth, comparing data from one year to the next can be problematic because of incorporations and annexations.

CHILD CARE SUPPLY DATA
Source: Riverside County Office of Education Resource and Referral Network, October 2007

For the purposes of this report, licensed child care establishments include: all full-day and part-day private licensed child care centers, Head Start, Early Head Start and Migrant Head Start programs, child development centers funded by the California Department of Education (state preschools, latchkey programs, federal block grant child care centers, general child development centers), and licensed family child care homes.

The fact sheet numbers are an overestimate of the capacity of licensed programs because they describe the maximum allowed, and a significant number of providers consistently choose to operate programs with a lower capacity than their license allows. They are also an overestimate because some providers are in a location that is not convenient for parents or offer services at a time that does not meet the needs of the parents. It is also a slight overestimate of the capacity since technically, it includes all licensed facilities which can be filled by children up to age 17 years, whereas our focus is on age 6 – 12 years. Due to the cost, most parents tend to use the services for younger children. It is a slight underestimate as a few licensed programs choose not to register with the resource and referral office. It should be noted that this data only presents the quantity and not the quality of child care, which can greatly influence the availability of spaces. The quality of providers varies greatly, with some providers constantly having waiting lists while others never fill to capacity.

The capacity of family child care homes depends on the ages of the children served.
- Small Child Care Homes- facilities with the capacity of 8 or less kids, depending on children's age.
- Large Child Care Homes - facilities with the total capacity of more than 8 and not to exceed 14, depending on age.
Family Child Care Homes may have various combinations of ages, which can influence the maximum number of children that can be served. For example, a provider of a Small Family Child Care Home can only serve 4 children if they have 4 infants (age 1 month through 17 months). But if they only have 2 infants, they can serve an additional 6 children if at least one child is in kindergarten and a second child is at least 6 years old. The fact sheet child care data by age was derived from provider surveys to Resource and Referral as to their preference for the ages in their Family Child Care Homes.

The Informal Child Care Sector
There are types of care and education that are not included as part of the “formal child care industry”. These arrangements are either unregulated, such as care outside the child’s home in a relative’s home or care that is provided by a nanny or babysitter, and/or they lack accurate data about the cost, enrollment, and staff.

CHILD CARE DEMAND DATA
Sources: We present the total population of children birth to 5 years and 6 to 12 years. See above for “demographic data” sources.

We also use US Census 2000 Table P 46 data for the percentage of children who live in a household where parents are in the labor force. This percentage is then applied to the demographic data for 2006, resulting in an estimate of children with “all” parents working (either in a household with one parent, where that single parent works, or in a household with two parents, where both parents work).

The graph showing “supply and demand for child care” includes the total population of children from birth to 5 years because a number of parents who may not currently be in the workforce would elect to be, if they had access to affordable, accessible, high quality child care. Furthermore, there are parents who are not in the workforce who want their children to be in child care because of the educational benefits. The graph also includes 80% of the children with all working parents.

ECONOMIC DATA
The estimate of the number of people employed by the child care industry and the annual gross receipts is based on “The Economic Impact of the Child Care Industry in Riverside County”, Insight Center for Community Economic Development, September 2005.

The minimum family income needed in Riverside County to afford basic needs is based on the self-sufficiency standard for two adults, one infant, and one pre-schooler in 2003, updated to 2007 using the consumer price index.
www.insightcced.org/uploads///cfess/Riverside.pdf
<table>
<thead>
<tr>
<th>City or Jurisdiction</th>
<th>Permit Fee</th>
<th>Permit Type</th>
<th>Average Approval Time</th>
<th>Permitted Zones</th>
<th>Permit Fee</th>
<th>Permit Type</th>
<th>Average Approval Time</th>
<th>Permitted Zones</th>
</tr>
</thead>
<tbody>
<tr>
<td>Banning</td>
<td>$205</td>
<td>Home Occupation</td>
<td>30-60 days</td>
<td>All Residential</td>
<td>$6,089 Residential, $4,779 Non Residential + $3,124 Environmental Assessment</td>
<td>Conditional Use</td>
<td>30-60 days</td>
<td>RA, RAH, LDR, MDR, HDR, MHP</td>
</tr>
<tr>
<td>Beaumont</td>
<td>$750</td>
<td>Conditional Use</td>
<td>Varies</td>
<td>RR, RSF, RMF, CG</td>
<td>$2,000 + $250 Environmental Review</td>
<td>Plot Plan</td>
<td>Varies</td>
<td>CC, CG</td>
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<tr>
<td>Blythe</td>
<td>$250</td>
<td>Non Discretionary</td>
<td>15 days</td>
<td>A, RR, RE, RL1, RL1-72, RL2, RML, RM, RH M, RM, RH</td>
<td>$1,000</td>
<td>Conditional Use/By Right</td>
<td>60-90 days</td>
<td>RM, RH, All Commercial &amp; Industrial</td>
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<tr>
<td>Calimesa</td>
<td>Contact City Development Plan Review</td>
<td>4-6 weeks</td>
<td>OSR, RE, RR, RL, RLM, RM, RH</td>
<td>$10,059 deposit</td>
<td>Conditional Use</td>
<td>6-8 weeks</td>
<td>CN, CC, CR, OP</td>
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<tr>
<td>Canyon Lake</td>
<td>$500</td>
<td>Large Family Day Care</td>
<td>60 days</td>
<td>All single family residential</td>
<td>$1,500</td>
<td>Conditional Use</td>
<td>60 days</td>
<td>RM, RH, All Commercial &amp; Industrial</td>
</tr>
<tr>
<td>Cathedral City</td>
<td>None</td>
<td>Conditional Use</td>
<td>3-4 months</td>
<td>All single family residential</td>
<td>$2,170</td>
<td>Conditional Use</td>
<td>3-4 months</td>
<td>CC, P, O, R4, PCC, NBP, RH, R3, RM, R2</td>
</tr>
<tr>
<td>Coachella</td>
<td>$500 + $10 per acre + $5 per unit</td>
<td>Conditional Use</td>
<td>3 months</td>
<td>RS, RM, RO</td>
<td>$500 + $10 per acre</td>
<td>Conditional Use</td>
<td>3 months</td>
<td>CG, CN</td>
</tr>
<tr>
<td>Corona</td>
<td>None</td>
<td>None</td>
<td>N/A</td>
<td>All Residential</td>
<td>$4,460 + $10/du + $2,455 for Development Plan (if New Construction) + $37 scanning fee + applicable Environmental Assessment/Impact fees</td>
<td>Precise Plan + Development Plan for New Construction</td>
<td>4-6 months</td>
<td>CP, C2, C3</td>
</tr>
<tr>
<td>Desert Hot Springs</td>
<td>$200</td>
<td>Home Occupation</td>
<td>2 weeks</td>
<td>Residential-Estate, Residential-Low/Medium, Residential-Mobile Home</td>
<td>$3,460</td>
<td>Conditional Use</td>
<td>3 month minimum</td>
<td>Commercial-General, Residential-High, Residential-Visitor Serving</td>
</tr>
<tr>
<td>Hemet</td>
<td>$132 + $22 + possibly $4,100</td>
<td>Certificate of Occupancy + Home Occupation + Conditional Use if over 12 children</td>
<td>4-6 months</td>
<td>All Residential</td>
<td>$132</td>
<td>Certificate of Occupancy</td>
<td>Over the Counter</td>
<td>All Commercial</td>
</tr>
<tr>
<td>Indian Wells</td>
<td>$1,850 + $400 ALC Review + $250 Environmental Review</td>
<td>Conditional Use</td>
<td>3-4 months</td>
<td>RVLD, RLD, RMD, RMHD, CC</td>
<td>$7,829 + $400 ALC Review + $5,500 Environmental Assessment</td>
<td>Conditional Use</td>
<td>3-4 months</td>
<td>CC</td>
</tr>
<tr>
<td>Indio</td>
<td>$2,500 + Environmental Assessment Fee + $45</td>
<td>Conditional Use + Home Occupation</td>
<td>3 months</td>
<td>All Residential</td>
<td>$2,500 + Environmental Assessment Fee</td>
<td>Conditional Use (CO Only)</td>
<td>3 months</td>
<td>Every commercial zone except RC.</td>
</tr>
<tr>
<td>La Quinta</td>
<td>$25 +$70</td>
<td>Minor Use + Home Occupation</td>
<td>2 weeks</td>
<td>All Residential except High Density Residential</td>
<td>$2,000</td>
<td>Conditional Use</td>
<td>60-90 days</td>
<td>All Commercial except Tourist Commercial.</td>
</tr>
<tr>
<td>City or Jurisdiction</td>
<td>Permit Fee</td>
<td>Permit Type</td>
<td>Average Approval Time</td>
<td>Permitted Zones</td>
<td>City or Jurisdiction</td>
<td>Permit Fee</td>
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</tr>
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</tr>
<tr>
<td>Lake Elsinore</td>
<td>$500 + $58</td>
<td>Large Family Day Care + Home Occupation</td>
<td>Over the Counter</td>
<td>All Residential</td>
<td>Norco</td>
<td>$591 + $65 + Fire Fee</td>
<td>Large Family Day Care + Home Occupation</td>
<td>2-4 weeks</td>
</tr>
<tr>
<td>Moreno Valley</td>
<td>$66 + $359 Fire Occupation</td>
<td>Over the Counter</td>
<td>All Residential</td>
<td>Norco</td>
<td>$500 + $58</td>
<td>Large Family Day Care + Home Occupation</td>
<td>Over the Counter</td>
<td>All Residential</td>
</tr>
<tr>
<td>Murrieta</td>
<td>$1550 + $75</td>
<td>Development Plan + Home Occupation</td>
<td>6 weeks</td>
<td>All single family residential</td>
<td>Murrieta</td>
<td>$500 + $58</td>
<td>Large Family Day Care + Home Occupation</td>
<td>Over the Counter</td>
</tr>
<tr>
<td>Riverside County</td>
<td>$198 + $11 records imaging charge</td>
<td>Large Family Day Care</td>
<td>30-45 days</td>
<td>All Residential</td>
<td>Norco</td>
<td>$500 + $58</td>
<td>Large Family Day Care + Home Occupation</td>
<td>Over the Counter</td>
</tr>
<tr>
<td>San Jacinto</td>
<td>$100/$3,000</td>
<td>Large Family Day Care/Conditional Use</td>
<td>14 days</td>
<td>All Residential, A-Light Industrial, R3 - Multiple Family</td>
<td>Riverside County</td>
<td>$250 + $1,000 (if Public Hearing is required)</td>
<td>Large Family Day Care</td>
<td>30 days</td>
</tr>
<tr>
<td>Temecula</td>
<td>$1,778 + $87 Environmental Health</td>
<td>Large Family Day Care</td>
<td>2-3 months</td>
<td>All single family zoning districts</td>
<td>Temecula</td>
<td>$1,778 + $87 Environmental Health</td>
<td>Large Family Day Care</td>
<td>30 days</td>
</tr>
<tr>
<td>Riverside County</td>
<td>$250 + $1,000 (if Public Hearing is required)</td>
<td>Large Family Day Care</td>
<td>30 days</td>
<td>Any property that is zoned for a single family dwelling</td>
<td>Riverside County</td>
<td>$250 + $1,000 (if Public Hearing is required)</td>
<td>Large Family Day Care</td>
<td>30 days</td>
</tr>
<tr>
<td>Palm Desert</td>
<td>Contact City</td>
<td>Large Family Day Care</td>
<td>2-4 weeks</td>
<td>RE, HPR, R1, R2, R3, PR</td>
<td>Riverside County</td>
<td>$198 + $11 records imaging charge</td>
<td>Large Family Day Care</td>
<td>30 days</td>
</tr>
<tr>
<td>Palm Springs</td>
<td>$651</td>
<td>Land Use</td>
<td>30 days</td>
<td>R1</td>
<td>Riverside County</td>
<td>$198 + $11 records imaging charge</td>
<td>Large Family Day Care</td>
<td>30 days</td>
</tr>
<tr>
<td>Perris</td>
<td>$75 deposit + $8.45 data processing fee</td>
<td>Large Family Day Care</td>
<td>45 days</td>
<td>RR/A, R4, R7, R14, R22, CN</td>
<td>Riverside County</td>
<td>$198 + $11 records imaging charge</td>
<td>Large Family Day Care</td>
<td>30 days</td>
</tr>
<tr>
<td>Rancho Mirage</td>
<td>$5,201 under 5 acres; $7,660 6-10 acres</td>
<td>Preliminary Development Plan</td>
<td>4-6 months</td>
<td>RE, RL2, RL3, RM, RH, MHP</td>
<td>Riverside County</td>
<td>$198 + $11 records imaging charge</td>
<td>Large Family Day Care</td>
<td>30 days</td>
</tr>
<tr>
<td>Riverside County</td>
<td>$198 + $11 records imaging charge</td>
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<td>Any property that is zoned for a single family dwelling</td>
<td>Riverside County</td>
<td>$198 + $11 records imaging charge</td>
<td>Large Family Day Care</td>
<td>30 days</td>
</tr>
</tbody>
</table>
Glossary of Terms

Child Care Advocate
An independent program within Community Care Licensing to facilitate communication and the interchange of ideas at the local, county and state levels. Formally called the Child Care Ombudsman Program, they also provide mediation services to child care facilities in dealing with Community Care Licensing. There are only two (2) funded Advocate positions in the State (one for the north and one for the south).

Child Development Programs
Child Care Centers, Preschools, Nursery Schools, Head Start are all licensed center-based programs that serve children in either full day or half day programs from ages 2 years to 5 years of age. These can be publicly funded, or operated by a community agency, church, corporation, or sole owner. They can be for-profit or non-profit.
After school programs are center-based sites serving children from kindergarten through age 12. They can also be called Latchkey programs. They can be open before school, after school, and/or on school holidays. They can be operated by the school district, a private school or a community, public or private entity. Programs operated on-site by the public school may be license-exempt.
Infant Centers are licensed center-based sites serving infants from 6 weeks through age 2 and can be publicly funded or privately operated.

Family Child Care Homes
A Licensed home provider serving up to eight (8) children, with at least 2 of the children being school aged. The provider may serve infants, preschoolers, and/or school age children. The child care is provided in the licensed provider’s home and operated as a small business.
A provider may expand to a Large Family Child Care Home for up to 14 children and must have 2 caregivers present anytime there are more than 8 children present.

Employer Assisted Child Care
There are various types of Child Care assistance provided by an employer. This can be a center on-site, access to a near-by center, assistance with child care costs (as a benefit) or provide resources/referrals and/or parenting classes, etc.
License Exempt versus Unlicensed care
Some child care programs are legally exempt from licensure i.e.: (some after school programs on school property, teen parenting programs with teens on-site, parent co-op programs where parents share the care of each other’s children with no more than 12 children in program, some drop-in type programs, caring for children from only one family, and care in child’s own home). Unlicensed care is not legal in California unless specifically exempted by Community Care Licensing laws.

Resource and Referral
Each County in California is funded by the California Department of Education, Child Development Division, for a Child Care Resource and Referral program. The Riverside County Office of Education, Children and Families Division, is the funded Resource and Referral for Riverside County. Each Resource and Referral (R&R) is mandated to provide child care referrals to parents, and to provide resources to the community. They keep an updated list of all licensed child care centers and homes and provide referrals based on the family’s need (geographic location, age, special needs, transportation, hours of operation for full or part day, weekend or evening care, as well as small or large group setting). Resources are provided to the community through brochures, workshops, displays at local family events and coordinating with other public, private and community agencies/organizations.

Riverside County Child Care Consortium and Local Planning Council (LPC)
A unique private/non-profit organization that has been assisting the child care community and providing resources for 25 years. They work to increase the number of child care spaces, assist new providers, and coordinate with public and private agencies to improve child care in Riverside County. They provide stipends to child care staffs and family child care providers to increase their level of education and training. They also provide many educational workshops throughout the County. The Consortium is the appointed Local Planning Council for Riverside County. As the LPC, they annually provide the State with the Zip Code priorities for the highest need areas for child care. Through their 5 year Strategic Plan, they work with the community to provide quality, affordable, assessable child care.

Trust Line Registry
A State operated service that lists license-exempt child care providers who have a clearance from the California Department of Justice. All in-home and license exempt providers (except grandparents, aunts, uncles) must have the clearance and be listed on the Trust Line Registry.
Child Care Planning Resources

Publications


Resource Agencies


7. “Building Child Care In California”, a statewide collaborative for the child care facilities development process and access to facility development resources, (888) 411-3535. http://www.buildingchildcare.org

8. California Dept. of Social Services, Community Care Licensing, 3737 Main Street, Suite 700, Riverside, CA 92501. (951)782-4200. http://www.ccll.ca.gov


Special Note Regarding Nomenclature:

There is currently no universally accepted nomenclature in the child care industry. Depending on the community and who you are talking to, many terms can be utilized to mean the same thing.

An example is the term “child care center” which is also referred to as the following: day care center, nursery school, preschool, child development center, Head Start, State Preschool, early childhood education center, and numerous other terms.

All of these programs are licensed facilities, any may serve 20 children or 300 children, and may operate part days or full days, and may serve children from infants through school age.
Acknowledgements

The Insight Center for Community Economic Development is a national research, consulting and legal organization dedicated to building economic health and opportunity in vulnerable communities.
We work in collaboration with foundations, nonprofits, educational institutions and businesses to develop, strengthen and promote programs and public policy that:

■ Lead to good jobs—jobs that pay enough to support a family, offer benefits and the opportunity to advance
■ Strengthen early care and education systems so that children can thrive and parents can work or go to school
■ Enable people and communities to build financial and educational assets

The Insight Center was formerly known as the National Economic Development and Law Center.

HOLLISTER-POWELL & ASSOCIATES – GeoSpective Technologies™
Hollister-Powell & Associates is a technical consulting company specializing in a diverse range of “geo-sensible” Software, Data, and Statistical Information Solutions. GeoSpective Technologies™ is the GIS Services Division of Hollister-Powell focused on GIS integral products and services, including but not limited to statistical data and research; custom mapping, software development and licensing; web-based delivery systems; and other applicable customized solutions. GST offers support in the areas of community assessments, child care resource and referral, local and regional demographics, projections and statistical data, funding/stipend management systems related to training for child care retention and tutoring for foster youth/court schools; territory/boundary analysis and re-districting studies, and other related projects.
We develop solutions for non-profit organizations, government agencies, school districts, county offices and departments, private companies, and individuals.

The Low Income Investment Fund (LIIF) is dedicated to creating pathways of opportunity for low income people and communities. LIIF pursues this aim by providing capital and technical assistance to help low income communities finance and build facilities for education, affordable and supportive housing, child care and other community revitalization programs.
First 5 Riverside, the Riverside County Children & Families Commission

Our Vision:
All children in Riverside County are healthy and thrive in supportive, nurturing and loving environments, and enter school ready to learn and embrace lifelong learning.

Our Mission:
First 5 Riverside invests in partnerships that deliver results in these areas: physical health, social-emotional health, cognitive development, a stable home environment, and schools that are ready.

How does First 5 Riverside use its funding?
Using Prop 10 funding, First 5 Riverside invests in preparing all children, prenatal through age five, and their families now for success in the future. Its partnerships provide services in three primary areas: child care, early education, and physical and mental health.

All questions about this guide should be directed to:

First 5 Riverside
ABCD Program Coordinator
951.248.0014
Fax: 951.248.0079

First 5 Riverside
Riverside County Children & Families Commission
2002 Iowa Avenue, Suite 100
Riverside, CA 92507-2423
www.rccfc.org

ABCD Constructing Connections is a program of the Low Income Investment Fund, with major funding from First 5 California.